

**NATIONAL WILDFIRE COORDINATING GROUP (NWCG)
MARCH 2011 MONTHLY MEETING
Summary of Decisions, Action Items, and Agenda Items
March 15-16, 2011**

DECISIONS:

DECISION: On NWCG February Meeting Minutes, approved the meeting minutes, incorporating the corrections proposed by Lyle Carlile and Dan Smith at the NWCG March Meeting.

DECISION: On NWCG May Tri-Annual Meeting, agreed that only strategic issues will be discussed at the meeting, and all other topics currently scheduled for May will be placed on the June meeting agenda.

DECISION: On NWCG Legacy Groups, approved the draft memorandum for finalization and internal distribution decommissioning inactive bodies/groups that were established under NWCG and NFAEB (National Fire and Aviation Executive Board).

DECISION: On NWCG Tasking (TM-2010-04) – Wildland Fire Serious Accident Investigation Standards and Protocols, approved the Serious Accident Investigation (SAI) Guide with the changes discussed at the NWCG March Meeting, as well as agreed that the tasking is completed.

DECISION: On National Interagency Aviation Committee, approved Brad Gibbs to complete the remaining time of the BLM term as Chair of this committee. Term ends in January of 2012.

DECISION: On NWCG Membership, agreed that a Task Team be formed consisting of two (2) NWCG Executive Board members and two (2) NWCG Program Management Unit members to validate and define the business case for the current NWCG organization, and develop processes with regard to NWCG membership.

DECISION: On NWCG Firefighter Refresher Training, approved the Strategic Plan, with modifications to leverage existing resources like possible funding sources from refresher user groups and using locally developed curriculum.

DECISION: On NWCG Communication Plan Action Table, approved the Action Table, with the addition of a section on NWCG committee support.

DECISION: On NWCG Wildland Fire Qualification System Guide (PMS 310-1), approved the 2011 changes for the Guide.

DECISION: On Federal Travel on NWCG Committees, agreed to a NWCG Memorandum being sent out that provides general guidance.

ACTION ITEMS:

ACTION No. 11-016: On Serious Accident Investigation (SAI) Guide, work with Bill Kaage and Michelle Ryerson to incorporate the changes noted in the NWCG March Meeting to the memorandum to the Federal Fire Policy Council (FFPC) for SAI Guide approval.

Lead: Tim Blake

Due Date: April 20, 2011

ACTION No. 11-017: On NWCG Membership, develop a draft tasking for Executive Board review at the April Meeting that shows benchmarks and timelines on defining current membership, developing various processes on membership, and revising the MOU.

Lead: Bonnie Wood

Due Date: March 31, 2011

ACTION No. 11-018: On NIFC Visit of the National Weather Service Director on March 23, 2011, develop talking points for the NWCG Executive Board, with Heath Hockenberry's help.

Lead: Kelly Woods and Paul Schlobohm

Due Date: March 21, 2011

ACTION No. 11-019: On Federal Travel on NWCG Committees, edit policy intent document to be more general in nature and work with the NWCG Chair for approval and finalization.

Lead: Howard Hedrick and Bonnie Wood.

Due Date: March 31, 2011

AGENDA ITEMS:

AGENDA ITEM FOR NEXT MEETING: Add Discussion on How NWCG Fits in the Interagency Governance (with WFEC, WFLC, etc.) to the NWCG Organizational Review Topic – May Meeting

AGENDA ITEM FOR NEXT MEETING: Incident Management Organization Succession Planning Project – Presentation by Project Team re Stakeholder Engagement Results and Their Recommendations – 2.0 hours – Lyle Carlile and Sue Husari – July Meeting

AGENDA ITEM FOR NEXT MEETING: Incident Management Organization Succession Planning Project (Include in Update Already Scheduled) – Discussion on Next Steps After Alternative Has Been Selected – Bill Kaage – April Meeting

AGENDA ITEM FOR NEXT MEETING: NWCG Membership – Review of Draft Tasking – Bonnie Wood, Dan Smith, and Howard Hedrick – 15 minutes – April Meeting