

A Publication of the
**National Wildfire
Coordinating Group**

Sponsored by
United States
Department of Agriculture

United States
Department of the Interior

National Association of
State Foresters

**NATIONAL INTERAGENCY
INCIDENT MANAGEMENT SYSTEM**

TASK BOOK FOR THE POSITION OF

**AIR SUPPORT GROUP
SUPERVISOR (ASGS)**

**(POSITION PERFORMANCE ON A WILDLAND
FIRE ASSIGNMENT REQUIRED)**



PMS 311-19

June 2004

NFES 2325

TASK BOOK ASSIGNED TO:
INDIVIDUAL'S NAME, DUTY STATION, AND PHONE NUMBER
TASK BOOK INITIATED BY:
OFFICIAL'S NAME, TITLE, DUTY STATION, AND PHONE NUMBER
LOCATION AND DATE THAT TASK BOOK WAS INITIATED

The material contained in this book accurately defines the performance expected of the position for which it was developed. This task book is approved for use as a position qualification document in accordance with the instructions contained herein.

EVALUATOR

DO NOT COMPLETE THIS UNLESS YOU ARE RECOMMENDING THE TRAINEE FOR CERTIFICATION

**VERIFICATION/CERTIFICATION OF COMPLETED TASK BOOK
FOR THE POSITION OF**

FINAL EVALUATOR'S VERIFICATION

I verify that all tasks have been performed and are documented with appropriate initials.

I also verify that _____

has performed as a trainee and should therefore be considered for certification in this position.

FINAL EVALUATOR'S SIGNATURE AND DATE

EVALUATOR'S PRINTED NAME, TITLE, DUTY STATION, AND PHONE NUMBER

AGENCY CERTIFICATION

I certify that _____

has met all requirements for qualification in this position and that such qualification has been issued.

CERTIFYING OFFICIAL'S SIGNATURE AND DATE

CERTIFYING OFFICIAL'S NAME, TITLE, DUTY STATION, AND PHONE NUMBER

Additional copies of this publication may be ordered from:

National Interagency Fire Center
ATTN: Great Basin Cache Supply Office
3833 S. Development Avenue
Boise, Idaho 83705
Order NFES 2325

Also available at <http://www.nwccg.gov/teams/pmswt/pms.htm>

NATIONAL WILDFIRE COORDINATING GROUP POSITION TASK BOOK

Position Task Books (PTBs) have been developed for designated positions within the National Interagency Incident Management System. Each PTB lists the performance requirements (tasks) for the specific position in a format that allows a trainee to be evaluated against written guidelines. Successful performance of all tasks, as observed and recorded by an evaluator, will result in a recommendation to the agency that the trainee be certified in that position.

Evaluation and confirmation of the trainee's performance of all the tasks may involve more than one evaluator and can occur on incidents, in classroom simulations, and in other work situations. **Designated PTBs require position performance during which the majority of required tasks are demonstrated on a single wildland or prescribed fire. Some positions require that specific tasks be performed on a wildland fire. Performance of these tasks on other kinds of incidents is NOT qualifying.** It is important that performance be critically evaluated and accurately recorded by each evaluator. All tasks must be evaluated before recommending certification. All bullet statements within a task which require an action (contain an action verb) must be demonstrated before that task can be signed off.

A more detailed description of this process, definitions of terms, and responsibilities are included in the PMS 310-1, NIIMS Wildland and Prescribed Fire Qualification System Guide. A brief list of responsibilities also appears below.

RESPONSIBILITIES:

1. The **Home Unit** is responsible for:
 - Selecting trainees based on the needs of the home unit and higher levels.
 - Ensuring that the trainee meets the training and experience requirements included in the PMS 310-1, NIIMS Wildland and Prescribed Fire Qualification System Guide.
 - Initiating PTBs to document task performance.
 - Explaining to the trainee the purpose and processes of the PTB as well as the trainee's responsibilities.
 - Providing opportunities for evaluation and/or making the trainee available for evaluation.
 - Providing an evaluator for local assignments.
 - Tracking progress of the trainee.
 - Confirming PTB completion.
 - Determining certification per local policy.
 - Issuing proof of certification.

2. The **Trainee** is responsible for:
 - Reviewing and understanding instructions in the PTB.
 - Identifying desired objectives/goals.
 - Providing background information to an evaluator.

