

Incident Business Committee Meeting

March 12, 2015

Present:

Ron Schilz, Chair
Tim Blake, Branch Coordinator
Dave Burley, BLM
Christine Peters, NPS
Jill Lipsey, NASF
Jamie Parker, FS
Tandy Bolling, Executive Secretary
Brenda DeBerg, IIBMH Rewrite Committee

Updates

OF-294 & OF-286 Draft Tasking – Once Ron has a name to represent the NPS, he will set up a conference call in March or April. The task group will also look at revising the OF-305.

OF-296 – The form is with GSA and Tim will be having a call with GSA to discuss who is responsible to complete the 508 compliance and to make the form fillable.

Master Committee Charter

Ron will respond to the request that there are no comments from IBC on the charter.

Incident Records Subcommittee Update

No Update.

Review Action Item Log

- DOI Travel to be paid on the OF-288 – Still in the process of gathering the signatures of the Chief Financial Officers.
- Advanced Cost Training – There will be a call at the end of March/first of April to discuss the results of the survey.
- Rental Car Tasking – The group is working on a recommendation document and on target for their deadline of June 1st. IBC will need to decide where this document should live (e.g., website, IIBMH, rental car FAQ, etc.).
- AD Pay Plan – Both FS and DOI are with their respective HRs for signatures.
- IIBMH Rewrite – Rewrite group met March 10-11 and reviewed the comments received from the SMEs. The IIBMH will be uploaded to www.wildfirelessons.net for agency review April 1st.

Miscellaneous

- The June Conference Call was rescheduled to Tuesday, June 9th at 1:00 p.m.
- Start sending agenda items for the April meeting to Tandy.

Round Robin

Christine

- Nothing to report.

Jaime

- Nothing to report.

Tim

- Working with the National Framework Committee for endorsements for ICS positions

Dave

- Nothing to report.

Jill

- Nothing to report.

Ron

- During the FS Incident Coordinators meeting in January, the request to hold a national incident business workshop was discussed. The target group would be local/state/regional/national incident coordinators, budget officers with fire duties, procurement/contracting, local fire admin staff, etc. Ron has requested the IBC leads to run it by their state/regional leads for interest and it will be further discussed during the April IBC meeting.

Next meeting is April 28-30 in Boise, ID