

**National Fire and Aviation Executive Board
Meeting Minutes
June 20, 2007**

Action	Decision		Item
		1.	Agenda: Review and Finalize
	X	2.	Aviation Strategy – Next Steps
X	X	3.	Federal Fire & Aviation Safety Team (FFAST)
X	X	4.	Appropriate Management Response (AMR) Policy Update & Memo Approval
		5.	Summary of Meeting with USGS
X	X	6.	Interagency Fire Program Management (IFPM) Implementation Team – Interim Charter Approval
X		7.	Fire Air Issues Coordination Group (FAICG) – EPA Exceptional Even Rule
X		8.	Fire Air Issues Coordination Group (FAICG) – EPA Exceptional Even Rule
	X	9.	Incident Medical Records Memo Approval
		10.	Fire Program Analysis (FPA) Update
X	X	11.	National Predictive Services Group (NPSG) Update
X	X	12.	Fire Occurrence Reporting System (FORS) Update – Next Steps & Memo Approval
	X	13.	Fire Shelter Task Group (FSTG) Memo Approval
X	X	14.	NWFEA Blueprint Update
		15.	Bin Items
	X	16.	May 16, 2007 Meeting Minutes: Review & Approval
		17.	Action Items Tracking Table: Review
		18.	Next Meeting’s Agenda, Future Meeting Agenda & Miscellaneous
		19.	Round Robin

National Fire and Aviation Executive Board June 20, 2007

This meeting of the NFAEB was held at the National Interagency Fire Center in Boise, Idaho.

Members Attending: Timothy Murphy, (Chair) Bureau of Land Management
Bob Ashworth, National Association of State Foresters (Acting)
Mike Dougherty, US Fire Administration
Dennis Dupuis, Bureau of Indian Affairs (Acting)
Chad Fisher, Fish and Wildlife Service (Acting)
Wally Josephson, OWFC (Acting)
Tom Nichols, National Park Service (Acting)
Karyn Wood, Forest Service
Stephanie Becker, NFAEB Executive Secretary (Acting)

Guests Attending: John Gould, BIA
Dick Bahr, NPS
Mark Koontz, NPS
Pam Douglas, BLM
Donna Scholz, BLM
Tom Wordell, FS
Tory Henderson, FS
Judy Crosby, PMO
Frank Peters, NWFEA Project Manager
John Cissel, BLM
Venetia Gempler, FWS
Alexis Collins, FS
Bonnie Wood, FS

Call-Ins: Pete Lahm, FS

Wednesday – June 20, 2007

Meeting convened at 8:00 a.m.

Moment of silence taken for fallen structural firefighters from South Carolina, flag will be left at half mast until this Friday per Tim Murphy, concurrence by NFAEB.

1. Agenda: Review and Finalize (Tim Murphy)

Distributed and reviewed:

Handout No. 1: NFAEB Meeting Agenda, dated June 20, 2007

No bin items were added, and agenda was finalized.

2. Aviation Strategy: Next Steps (Tim Murphy)

Distributed and reviewed:

Handout No. 2: Agenda Request Form

Discussion: The objective of today's agenda request is largely for NFAEB to approve Phase 2 of the three-phased Aviation Strategy. For recap - Phase 1 involves doctrine and other broad areas guiding the acquisition and use of aviation sources in supporting federal fire operations for the next 15-20 years. Phase 2 involves evaluating the types of aircraft, and Phase 3 evaluates numbers of types of aircraft (which is where the real issues will develop).

FWS defers on decision to majority consensus. Per FS, NIAC needs to be aware of the ongoing FS competitive sourcing effort; as they are working on infrastructure that affects aviation - i.e. airtanker bases, helibases, jump bases, etc. Dave Dash will determine the need for future agenda requests.

Wood (FS) moves to approve Phase 2, Dougherty (USFA) seconds motion.

DECISION: On the Aviation Strategy, Phase 2 is approved and NIAC is to move forward on Phase 3.