- Satisfactorily demonstrating completion of all tasks for an assigned position within three years.
 - Assuring the Evaluation Record is complete.
 - Notifying home unit personnel when the PTB is completed and providing a copy.
 - Keeping the original PTB in personal records.
3. The **Evaluator** is responsible for:
- Understanding the Wildland and Prescribed Fire Qualifications System.
 - Being qualified and proficient in the position being evaluated.
 - Meeting with the trainee and determining past experience, current qualifications, and desired objectives/goals.
 - Reviewing tasks with the trainee.
 - Explaining to the trainee the evaluation procedures that will be utilized and which objectives may be attained.
 - Identifying tasks to be performed during the evaluation period.
 - Accurately evaluating and recording demonstrated performance of tasks. Satisfactory performance shall be documented by dating and initialing completion of the task. Unsatisfactory performance shall be documented in the Evaluation Record.
 - Completing the Evaluation Record found at the end of this PTB.
4. The **Final Evaluator** is responsible for:
- Signing the verification statement inside the front cover of the PTB when all tasks have been initialed and if the trainee is recommended for certification.
5. The **Incident Training Specialist** is responsible for:
- Identifying incident evaluation opportunities.
 - Assuring that trainees have met prerequisites.
 - Identifying and assigning a qualified evaluator that can provide a positive experience for the trainee, and making an accurate and honest appraisal of the trainee's performance.
 - Providing PTBs to approved trainees on the incident when home unit was unable to provide them.
 - Documenting the assignment.
 - Conducting progress reviews.
 - Conducting a closeout interview with the trainee and evaluator and assuring that documentation is proper and complete.
 - Notifying trainee's home unit.

QUALIFICATION RECORD

POSITION: AIR SUPPORT GROUP SUPERVISOR (ASGS)

TASK	C O D E*	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
<u>GENERAL</u>			
1. <u>Assemble Air Support Group Supervisor kit.</u>	O		
<u>MOBILIZATION</u>			
2. <u>Obtain complete information from dispatch on initial activation.</u>	I		
3. <u>Gather intelligence.</u> <ul style="list-style-type: none"> • Identify the number and type of aircraft assigned, en route, and available. • Fire size • Identify Agency Administrator objectives, and coordinate with the Resource Advisor and the Local Aviation Officer. • Strategy as it affects air operations. • Identify fueling requirements. • Identify military training routes (MTRs) and/or military operation areas (MOAs) near incident. • Determine need for retardant support. • Fixed-wing permanent base. • Portable retardant plant at helibase or at an airport. • Temporary flight restrictions (TFRs) 	I		
4. <u>Receive briefing from Air Operations Branch Director or Operations Section Chief.</u> <ul style="list-style-type: none"> • Transition with previous organization. 	I		

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 RX = task must be performed on a prescribed fire incident

QUALIFICATION RECORD
Continuation Sheet

POSITION: AIR SUPPORT GROUP SUPERVISOR (ASGS)

TASK	C O D E*	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
5. <u>Identify existing organization/structure on incident.</u> <ul style="list-style-type: none"> • Positions presently filled. • Qualified helibase, helispot, and airport managers, mixmasters, and other personnel. • Order additional personnel if needed. • Identify personnel training needs. 	I		
6. <u>Determine need for or validate TFR (91.137).</u> <ul style="list-style-type: none"> • Initiate request through local dispatch, if not ordered. • Verify location, size, and type. • Update or recommend revision. • Release if not needed. 	I		
<u>INCIDENT ACTIVITIES</u>			
7. <u>Identify business management contracts and agreements.</u> <ul style="list-style-type: none"> • Identify need for agreements if private land is used. • Provide for fiscal accountability by monitoring: <ul style="list-style-type: none"> – Daily cost for aircraft and equipment. – Water trucks, rental fuel tenders, and other rental equipment. – Portable air tanker bases and mobile retardant bases. 	O		

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QUALIFICATION RECORD
Continuation Sheet

POSITION: AIR SUPPORT GROUP SUPERVISOR (ASGS)

