How to register in DOD EMALL

https://dod-emall.dla.mil
To begin your registration process, select the “Login/Register” link above. You can also select from the Self Help options if you have any other questions.
Standard Mandatory DOD Notice and Consent Banner  
Dated/Effective: May 9, 2008

You are accessing a U.S. Government (USG) information system (IS) that is provided for USG-authorized use only. By using this IS (which includes any device attached to this IS), you consent to the following conditions:

* The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
* At any time, the USG may inspect and seize data stored on this IS.
* Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG authorized purpose.
* This IS includes security measures (e.g., authentication and access controls) to protect USG interests— not for your personal benefit or privacy.
* Notwithstanding the above, using this IS does not constitute consent or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential.
* Security protections may be utilized on this IS to protect certain interests that are important to the USG. These protections are not provided for your benefit or privacy and maybe modified or eliminated at the USG’s discretion. By signing this document, you acknowledge and consent that when you access Department of Defense (DoD) information systems, you are accessing a U.S. Government information system (as defined in CNSSI 4009) that is provided for U.S. Government-authorized use only.
* That you understand and accept the user agreement.

Please read the Standard Mandatory DOD Notice and Consent Banner and select “Ok” to continue your registration.
This page will allow you to select a previously established account or create a New Account as indicated below.

Users may have many accounts depending on their specific use of DOD EMALL.

TIP: You can also associate another account to the certificate you are currently using if you replaced your CAC and have an existing account.
This page will allow you to select your user type on DOD EMALL. From a Federal Government Employee to Supplier. You can also re-associate your certificate to an existing account as previously mentioned.
Once you've selected the applicable profile from the previous page, you will be allowed to create a User ID that will be specific to only you. You will also have the option to “check” the User ID to ensure it has not been previously used.
After creating your User ID and checking its validity, you have the option to change it, or continue to Optional Information if you have any, or simply select None and Submit.
This page requires you to input basic registration information. Everything with a red (*) is required.

Once complete without errors, please save and continue.
After you’ve successfully completed the previous page, please verify that the information you have provided is accurate. Select “Edit” to make any changes.
You have completed DOD EMALL basic registration and your account has been authorized for use.

In order to place orders on DOD EMALL, you must register a Government Purchase Card. To do so now, click the "Advanced Options" button below.

Alternatively, you may immediately enter DOD EMALL and shop for items by clicking the "Homepage" button.
After you've successfully completed the DOD EMALL registration process, as a shopper you will be directed to standard landing page seen here.

Changing your account profile from either the previous page under “Advanced Options” or from the “My Account” link above, your landing page and ordering options will be altered.
Account setting can be changed at any time but may require additional documentation and approvals. Remember, after you make a change to your account settings, we recommend logging out, then back in for the changes to take affect.

Once you have completed requesting your “Special Permissions” as indicated on the previous slide, we will be able to begin utilizing additional features DOD EMALL has to offer.
If you have any additional questions, please review the links at the bottom of any page or contact us below.

Contact Information

DOD EMALL Customer Service
1-877-DLA-CALL / 1-877-352-2255
DLAcontactcenter@dla.mil

OCONUS Users
1-269-961-7766 / DSN 661-7766