3. Federal Fire & Aviation Safety Team (FFAST) – Medical Standards (John Gould)

Distributed and reviewed:

Handout No. 3: Agenda Request Form – FFAST

New Handout No. 3a: Federal Interagency Wildland Firefighter Medical Qualification Standards, Resource Request for FY 08-11

New Handout No. 3b: FFAST Draft Charter

Discussion: Refer to new Handout No. 3a, regarding resource request for Medical Standards Team. The eventual outcome is 35, 000 arduous duty firefighters under the Medical Standards Program yearly and the Team is looking not only to build capacity for when Barb Sivey and Kevin Jensen retire, but to expand administrative capability as a whole and keep the waiting period for field personnel to a minimum. With the addition of the Forest Service Regions over the next four years, there will be a workload surge and the Team requests 2 additional personnel, largely to expedite medical determinations, effective as soon as possible: a GS-7/9 Program Analyst and a GS-9/11/12 Program Analyst. Increasing individual exam fees in order for the contractor to provide personnel was discussed as an option. This would provide a flexible workforce through various levels of funding and workload. Another possibility to mitigate the backlog, apart from the requested additional positions, would be the ability to pull in NTE 1-year detailers, or contracted workers. Discussion explores increasing capacity by granting waiver authority to the Regional level for a portfolio of issues that can be appropriately handled through standard mitigation actions. The intent for a national program is consistent implementation, which is favored by a single point of contact at the national level and is consistent with OPM legal recommendations. Most of the reviewing is done at the regional level already, with the national level being the bottom line authority, continuing this practice does not adversely affect the workload at either level.

Next issue is the current contract, which expires at the end of fiscal year 2007. The contract as currently written does not include penalties or accountability for not meeting deliverables on time. The Denver contracting office reports they have no time to re-write the contract and want to simply renew it as written. Associated issue is the unclear funding spread.

Refer to new Handout No. 3b: Draft FFAST Charter under NFAEB. NFAEB approves.

DECISION: On the FFAST Draft Charter, approval indicated by signatures.

ACTION No. 07-36: On the Medical Qualifications Standards Resource Request, present hiring options for two additional personnel/ Program reorganization at next meeting. Options include but are not limited to the contractor providing the personnel and agency provided FTE.

Lead: Kevin Jensen

Due Date: July 18, 2007

AGENDA ITEM FOR NEXT MEETING: For July 18th meeting – 30 min for FFAST / Medical Standards Team Structure (John Gould and Kevin Jensen).

4. Appropriate Management Response (AMR) Policy Update (Dick Bahr)

Distributed and reviewed:

Handout No. 4: NFAEB Memo – Clarification of Appropriate Management Response

Discussion: Refer to Handout No. 4, the AMR group incorporated Fire Director comments for this current draft memo. The clarification intent is not to tie effectiveness to efficiency, as resource availability plays a huge part in strategy. Safety is still the primary consideration, and beyond that AMR is often a “do the best you can” approach. This approach is currently being woven into WFSA strategy (extended response), and should dovetail with initial response as well, the “zero point”. Changing the word “during” to “beginning with” regarding initial response to a fire would reflect the big picture intent.

This memo is intended to be guidance for the field for this year only, pending a more comprehensive “flesh-out” of AMR in the future. Also, the AMR group is working on Departmental Manual language incorporating key issues from the 2003 season. Wally Josephson will brief OWFC on the current efforts

DECISION: On the Appropriate Management Response (AMR), with the discussed wording changes on the first page, finalize signatures on the memo to the field on Friday when regular Fire Directors are back. Agreed.

ACTION No. 07-37: On the Appropriate Management Response (AMR), “walk around” for memo signatures on Friday morning.

Lead: Stephanie Becker

Due Date: July 22, 2007

AGENDA ITEM FOR NEXT MEETING: For July 18th meeting – 20 minutes for Appropriate Management Response (AMR) Policy Update (Dick Bahr).

