



# NATIONAL WILDFIRE COORDINATING GROUP

National Interagency Fire Center  
3833 S. Development Avenue  
Boise, Idaho 83705

## MEMORANDUM

Reference: NWCG#023-2008

To: NWCG Interim Branch Coordinators and Subgroup Chairs

From: NWCG Chair *Brian McManis*

Date: November 6, 2008

Subject: NWCG Coordination Process and New Liaison List

Historically, members of the NWCG Executive Board have been assigned and acted as a liaison to each NWCG subgroup. The recent scope increase of NWCG has expanded the number of subgroups under the NWCG organization to include all those subgroups that were formerly under NFAEB. The realignment of the NWCG substructure and establishment of the Branch Coordinator positions was premised on providing enhanced programmatic efficiencies including increased capability to provide direct support to subgroups, and reducing the workload on the Executive Board and subgroup Chairs. With the forward movement of NWCG's restructuring effort, Branch Coordinators are now in place. Effective immediately, Branch Coordinators have been charged by the Executive Board to provide the first level liaison functionality to subgroups.

For each existing and future subgroup, the liaison role of the Branch Coordinator is to:

- Receive taskings for the subgroup from the Executive Board.
- Provide assistance to the subgroup for Executive Board reviews.
- Review and receive correspondence between the Executive Board and the subgroup.
- Participate in at least one Committee subgroup meeting per year.
- Provide advice for subgroup budgets, projects, and strategic planning.
- Keep the subgroup informed of Executive Board deliberations and direction.

Each Branch Coordinator attends all Executive Board meetings and works closely with their assigned Executive Board liaisons. Each Branch has also been assigned a primary and a secondary NWCG Executive Board liaison to help facilitate the business of the NWCG. This restructuring is not intended to constrain the ability of subgroup chairs to communicate

directly with NWCG Executive Board members when necessary. Branch Coordinators should be looked upon as advocates for the subgroups under this new NWCG structure.

Please review the attached list to familiarize yourself with the liaison changes, and begin using your respective Branch Coordinator as the primary conduit between your group and the Executive Board. Contact your Branch Coordinator if you have questions or desire additional information.

Attachment

cc: NWCG Executive Board

## NWCG LIAISON AND CONTACT LIST

11/06/08

Acronym	Team/Organization Name	Previous Liaison	New Liaison (Branch Coordinator)	NWCG Liaison (Primary)	NWCG Liaison (Secondary)	Comments
DTG	Fed. Fire Policy Directives Task Group	Tim Murphy	Lou Ballard	Lyle Carlile	Dan Smith Alt: Brian McManus	
FACT	Fire & Air Coordination Team	Dan Smith	Lou Ballard	Lyle Carlile	Dan Smith Alt: Brian McManus	
FENWT	Fire Environment Working Team	Neal Hitchcock	Paul Schlobohm	Tom Nichols	Aitor Bidaburu	
FEWT	Fire Equipment Working Team	Jim Erickson	Paul Schlobohm	Tom Nichols	Aitor Bidaburu	
FFAST	Fed. Fire & Aviation Safety Team	Mike Dougherty	Al Borup	Karyn Wood	Tim Murphy	
FFTTG	Fed. Fire Training Task Group	Tim Murphy	Al Borup	Karyn Wood	Tim Murphy	Decision to align FFTG & TWT under 1 liaison
IFPM	Interagency Fire Program Management	Karen Wood and Lyle Carlile	Al Borup	Karyn Wood	Tim Murphy	Includes GS-401 ED/Assessment Board & Implementation Team
FUWT	Fire Use Working Team	Tom Nichols	Lou Ballard	Lyle Carlile	Dan Smith Alt: Brian McManus	
IBPWT	Incident Business Practices WT	Lyle Carlile	Al Borup	Karyn Wood	Tim Murphy	
IFPT	Interagency Fire Planning Team	Tom Nichols	Lou Ballard	Lyle Carlile	Dan Smith Alt: Brian McManus	
IMST	Interagency WF Medical Standards Program	Mike Dougherty	Al Borup	Karyn Wood	Tim Murphy	