TASK	C O D E*	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
8. <u>Order supplies and equipment as needed.</u> <ul style="list-style-type: none"> • Aircraft • Air operations kit • Helicopter support kit • Crash rescue • Evacuation kit • Fire extinguishers, nets, swivels, etc. 	O		
9. <u>Ensure compliance with agency and contract requirements.</u> <ul style="list-style-type: none"> • Monitor pilot flight/duty hour limitations. • Implement work/rest guidelines. • Check for accurate completion of helicopter load calculations. • Ensure power checks are performed and documented. • Carding procedures (aircraft, pilot, and helitack) • Hazardous materials regulations • Personal protective equipment (PPE) requirements (flight crew and passengers) • Contract and rental provisions • Accident/incident reporting procedures • Flight invoice summary preparation and submissions • Helicopter operations checklist 	O		

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POSITION: AIR SUPPORT GROUP SUPERVISOR (ASGS)

TASK	C O D E*	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
<p>10. <u>Obtain radios for air operations at helibases and airports.</u></p> <p>Assist in the development of an Aviation Communications Plan to include:</p> <ul style="list-style-type: none"> • VHF-AM air-to-air • VHF-AM air-to-ground • VHF-FM air-to-ground (traffic control) • VHF-FM air-to-ground (helibase deck management and logistics net) • Identify frequencies and order as necessary. 	O		
<p>11. <u>Establish and maintain positive supervisory, interpersonal, and interagency working relationships.</u></p> <ul style="list-style-type: none"> • Create a work environment that provides diversity and equal opportunity for all personnel assigned to the incident. 	O		

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POSITION: AIR SUPPORT GROUP SUPERVISOR (ASGS)

TASK	C O D E*	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
<p>12. <u>Coordinate with finance section.</u></p> <ul style="list-style-type: none"> • Review/request contract or rental agreements. • Provide daily cost summary. • Ensure all non-government equipment is signed up prior to use. • Ensure that flight invoices are accurate and complete. • Establish crew (air operations personnel) timekeeping procedures. • Provide documentation for possible claims against the government, if appropriate. 	I		
<p>13. <u>Coordinate with supply unit.</u></p> <ul style="list-style-type: none"> • Establish ordering procedures (ordering authority approval process, etc.). • Identify delivery priorities and time frames. • Tag and label all cargo with destination. • Obtain status and estimated time of arrival (ETA) of equipment and supply orders. 	I		
<p>14. <u>Coordinate with ground support unit.</u></p> <ul style="list-style-type: none"> • Obtain transportation for helibase and airbase. • Obtain water tenders and fuel tenders. • Arrange for inspection, timekeeping, and supervision of equipment. • Arrange for vehicle maintenance. 	I		

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POSITION: AIR SUPPORT GROUP SUPERVISOR (ASGS)

TASK	C O D E*	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
15. <u>Coordinate with Security Manager.</u> <ul style="list-style-type: none"> • Arrange for security at operational areas. • Identify and mitigate any Homeland Security issues. 	I		
16. <u>Coordinate with food unit.</u> <ul style="list-style-type: none"> • Obtain meal schedule and provide head count for meals. • Arrange for meal delivery and beverages to operational bases not collocated. 	I		
17. <u>Coordinate with medical unit.</u> <ul style="list-style-type: none"> • Assist in development of medical plan. <ul style="list-style-type: none"> – Validate latitude and longitude to hospitals. – Radio frequencies of hospitals if appropriate. – Provide orientation and procedural briefing to medical, operations, aviation, and communications personnel. • Provide list of emergency medical technician (EMT) personnel available at helibases. • Provide list of medevac equipment available at helibases. • Identify primary medevac aircraft and crew. 	I		

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TASK	C O D E*	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
18. <u>Coordinate with facilities unit.</u> <ul style="list-style-type: none"> • Arrange for and obtain sleeping facilities and areas. • Arrange for sanitation and garbage removal. • Obtain map of incident facilities. 	I		
19. <u>Coordinate with communications unit.</u> <ul style="list-style-type: none"> • Assist in development of Aviation Communication Plan with Air Operations Branch Director and Air Tactical Group Supervisor. • Obtain radios to implement plan. • Order discrete VHF frequencies. • Obtain support services. <ul style="list-style-type: none"> – Batteries – Maintenance – Repair – Problem solving 	I		