5. Summary of Meeting with USGS (Tim Murphy)

Discussion: Last year, NFAEB invited Randy Updike (USGS in Denver) to address applied science and what programs/services from all agencies have potential to be shared. USGS representatives came last month to promote relationships and met with key folks at NIFC. Tim Murphy has completed a high level review of that meeting; refer to notes from that meeting for outcomes.

6. Interagency Fire Program Management (IFPM) Implementation Team (Mark Koontz/Tim Murphy)

Distributed and reviewed:

Handout No. 6: IFPM Implementation Team Interim Charter

New Handout No. 6a: IFPM Data in IQCS

New Handout No. 6b: NFAEB Special Session IFPM Implementation Meeting 6/19/07 Summary

Discussion: Refer to new Handout No. 6a: the only changes from the last iteration are the term “Interim” in the title, responsive to temporary nature of current NFAEB/NWCG structure, and item #2 under the Objectives header, which has been added in response to Carlile’s comments about the Resolutions Board looking at non-rare occasions and extension requests. This item has

been left “broad” by design.

The NFAEB membership met on June 19, 2007 to discuss IFPM implementation issues. Decisions from this meeting will be coordinated with concurrence at the Fire Executive Council meeting on July 13, 2007, designated below by (*).

- Clarification of the policy regarding upper and lower level positive education course requirements is being addressed by DOI/FS Human Resource offices.
- On NWCG course credit, DOI/FS Human Resource offices are addressing this with OPM. The Departments are seeking OPM support for use of a common listing of academically approved NWCG courses provided by the American Council on Education.
- The Career Ladder Technical to Professional issue is a WO-BLM issue only, and BLM Human Resources will issue clearer guidance within the agency.
- Discussion on internal review board concept questioned that if there is no internal review board step, it may be perceived that due diligence was not fulfilled by the agencies if an appeal/grievance reaches the MSPB (the review board may use any SMEs necessary to evaluate qualifications the board members do not hold themselves). Discussion on the Common Competencies being guidelines rather than requirements combined with an internal review process spiked concern that employees may then have negative incentive to rely on the review process rather than work toward positive education.

DECISION: On the Interagency Fire Program Management (IFPM) Implementation Team Charter, defer signatures until Primary NFAEB members have been briefed. Agreed.

***DECISION: On the IFPM Implementation Issues, two of three qualifications will be required (caveat that the NFAEB Chair to discuss this with the FWS Fire Director).**

ACTION No. 07-38: On the IFPM “two of three qualifications requirement”, develop a process to implement this decision. Prepare a NFAEB memorandum transmitting the change and appropriate reference documents.

Lead: IFPM Implementation Team

Due Date: September 19, 2007

***DECISION: On the IFPM Implementation Issues, competencies will be guidelines.**

ACTION No. 07-39: On the IFPM Competencies Issue, prepare a NFAEB memorandum transmitting the change and appropriate reference documents.

Lead: IFPM Implementation Team

Due Date: July 18, 2007

***DECISION: On the IFPM Implementation Issues, a regional/state level three-member board of review will be established composed of a Human Resources manager, a line manager, and a fire manager.**

ACTION No. 07-40: On the IFPM Board of Review, develop a process, in close coordination with the HR community, for implementation and operations for the regional

boards of review. Prepare a NFAEB memorandum transmitting the change and appropriate reference documents.

Lead: IFPM Implementation Team

Due Date: September 19, 2007

ACTION No. 07-41: On the IFPM 401 Series Issue, evaluate, identify, and report positions that are not appropriate under the 401 series, with particular attention to the Mitigation-Education and Dispatch positions.

Lead: IFPM Implementation Team

Due Date: September 19, 2007

ACTION No. 07-42: On the IFPM Positive Education Requirements, conduct an analysis and in one document report IFPM status by agency addressing the positive education requirements and each of the NWCG requirements (Command, Operations, and Prescribed Fire).

