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***Position Title: Helibase Manager Type 2/1 (HEB2/1)***

**Competency: Assume position responsibilities.**

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*Description: Successfully assume role of Helibase Manager and initiate position activities at the appropriate time according to the following behaviors.*

**Behaviors**

- Ensure readiness for assignment. (**Proficient – not included in PTB**)
- Ensure availability, qualifications, and capabilities of resources to complete assignment.
- Gather, update, and apply situational information relevant to the assignment.
- Establish effective relationships with relevant personnel.
- Establish organization structure, reporting procedures, and chain of command of assigned resources.
- Understand and comply with ICS concepts and principles.

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***Position Title: Helibase Manager Type 2/1 (HEB2/1)***

**Competency: Lead assigned personnel.**

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*Description: Influence, guide, and direct assigned personnel to accomplish objectives and desired outcomes in a rapidly changing, high-risk environment.*

**Behaviors**

- Model leadership values and principles.
- Ensure the safety, welfare, and accountability of assigned personnel.
- Establish work assignments and performance expectations, monitor performance, and provide feedback.
- Emphasize teamwork.
- Coordinate interdependent activities.

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***Position Title: Helibase Manager Type 2/1 (HEB2/1)***

**Competency: Communicate effectively.**

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*Description: Use suitable communication techniques to share relevant information with appropriate personnel on a timely basis to accomplish objectives in a rapidly changing, high-risk environment.*

**Behaviors**

- Ensure relevant information is exchanged during briefings and debriefings.
- Ensure documentation is complete and disposition is appropriate.
- Gather, produce and distribute information as required by established guidelines and ensure understanding by recipient.
- Develop and implement plans and gain concurrence of affected agencies and/or the public.

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***Position Title: Helibase Manager Type 2/1 (HEB2/1)***

**Competency: Ensure completion of assigned actions to meet identified objectives.**

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*Description: Identify, analyze, and apply relevant situational information and evaluate actions to complete assignments safely and meet identified objectives. Complete actions within established timeframe.*

**Behaviors**

- Gather, analyze, and validate information pertinent to the incident or event and make recommendations for setting priorities.
- Make appropriate decisions based on analysis of gathered information.
- Take appropriate action based on assessed risks.
- Anticipate, recognize and mitigate unsafe situations.
- Ensure compliance with all legal and safety requirements relevant to air operations.
- Ensure functionality of equipment.
- Transfer position duties while ensuring continuity of authority and knowledge and taking into account the increasing or decreasing incident complexity.
- Plan for demobilization and ensure demobilization procedures are followed.