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TASK	C O D E*	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
<p>20. <u>Coordinate with planning section.</u></p> <ul style="list-style-type: none"> • Provide and schedule aircraft for reconnaissance, mapping, and infrared (FLIR, Xedar™, etc.). • Identify helispot locations and numbers for master map. • Share intelligence with situation unit. • Obtain maps for aircrews and briefings. • Give ICS 214, Unit Logs to documentation unit. • Obtain Incident Action Plans (IAPs). • Coordinate with Training Specialist if trainees are assigned. • Obtain weather briefing from Fire Behavior Specialist or Meteorologist. • Provide resource status to resources unit. <ul style="list-style-type: none"> – Aircraft – Crews – Equipment 	I		
<p>21. <u>Coordinate with Safety Officer.</u></p> <ul style="list-style-type: none"> • Assist and/or request safety review of air operations. <ul style="list-style-type: none"> – Crash rescue plan – Medevac plan – General safety briefing – General operations – Ensure briefing boards are complete. – Identify evacuation plan. 	I		

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TASK	C O D E*	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
<p>22. <u>Coordinate with local dispatch.</u></p> <ul style="list-style-type: none"> • Provide for initial attack (air) if requested. • Obtain ETAs of aircraft, crews, and equipment. • Arrange for flight following of aircraft inbound and outbound from incident. • Obtain or develop flight hazard maps. • Input accident/incident reports for processing. • Check on status of TFR (91.137). • Obtain MTR and MOA information and request notification of scheduling authority. • Arrange for fuel. • Contact fixed-base operator (FBO) for support. • Arrange for technical inspections of operation, aircraft, and flight crews. • Arrange for maintenance inspections to get aircraft back in service. • Discuss and obtain information concerning retardant. <ul style="list-style-type: none"> – Ordering retardant – Gallons dropped per day – Aircraft costs per day – Aircraft availability per day (days off and maintenance) 	W		

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TASK	C O D E*	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
<p>23. <u>Coordinate with FBOs or airport managers.</u></p> <ul style="list-style-type: none"> • Notify of need for fuel, lube, maintenance services, operations, and crew staging. • Notify of possible closure and/or controlled or restricted airspace. • Give radio frequencies, if appropriate. • Obtain space for Federal Aviation Administration (FAA) controllers to operate from if used. • Arrange or obtain area of operation at airport for: <ul style="list-style-type: none"> – Temporary retardant base. – Staging area for mobilization/demobilization. – Aircraft parking (days off, maintenance, etc.). • Apprise of increase in air traffic. 	I		
<p>24. <u>Coordinate with FAA.</u></p> <ul style="list-style-type: none"> • Obtain portable tower and controllers. • Brief controllers. <ul style="list-style-type: none"> – Operational briefing – Incident needs (aviation) – Expected duration of need – Expected activity • Check on 91.137 NOTAMS and status. • Notify of 91.137 violations. 	O		
<p>25. <u>Determine hours of operation (operational period).</u></p>	I		

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TASK	C O D E*	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
26. <u>Give and receive briefing to/from subordinates.</u> <ul style="list-style-type: none"> • Review Helibase Manager checklist and check for pilot's signature. • Identify maintenance requirements for aircraft and equipment. • Collect and complete aircraft and crew information summary sheets. • Identify problems. • Determine status of supply orders. 	I		
27. <u>Conduct inspections and procedural reviews.</u> <ul style="list-style-type: none"> • Helibase, air bases, and areas of operation. • Dust abatement procedures. • Carded and qualified personnel. • Fuel sites (grounding/bonding, fuel spill containment, etc.). • Inventory of equipment on hand (chase trucks). 	I		
28. <u>Assist in development of Air Operations Plan</u> <ul style="list-style-type: none"> • Aircraft and crew availability and status. • Capabilities and limitations for logistical and tactical missions. 	O		

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Continuation Sheet

POSITION: AIR SUPPORT GROUP SUPERVISOR (ASGS)

TASK	C O D E*	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
29. <u>Identify and name or number helibases and helispots.</u> <ul style="list-style-type: none"> • Indicate on maps for posting to IAP. • Ensure inspections and approvals are accomplished. • Identify any limitations. 	I		
30. <u>Establish ordering procedure for air operations.</u>	I		
31. <u>Prepare and present daily briefing.</u> <ul style="list-style-type: none"> • Identify missions and priorities. • Receive crew and aircraft assignments (medevac, initial attack, etc.) from Helibase Manager. • Review radio frequency assignments. • Review helicopter operations checklist. • Review weather forecast and fire behavior predictions. • Identify organization assignments. • Review IAP. • Review safety considerations. 	O		