Lead: IFPM Implementation Team

Due Date: August 15, 2007

AGENDA ITEM FOR NEXT MEETING: For July 18th meeting (morning) – 45 min for IFPM Implementation Team update and memo on Competencies for signature (Mark Koontz).

7. Fire Air Issues Coordination Group (FAICG) – Regional Haze State Implementation Plans (SIP) Update (Pete Lahm)

Distributed and reviewed:

New Handout No. 7: Smoke Advisory and Leadership Team Draft Charter

New Handout No. 7a: E-mail Series Regarding NRCS Participation

Discussion: Refer to new Handout No. 7: The key thing that came out of the FAICG June 5th conference call was for the new charter to fall under NFAEB that infers an informal relationship with the Air Directors, however the NPS and FWS Air representatives would like more formal discussion in the charter as to how communication will take place with the Air Directors. Oversight of this group is also an ongoing issue, the Air folks are pushing heavily for balance with Fire and Air people, but this also pushes the size limits of an effective group (twelve is maximum for good working conditions). It is hoped that discussions can be generated to see if more trust can be derived, FWS Fire Director McManus will set up a call before August 2007. Per new Handout No. 7a, membership of the NRCS will be discussed on the call mentioned above. Lahm will rewrite charter draft for next month's NFAEB meeting

On Regional Haze - there is an urgency to move forward as States are engaging now.

ACTION No. 07-43: On the Fire and Air Issues Coordination Group (FAICG), set up an interim call between NFAEB and Air Directors.

Lead: Brian McManus

Due Date: June 30, 2007

ACTION No. 07-44: On the Smoke Advisory and Leadership Team, draft new version of team charter for review at next NFAEB meeting.

Lead: Pete Lahm

Due Date: July 18, 2007

AGENDA ITEM FOR NEXT MEETING: For July 18th meeting – 20 minutes for FAICG Regional Haze State Implementation Plans (SIP) Update and revisit of SALT draft charter (Pete Lahm).

8. Fire Air Issues Coordination Group (FAICG) – EPA Exceptional Rule Update (Pete Lahm)

Distributed and reviewed:

New Handout No. 8: USFS Fire & Aviation Management 6/20/07 Briefing Paper- Support of State Demonstration of Wildland Fire as an Exceptional Event

Discussion: Refer to new Handout No. 8: this is based on a NPS briefing paper on the elements needed to get through Exceptional Event (EE) process. The work being done on a template for an After Action Review of exceedences for prescribed fires is important to get out of a punitive response mode and more into a Lessons Learned mode. The Fuels group has requested that Lahm meet with them to brief on this.

Future strategy should include how we will support States to report data, how to support the States in getting an EE designation, and a “one-stop shopping” site for needed data such as blackened acres, fire perimeters, daily fire growth, other fuels data, etc. (NFPORS and FACTS are not really suitable). Maybe federal agencies can standardize their reporting and simply let the States come to them.

Western Resources Council has begun dialogue on this issue. State-by-state relationships with regulators affect our ability to flag data and follow up with documentation. SALT may be able to buy good will with States. Do EE key messages need to be developed from NFAEB in collaboration with the Air Directors?

The highest priority in all of this is addressing the best practices for reporting daily activity.

ACTION No. 07-45: On the Fire and Air Directors Group (FAICG) EPA Exceptional Event Rule, research the best methods for reporting daily activity, and bringing the public health concern into our decision support.

Lead: Pete Lahm

Due Date: July 18, 2007

AGENDA ITEM FOR NEXT MEETING: For July 18th meeting – 20 min for Smoke Advisory and Leadership Team (SALT) – EPA Exceptional Rule update and best practices for reporting daily activity (Pete Lahm).

