

Interagency Fire Planning Committee

Meeting Notes

Oct. 26, 2011

Attendees:

- | | | | |
|-------------------------------------|-----------------------------------|-------------------------------------|---------------------------|
| <input type="checkbox"/> | Reeve Armstrong - Vice Chair (cc) | <input checked="" type="checkbox"/> | Jeff Manley - Primary |
| <input type="checkbox"/> | Scott Bradshaw - Associate | <input checked="" type="checkbox"/> | Elaine Waterbury - Branch |
| <input checked="" type="checkbox"/> | Becky Brooks - Primary | <input type="checkbox"/> | Jaymee Fojtik - Liaison |
| <input checked="" type="checkbox"/> | Tate Fischer - Chair | <input checked="" type="checkbox"/> | Sue Weber – Associate |
| <input type="checkbox"/> | Mary Huffman – Liaison (cc) | <input type="checkbox"/> | Dan Smith - Associate |
| <input type="checkbox"/> | Ted Milesnick - Advisor | <input type="checkbox"/> | Frank Fay – Primary (cc) |
| <input type="checkbox"/> | Steve Larrabee - Associate | | |

(cc) = via conference call

Issues/Discussions/Actions:

October Bin Items

Review Agenda Items:

- Minutes approved for September
- NWCG Web-portal
 - ✓ Elaine informed everyone with the progress of the Web-portal and gave a brief demonstration of what each page will contain and what information can be shared on the main screen, the portlets and links from within each portlet.
 - ✓ The process of building each page is coming along on schedule with live web to be accessible by the November, 2011.
 - ✓ IFPC has decided to have their own process of an “edit tree”. This will help with edits of notes, documents for committee members to review, & add suggestions, pass to the next committee member and so on for final approval.
 - ✓ As a committee, it was discussed on how the layout of the IFPC Committee Page would be titled and the layout of main page, portlets and links within each portlet.
 - ✓ Please review the mission statement Tate passed out for potential use on the committee home page. Share thoughts following the edit tree, and have changes, edits, and suggestions back to Tate for his meeting with Elaine on Nov. 2, 2011 at 1:00 pm to propose and set up first draft of the IFPC page/site.
 - ✓ Further instruction on maintaining website, how to read, edit, & attach documents, policies, etc will be ongoing throughout the training period.
- Learning Pathways
 - ✓ Jeff and Tate have edits made and copies were sent to committee for suggestions, edits and or changes.
 - ✓ The draft paper was agreed to be in sufficient shape to share more widely among regional and field planners, and other resource disciplines. The purpose will be to present the concept developed so far, and get feedback as to whether the approach meets needs and expectations of field personnel.
 - ✓ Tate will present to BLM Regional Planning Meeting later this month. Jeff will present to NPS planners at end of month. Other agencies are encouraged to do the same.

- ✓ We will work with Mary to develop a webinar to present (three times) to the wider group contacted during the needs assessment.
- ✓ After receiving feedback, IFPC will consider whether adjustments will be needed to the concept, then begin to work towards a more detailed work plan to begin development and implementation.
- ✓ All presentations should also include an opportunity to identify folks interested in further development work.
- ✓ Next Steps:
 - ✓ Plan and implement field briefings to generate feedback and validation
 - Share with agency folks
 - Capture discussion & response on approach / details.
 - Work with Mary on webinar
 - Begin detailed project planning
 - Recruit and list people interested in assisting, When responses are in, assign specific tasks for those individuals to work on with early course direction, edits etc.

- COFMS – “Virtual Field Trip”
 - ✓ Only one person responded to Tate’s request for input so far. Tate will send another request again and follow up with some phone calls.

- Smoke Management Guide Planning Chapter
 - ✓ Jeff and Tate have combined their edits to the first rough draft of the document. This first draft has a few more detailed tweaks to be made before it is sent out to the committee for their input, suggestions, thoughts, and changes for the final rough draft copy. A date and time will be decided on and sent to committee members to work on final edits in real time. Jeff will send pre-draft prior to mid-November. First draft due to Mark Fitch on December 1, 2011.

- BIN
 - ✓ Jeff will contact Merry Johnson about self assessment software.
 - ✓ Need to determine next IFPC monthly meeting date

- Updates
 - ✓ SWT: October SWT Update:
 1. Membership is at 10 folks with Bill Johnson leaving the team for his new job with the project.
 2. Face-to-face meeting week of Oct 17th in Ft Collins went well with several key tasks completed.
 3. GA kickoff briefings to start the engagement for the 2012 submission started this week (10/24) and 5 of 8 were completed. Working with the GA to line out how to start the FPU engagement.
 4. OG has asked me to speak about the future of the SWT and the team feels it needs to continue at least short term. Configuration will depend on the depth of the analysis needed and the amount of data that needs to be updated. Training will be needed if the field is expected to update data and complete the analysis for themselves.

- ✓ Cohesive Strategy:
 - Becky held a discussion on Cohesive Strategy and Planning implications.

Future Dates of Interest:

November 1-3: BIA Planning Mtg.

November 3: FPA UMAP Call

November 11: Veteran's Day

November 14: Benefits Open Season

November 29 – Dec 1: NPS Regional Fire Planner meeting