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Continuation Sheet

POSITION: AIR SUPPORT GROUP SUPERVISOR (ASGS)

TASK	C O D E*	EVALUATION RECORD #	EVALUATOR: Initial & date upon completion of task
32. <u>Identify need for additional operational bases.</u> <ul style="list-style-type: none"> • Helibases • Helitorch site • Retardant operations • Water dipping or pumping sites • Medevac site (to meet ambulance) • Very important person (VIP)/media site • Helispots • Airport space needs • Mobilization area, initial attack personnel, paracargo, etc. 	W		
33. <u>Facilitate debriefings/after action reviews (AARs).</u> <ul style="list-style-type: none"> • Appraisal of capabilities • Estimate of time frames for mission accomplishment • Lessons learned 	I		
<p><u>DEMOBILIZATION</u></p> 34. <u>Identify aircraft, crews, and equipment for demobilization.</u> <ul style="list-style-type: none"> • Time when surplus • Arrange for closeout inspection of equipment. • Complete taskbooks and performance evaluations and discuss with subordinates. 	I		

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INSTRUCTIONS FOR EVALUATION RECORD

There are four separate blocks allowing evaluations to be made. These evaluations may be made on incidents, simulations in classroom, or in daily duties, depending on what the position task book indicates. This should be sufficient for qualification in the position if the individual is adequately prepared. If additional blocks are needed, a page can be copied from a blank task book and attached.

COMPLETE THESE ITEMS AT THE START OF THE EVALUATION PERIOD:

Evaluator’s name, incident/office title, and agency: List the name of the evaluator, his/her incident position or office title, and agency.

Evaluator’s home unit address and phone: Self-explanatory

#: The number in the upper left corner of the Evaluation Record identifies a particular experience or group of experiences. This number should be placed in the column labeled “Evaluation Record #” on the Qualification Record for each task performed satisfactorily.

Location of Incident/Simulation: Identify the location where the tasks were performed by agency and office.

Incident Kind: Enter kind of incident; e.g., wildland fire, prescribed fire, search and rescue, flood, etc.

COMPLETE THESE ITEMS AT THE END OF THE EVALUATION PERIOD:

Number and Type of Resources: Enter the number of resources and types assigned to the incident pertinent to the trainee’s task book position.

Duration: Enter inclusive dates during which the trainee was evaluated. This block may indicate a span of time covering several small and similar incidents if the trainee has been evaluated on that basis; e.g., several initial attack fires in similar fuel types.

Management Level or Prescribed Fire Complexity Level: Indicates ICS organization level; i.e., Type 5, Type 4, Type 3, Type 2, Type 1, Area Command or prescribed fire complexity level (low, moderate, high).

NFFL Fuel Model: For wildland fire and prescribed fire experience, enter number (1-13) of the fuel model(s) in which the incident occurred and under which the trainee was evaluated.

- | | | | |
|--------------|---------------------------------|---------------|--------------------------------|
| Grass | 1. Short Grass (1 foot) | Timber | 8. Closed Timber Litter |
| Group | 2. Timber (grass & understory) | Group | 9. Hardwood Litter |
| | 3. Tall Grass (2-1/2 feet) | | 10. Timber (litter understory) |
| Brush | 4. Chaparral (6 feet) | Slash | 11. Light Logging Slash |
| Group | 5. Brush (2 feet) | Group | 12. Medium Logging Slash |
| | 6. Dormant Brush-Hardwood Slash | | 13. Heavy Logging Slash |
| | 7. Southern Rough | | |

Recommendation: Check as appropriate and/or make comments regarding the future needs for development of this trainee.

Date: List the date the record is being completed.

Evaluator’s initials: Initial here to authenticate your recommendations and to allow for comparison with initials in the Qualifications Record.

Evaluator’s relevant red card rating: List your certification relevant to the trainee position you supervised.