9. Incident Medical Records (Pam Douglas)

Distributed and reviewed:

Handout No. 9: NFAEB Memo – Handling of Medical Records Created on Incidents

Discussion: Medical forms historically have been included with fire packages or sitting loose on desks with Social Security Numbers and other sensitive personal information easily accessed. This initiative is to protect these documents now, and be sure that patient evaluation forms are “married up” with CA-1’s and APMC forms and that they all go with the employee upon demobilization (it used to be expected that incident personnel would distribute medical documents to appropriate agencies upon incident closeout). The fire package should simply have a medical log just for tracking, with no sensitive information. This memo is intended to be included into the IIBMH.

DECISION: On the Incident Medical Records Memo, sign the memo after minor edit on signature page. Agreed.

10. Fire Program Analysis (FPA) Update (Donna Scholz)

Distributed and reviewed:

New Handout No. 10: Fire Program Analysis Prototype Results

New Handout No. 10a: Fire Program Analysis Proof of Concept PowerPoint Slides for WFLC

New Handout No. 10b: Fire Program Analysis Update Tri-fold Brochure

Discussion: Refer to new Handout No. 10a, today is basically dry-running a WFLC presentation on FPA Proof Concept on NFAEB, the goal is to gain a recommendation to proceed from WFLC.

Refer to new Handout No. 10b for the most commonly used FPA glossary terms. It is confirmed to NFAEB that AMR incidents are part of the response development process, out of the Initial Attack success calculations (i.e. not considered as escaped fires). The WFLC goal for FPA is to inform the field when making budget decisions, and FPA will meet this goal but likely will not meet the expectations of the field. FPA modules can be used to show the impacts of budget cuts and defend budget requests to OMB, etc., but will disappoint the field in that it will not do detailed budget analysis.

Part of the proof of concept that FPA is very hopeful about is an alternative to a full Large Fire Simulator (which is costly and risky) is a “Large Fire Surrogate” developed by Mark Finney. The surrogate is a regression model for FPU’s based on one initial FSPro run and can produce “what ifs” very quickly. It has been run on two of the seven prototype units (western Montana and the southern Sierras) with 90% correlation to multiple FSPro runs. (FPA models are not to develop suppression targets, only to show alternative investment values.)

Based on module test runs and feedback from the prototype FPUs, rough FPA workload estimates are 0.6-1.5 FTEs per FPU during the annually occurring three-month budget preparation period. Turns out the most time consuming part is developing realistic alternatives. The user interface has been modified based on test run user survey information. (These are only used once a year, so the interfaced must be intuitive/user friendly.)

NFAEB comments may still be e-mailed to Scholz regarding her presentation.

11. National Predictive Services Group (NPSG) Update (Mike Dougherty / Tom Wordell)

Distributed and reviewed:

Handout No. 11: Predictive Services Handbook

New Handout No. 11a: Predictive Services Program Baseline Program Requirements

New Handout No. 11b: NFAEB Memorandum on Agency Direction with Regards to Predictive Services

Discussion: Refer to new Handout No. 11a, Dougherty was tasked to look at essential pieces of Predictive Services (PS), and make recommendations regarding the program. A Subject Matter Expert group was convened for one meeting to discuss desired PS baseline program requirements (the handout contains consensus items). If PS staffing continues to shrink, products and services listed in black font (page 2) may need to be provided from an outside source. The current situation finds many centers already eliminating some daily products since they are operating with reduced staff and funding. Agreements to share data or personnel are also affected, including GACC to GACC, and with the Weather Service. Center Managers are having trouble recruiting meteorologists from the Weather Service due to the perception of an unstable program. Management differences from GACC to GACC result in inconsistent staffing schedules and missing or spiking data. The SME group recommended that Predictive Services be recognized as a national program, with baseline requirements, standards, guidelines, and readiness reviews.

A Predictive Service Handbook (Refer to Handout No.11) has been prepared in response to NFAEB direction and to codify PS as a national program. The Handbook is on its fifth iteration, after many internal reviews (including Center Managers) and is now in a version for NFAEB review. It has not been out to the Field at large. While NFAEB members have no line authority themselves, they have influence with the Regional Fire Directors of their respective agencies. As far as staffing, NFAEB members will also influence their Regional Fire Directors to cease unilateral staff cuts in GACC PS programs, and to fill the gaps in staffing shortfalls needed to provide the baseline requirements.

