



**IATS Meeting
April 19-21, 2016
Boise, ID**

Decisions:

OAS to query instructors of A305 for last 6 months, if students (pilots) need credit for 4 hrs. then give credit for 4hr A305 and from now on, A305 will get credit for 4hrs. A205 will get credit for 2hrs even if taught back to back, may be shorter than 6hrs.

Discuss on May conference call: Adding "Positions adopted by Agency" table as appendix to IAT Guide, if it can be populated prior to finalization of IAT guide? Otherwise, add for next revision?

Next Face to Face Meeting Nov 1-3, 2016. Proposed location Denver, CO with Boise as fall back. Mark DeGregorio & Jeff Mai to coordinate facility and message back to IAT Subcommittee. Continue Monthly teleconferences.

Tasks:

- All Final comments for A305 from IATS to Brian Mullin by May 20th.
- Redo 111 students course/instructor critique form, exclude non-course, non-instructor evaluation. Allow electronic link to form and paper version. Donna & others as working group to revise form.
- IATS members need to make appointment with OAS (Louise) to learn Support Staff role.
- Team to redo 111 Student Evaluation critique form. Donna Kreienseick, Mark DeGregorio, OAS (Susie?). Define objectives. ACE vs instructor. Draft to IATS by July 1.
- Need errata page for IAT guide on water ditching updated instructor training and certification. OAS- Training Branch and Team lead, Sean Aidukas.

Recommendations to OAS:

When time allows: set up an instructor chat room with categories so instructor can sort for pertinent information. Send availability email to instructors when ready. IATS to vet comments.

Meeting Notes:

OAS-Training Branch interviewing applicants for the OAS- TB, Chief position, week of April 18th.

Steve Rauch presented an Era Helicopters Risk Assessment card. Request PowerPoint from Steve.
Meeting notes from March Conference Call approved.

IAT Website Update - Louise Bruck

- Mountain Flying on IAT for testing. Required for contract pilots.
- Can now find class and course catalog without being signed in.
- Work continues on IAT website and database.

- RT-271 is now hidden, can't be seen by students or instructors. Park Service was using number and title as refresher even though there wasn't any curriculum.
- Instructor Records update- Continued work on assuring instructor access and verify/updating records. OAS-Training Branch updating ISO9001 processes to reflect current needs and practices.
- Discussed option to have students provide instructor and course feedback to instructor after the course and a link to complete when course certificates links are emailed
- Support Staff IAT role: Allows Bureau representatives the ability to assign this role assign ATA's and edit capability. Need to get individual training from OAS because this is very powerful role and changes can break things.

Review Action Item Log

- 16-1A Charter and Intent approved by NIAC and NWCG. Kirk will be providing notes and official docs for inclusion on NWCG, IATS specific website.
- 16-1C & 16-2C are completed
- 16-7A, State representation on IATS committee has been requested from NIAC but no response yet.
- 16-13C is duplicate of 16-6C, 16-13C removed.

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OPM-04 Discussion/Review – IATS provided updates/recommendations to provide to EAS for concurrence
See revised OPM-4 document.

Update IAT Instructor Requirements & Re-currency- IATS provided update/recommendations. Current versions is 2014. New version reflects changes in OPM-04
See changes in OPM-04.

Qualtrics demo by Cathy Barta. Program includes mobile app. Link can be copied and pasted. Need to set number of participants that can access the link. Cannon Mix, OAS-Training Spec may also be a source for assistance on this program.

Lesson Learned A200, proposal to make annual requirement for all positions as technology improves. Idea: make each accident/incident in the myriad A200 as individual videos so instructor can pick videos that are pertinent to topic. See <https://nifc.gov/wfstar/library.htm> as an example.

Flight Follower position approved and will be inserted into OPM-04 and IAT Guide.

Water ditching Summit brief - Recommendation to go from 2 year to 3 years is documented in the brief: i.e. Redundancy of instructors at training, trainers must teach A312 every 36 mo's. Currency not based on teaching any IAT course). Want to have one-to-one instructor mentor to mentee ratio so allow two mentees per class if mentee's available.

For future of IAT database, If OAS decision is that current system won't meet future needs, would suggest creating requirements document. Identify needs and wants. For instance: out of compliance notifications, event registration (ACE's), long-term planning & funding, intuitiveness of website as continuing improvement.

For the USFS, A310 has been replaced by 7 Skills of Crew Resource Management. Initial training is 3 hours, with refreshers at 1.5 hr. Instructors are limited and the instructor skill is facilitative training.

Anissa Derrick: ACE courses:

Desirable Goal is to provide 3 Aviation Centered Educations (ACEs) annually across US including Hawaii and AK.

Discussion: ACE delivery needs to focus on courses not available on-line. Desire to develop and deliver advanced courses for ACE's. Consensus was to start with two ACEs per year and increase if statistics warrant expanding. Start with a spring & fall ACE, with locations identified several years in advance. Need to coordinate RT courses and ACE courses so they don't conflict. Deliver ACE's to reduce the number of RT's with A courses. Perhaps have ACE with RT courses in conjunction. Need to collaborate with USFS HOS/GATR for ACE training locations. Explore methods for providing materials at ACE – tablets, thumb drives, CD's, etc. instead of instructors or OAS-TB providing printed material.

ACE Proposed Dates / Locations:

- February 2017 in San Diego
- Fall 2017 on South East coast (2nd week of November) Jacksonville, Nashville, Charlotte, and Tallahassee?
- April 2018 in Anchorage, AK
- Fall 2018 in Spokane, WA early October.
- Spring 2019 in Austin, TX or Albuquerque, NM or Hawaii or Alaska

Fall Meeting Topics:

- Supervisor Role in profile.
- Review course descriptions and ensure they are still appropriate for positions.
- Review Action Log Items

Attendees: Steve Rauch, Sean Aidukas, Donna Kreiensieck, Brian Mullin, Kirk Rothwell, Cathy Barta, Susie Bates, Louise Bruck, Jason Petruska, Mark DeGregorio, Jeff Mai (on phone), visitors-Keely Mills, Amy Kazmier, Anissa Derrick.