Evaluation Record

TRAINEE NAME

TRAINEE POSITION

#1	Evaluator's name: Incident/office title & agency:				
Evaluator' home unit address & phone:					
Name and Location of Incident or Simulation (agency & area)	Incident Kind (wildland fire, search & rescue, etc.)	Number & Type of Resources Pertinent to Trainee's Position	Duration (inclusive dates in trainee status)	Management Level or Prescribed Fire Complexity Level	NFFL Fuel Model(s)
			to		
The tasks initialed & dated by me have been performed under my supervision in a satisfactory manner by the above named trainee. I recommend the following for further development of this trainee. _____ The individual has successfully performed all tasks for the position and should be considered for certification. _____ The individual was not able to complete certain tasks (comments below) or additional guidance is required. _____ Not all tasks were evaluated on this assignment and an additional assignment is needed to complete the evaluation. _____ The individual is severely deficient in the performance of tasks for the position and needs further training (both required & knowledge and skills needed) prior to additional assignment(s) as a trainee. Recommendations: _____ _____ Date: _____ Evaluator's initials: _____ Evaluator's relevant red card (or agency certification) rating: _____					

#2	Evaluator's name: Incident/office title & agency:				
Evaluator' home unit address & phone:					
Name and Location of Incident or Simulation (agency & area)	Incident Kind (wildland fire, search & rescue, etc.)	Number & Type of Resources Pertinent to Trainee's Position	Duration (inclusive dates in trainee status)	Management Level or Prescribed Fire Complexity Level	NFFL Fuel Model(s)
			to		
The tasks initialed & dated by me have been performed under my supervision in a satisfactory manner by the above named trainee. I recommend the following for further development of this trainee. _____ The individual has successfully performed all tasks for the position and should be considered for certification. _____ The individual was not able to complete certain tasks (comments below) or additional guidance is required. _____ Not all tasks were evaluated on this assignment and an additional assignment is needed to complete the evaluation. _____ The individual is severely deficient in the performance of tasks for the position and needs further training (both required & knowledge and skills needed) prior to additional assignment(s) as a trainee. Recommendations: _____ _____ Date: _____ Evaluator's initials: _____ Evaluator's relevant red card (or agency certification) rating: _____					

**Evaluation Record
(Continuation Sheet)**

TRAINEE NAME

TRAINEE POSITION

#3	Evaluator's name: Incident/office title & agency:				
Evaluator' home unit address & phone:					
Name and Location of Incident or Simulation (agency & area)	Incident Kind (wildland fire, search & rescue, etc.)	Number & Type of Resources Pertinent to Trainee's Position	Duration (inclusive dates in trainee status)	Management Level or Prescribed Fire Complexity Level	NFFL Fuel Model(s)
			to		
<p>The tasks initialed & dated by me have been performed under my supervision in a satisfactory manner by the above named trainee. I recommend the following for further development of this trainee.</p> <p>_____ The individual has successfully performed all tasks for the position and should be considered for certification.</p> <p>_____ The individual was not able to complete certain tasks (comments below) or additional guidance is required.</p> <p>_____ Not all tasks were evaluated on this assignment and an additional assignment is needed to complete the evaluation.</p> <p>_____ The individual is severely deficient in the performance of tasks for the position and needs further training (both required & knowledge and skills needed) prior to additional assignment(s) as a trainee.</p> <p>Recommendations: _____</p> <p>Date: _____ Evaluator's initials: _____ Evaluator's relevant red card (or agency certification) rating: _____</p>					

#4	Evaluator's name: Incident/office title & agency:				
Evaluator' home unit address & phone:					
Name and Location of Incident or Simulation (agency & area)	Incident Kind (wildland fire, search & rescue, etc.)	Number & Type of Resources Pertinent to Trainee's Position	Duration (inclusive dates in trainee status)	Management Level or Prescribed Fire Complexity Level	NFFL Fuel Model(s)
			to		
<p>The tasks initialed & dated by me have been performed under my supervision in a satisfactory manner by the above named trainee. I recommend the following for further development of this trainee.</p> <p>_____ The individual has successfully performed all tasks for the position and should be considered for certification.</p> <p>_____ The individual was not able to complete certain tasks (comments below) or additional guidance is required.</p> <p>_____ Not all tasks were evaluated on this assignment and an additional assignment is needed to complete the evaluation.</p> <p>_____ The individual is severely deficient in the performance of tasks for the position and needs further training (both required & knowledge and skills needed) prior to additional assignment(s) as a trainee.</p> <p>Recommendations: _____</p> <p>Date: _____ Evaluator's initials: _____ Evaluator's relevant red card (or agency certification) rating: _____</p>					