DECISION: On the National Predictive Services Group (NPSG), sign the Agency Direction with Regards to Predictive Services memo. Agreed.

ACTION No. 07-46: On the National Predictive Services Group (NPSG), Agency Direction with Regards to Predictive Services memo will be walked around for signatures by primary NFAEB members.

Lead: Stephanie Becker
Due Date: June 30, 2007

DECISION: On the National Predictive Services Handbook, provide NPSG with comments by August 15 so that it can be edited, published, and referenced in the Red Book for implementation next fire season. Agreed.

AGENDA ITEM FOR NEXT MEETING: For August 15th meeting – 30 minutes to return NFAEB comments on the PS Handbook (Tom Wordell).

12. Fire Occurrence Reporting System (FORS) Update – Next Steps (Tom Wordell)

Distributed and reviewed:

Handout No. 12: NFAEB Memo – Critical Fire Occurrence Data Element Definitions and Standards

Discussion: Follow up to Keith Smith's presentation to NFAEB in May. NFAEB agreed a task group was needed to develop standards and definitions for the 38 critical fire occurrence data elements identified in the FORS Study Report. Refer to Handout No. 12: per the stated deliverables, FORS will need a contractor or detailer with facilitation and data skills to meet the six month time frame, not to exceed \$10K, at an estimated 100 hours. FORS Business Leads will provide an update at three months and a final report at six months.

DECISION: On the Fire Occurrence Reporting System (FORS) tasking, sign Critical Fire Occurrence Data Element Definitions and Standards memo. Agreed.

ACTION No. 07-47: Per the Fire Occurrence Reporting System (FORS) Critical Fire Occurrence Data Element Definitions and Standards memo, outreach for detailer/contractor with appropriate skill set.

Lead: Tom Wordell
Due Date: 7/18/07

AGENDA ITEM FOR NEXT MEETING: For July 18th meeting – 20 min for Fire Occurrence Reporting System (FORS) Study (Tom Wordell).

13. Fire Shelter Task Group (FSTG) Memo Approval (Tory Henderson)

Distributed and reviewed:

Handout No. 13: NFAEB Memo – Fire Shelter Transition Update

Discussion: Refer to Handout No. 13, when updated two meetings ago, NFAEB requested a draft memo be written. Compliance date of 2009 is not enforceable for non-federal entities, and that is why the dates are different. The funding language has been left vague on purpose, left to

local discretion/agreements.

There is a concern that the last paragraph will give local cooperators no urgency for compliance, but this memo is for internal distribution only, local cooperators will not see it. Many states are already near completion of shelter replacement.

DECISION: On the Fire Shelter Task Group (FSTG), sign the Fire Shelter Transition memo signatures. Agreed.

14. NWFEA Blueprint (Judy Crosby)

Distributed and reviewed:

Handout No. 14: Agenda Request Form

New Handout No. 14a: Agenda Request Form with Memo Drafts

New Handout No. 14b: NWFEA Blueprint Summary

New Handout No. 14c: NWFEA Blueprint Review Status

New Handout No. 14d: NWFEA Project Review Processes

New Handout No. 14e: Convergence of Organizational Projects

Discussion: The complete Blueprint was handed out at last meeting for review, reminder that comments are due to Frank Peters, Project Manager.

Refer to new Handout No. 14a, draft memo from FEC to the USDA and USDOJ Chief Architects needs validation by NFAEB and elevation to FEC. The IT review will follow the Fire Management product review, so there is time to comment on the letter.