IOSWT	Incident Operations Standards WT	Karyn Wood	Al Borup	Karyn Wood	Tim Murphy	
IRMWT	Information Resource Mgmt. WT	Hugh Wood	Paul Schlobohm	Tom Nichols	Aitor Bidaburu	
LLC	Lessons Learned Center	Tom Nichols	Al Borup	Karyn Wood	Tim Murphy	
NIAC	National Interagency Aviation Task Group	Dan Smith	Paul Schlobohm	Tom Nichols	Aitor Bidaburu	
NIFCG	National Interagency Fuels Coordination Group	Tom Nichols	Lou Ballard	Lyle Carlile	Dan Smith Alt: Brian McManus	
Acronym	Team/Organization Name	Previous Liaison	New Liaison (Branch Coordinator)	NWCG Liaison (Primary)	NWCG Liaison (Secondary)	Comments
NRF/NIMS	National Response Framework/National Incident Management System	Chad Fisher	Al Borup	Karyn Wood	Tim Murphy	
PMSWT	Publications Mgmt. System Working Team	Brian McManus	Allen Deitz	Brian McManus	Dan Smith	Point of contact
RCTG	Radio Communications Task Group	Tim Murphy	Paul Schlobohm	Tom Nichols	Aitor Bidaburu	
SHWT	Safety & Health Working Team	Dan Smith	Al Borup	Karyn Wood	Tim Murphy	
TWT	Training Working Team	Tim Murphy	Al Borup	Karyn Wood	Tim Murphy	
WFEWT	Wildland Fire Education WT	Tom Nichols	Lou Ballard	Lyle Carlile	Dan Smith Alt: Brian McManus	
WFIWT	Wildland Fire Investigation WT	Hugh Wood	Lou Ballard	Lyle Carlile	Dan Smith Alt: Brian McManus	
WFSA	Wildland Fire Situation Analysis Task Group	Karyn Wood	Lou Ballard	Lyle Carlile	Dan Smith Alt: Brian McManus	Will include WFDSS
WUIWT	Wildland Urban Interface WT	Jim Erickson	Lou Ballard	Lyle Carlile	Dan Smith Alt: Brian McManus	

	RAWS Partners Group	Neal Hitchcock	Paul Schlobohm	Tom Nichols	Aitor Bidaburu	Subgroup under FENWT
PMO	Program Management Office	Brian McManus	Judy Crosby	Brian McManus	Dan Smith	
FORS	Fire Occurrence System Task Group	Neal Hitchcock	Paul Schlobohm	Tom Nichols	Aitor Bidaburu	Subgroup under FENWT
	Thin Client Task Team	Tom Nichols	Paul Schlobohm	Tom Nichols	Aitor Bidaburu	Subgroup under IRMWT
AMRWT	Appropriate Management Response WT	John Segar	Lou Ballard	Lyle Carlile	Dan Smith Alt: Brian McManus	Need to check on team charter
LFCR	Large Fire Cost Review TT	Lyle Carlile	Lyle Carlile			

Acronym	Team/Organization Name	Primary Contact	Secondary Contact	Alternate Contact	Branch Coordinator Contact	Comments
<b>NWCG</b>	National Wildfire Coordinating Group	Brian McManus (Chair)	Dan Smith (Vice Chair)			
	NWCG Policy, Planning, and Management Branch	Lyle Carlile (Liaison)	Dan Smith (Liaison)	Brian McManus (Liaison)	Lou Ballard (208) 387-5276	
	NWCG Equipment and Technology Branch	Tom Nichols (Liaison)	Aitor Bidaburu (Liaison)		Paul Schlobohm (208) 387-5196	
	NWCG Preparedness Branch	Karyn Wood (Liaison)	Tim Murphy (Liaison)		Al Borup (208) 387-5263	
<b>FEC</b>	Fire Executive Council	Brian McManus (NWCG Rep.)				NWCG Chair is NWCG Liaison to FEC
<b>NMAC</b>	National MAC Group	Lyle Carlile (Chair)	Karyn Wood (Vice Chair)			NMAC Chair
GACAG	Geographic Area CG Advisory Council	Dan Smith				NMAC
NIMO	NIMO Implementation Team	Karyn Wood				NMAC
NPSG	National Predictive Services Group	Paul Schlobohm				NMAC
NCG	National Coordinators Group	Kim Christensen				NMAC
	National IC/AC Group	Dan Smith				NMAC