Refer to new Handout No. 14a, draft memo to Business Blueprint reviewers, NWFEA Business Lead requests NFAEB members to complete a recommended list of personnel (new Handout No. 14c) from their respective agencies to distribute to for review (Mark Beighley's comments regarding performance measures will be incorporated into the document distributed for review). A paragraph will be added to the beginning of the letter with some introductory information on NWFEA, the second sentence of the third paragraph will be struck. The review session will be scheduled when the reviewer list is confirmed - it will likely take place in Boise. It is hoped that Neal Hitchcock (from the Core Blueprint Team) will lead the review session. The session will be designed to give background on the Project and preparation for the attendees to review the entire Blueprint, which will probably take a couple of weeks.

Refer to new Handout No. 14e: Frank Peters briefed on the convergence of organizational products and how NWFEA can help facilitate the NWCG/NFAEB restructure to align elements with the new Strategic Plan. McManus and Wallace recommend weekly meetings to work on this process. Commitment is requested from NFAEB that at least one Fire Director will attend each meeting. The meetings will be scheduled for every Tuesday from 0830-1000 and every Wednesday from 1300-1500 beginning July 2, 2007 to create a draft substructure by September. Refer to new Handout No. 14a, draft memo to NWCG Working Team Chairs to attend one final session to clarify how products and services relate to the new NWCG, and work with Tory

Henderson and Shari Shetler to complete the assessment before September.

DECISION: On the NWFEA Blueprint, approve NWFEA Business Lead forwarding edited memos to the Executive Secretary for signature and distribution. Agreed.

ACTION No. 07-48: On the NWFEA Blueprint, finalize draft memos presented at the June 20th meeting for NFAEB signatures.

Lead: Judy Crosby

Due Date: 7/13/07

AGENDA ITEM FOR NEXT MEETING: For July 18th meeting – 40 min for NWFEA Blueprint update (Judy Crosby).

15. Bin Items

Discussion: There were no bin items for discussion.

16. Meeting Minutes: Review and Approval (Stephanie Becker)

Distributed and reviewed:

Handout No. 16: NFAEB Meeting Minutes of May 16, 2007

Comment by Mike Dougherty on the radio interoperability item, the Pocatello example is simply an example of a system that is not compatible with federal systems. Pocatello local government assumed federal governments would convert to their 700-800 MHz system, but it didn't happen. Federal governments remained on VHF since 700-800 MHz doesn't like complicated terrain. Not only Pocatello, but many local departments are being forced into other bands that remain incompatible with federal communications.

DECISION: On the NFAEB meeting minutes from May 16, 2007, minutes were accepted; the Executive Secretary will distribute the final minutes.

17. Action Items Tracking Table: Review (Stephanie Becker)

Distributed and reviewed:

Handout No. 17: NFAEB Action Items, Decisions, and Meeting Tracking Table (Excel Spreadsheet)

Discussion: Members will send updates to the Executive Secretary as action items are completed.

18. Next Meeting's Agenda, Future Meeting Schedule, and Miscellaneous

(Stephanie Becker)

Next Meeting's Agenda: Topics on next month's agenda were reviewed throughout the meeting and highlighted in blue for the minutes.

Future Meeting Schedule:

Unless otherwise noted, meetings will be in the BLM Director's Conference Room.

July 18, 2007 (8:30 a.m. – 4:30 p.m.)

August 15, 2007 (8:30 a.m. – 4:30 p.m.)

September 19, 2007 (8:30 a.m. – 4:30 p.m.)

October 24, 2007 (8:30 a.m. – 4:30 p.m.)

November 14, 2007 (8:30 a.m. – 4:30 p.m.)

December 2007 - No Meeting

19. Round Robin (NFAEB Members)

Mike Dougherty - Charlie Dickinson will be in Boise June 21-22nd. Mike will host Charlie for briefing and NMAC on Friday morning June 22, 2007.

Karyn Wood - July 10 and July 11th, Chief Gail Kimbell will be on base. The Chief will attend the July 11th briefing and meeting with NMAC. This is the Chief's first visit to NIFC, and she will be here to discuss WFDSS, the Forest Service Management Efficiencies, and take in a tour in the early morning.

Meeting adjourned at 4:30 p.m.