

IATS Teleconference Minutes - September 28, 2016

IATS Members:

Present: Kirk Rothwell -- BLM Chair, Jeff Mai – USFS vice-chair, Mark De Gregorio – NPS, Donna Kreiensieck – USFS, Woody Kessler, Anissa Derrick -OAS. On the phone: Barb Hall – USFS, Kathy Matthews – USFS, Lisa Faust for Bill Christiansen -- USGS, Amy Kazmier – OAS,

Absent: Cathy Barta – OAS. Vice-Chair (permanently replaced with Amy Kazmier – OAS), Jason Petruska – BIA, Steve Rauch – BSEE, Brian Mullin – FWS, Sean Aidukas, Jim Edge – USFS.

Upcoming Schedule:

October 17 – 21 Louisville, KY – A -223 water ditching train the trainer

October 18 – 20 Louisville, KY – Helmet Repair class: Scott Fry coordinating; NWCG to post to website?

October 25 – 28 Louisville, KY – RT372 & IAT Event (Pre-ACE)

November – 3 Ft. Collins, CO – Fall IATS Meeting:

- Meeting room at gov't office, OAS blocked hotel rooms at Hilton - Recommend RASM's & OAS Safety be on the Agenda
 - Susie has updated the google meeting invite with meeting room and hotel information and send to the IATS members.
 - **Send Jeff Mai confirmation of attendance so he can notify FS building security.**

March 6 – 10, 2017 San Diego, CA – ACE Training Event: Registration opening Dec 1, 2016

Meeting Minutes:

Reviewed July 20 IATS meeting minutes, to include new edits (9-23) per Rothwell. Minutes approved.

November Meeting Agenda:

Agenda items below developed in this teleconference. Group to send additional items to Kirk with a cc to the group.

- RASM's & OAS Safety,
- IATS Training Needs Survey,
- M2 Outline, Objectives
- NWCG trainer equivalency in IAT,
- IAT Instructor Database,
- Update on IAT Database progress (Is this what we want? Share cost across Agencies?)

OAS Update:

- OPM-4 signed and distribution bulletin forthcoming by OAS-TB. It will be posted on OAS & IAT websites.
- IAT Guide Update – Prepared to finalize, last comments to Amy Kazmier by 10/12/16.
- IATS Training Needs Survey – Woody to bring to Nov mtg for final approval. Need to take the old survey off of the website.
- Instructor Validation in the IAT Database – Need the group to check your Agency/Bureau and the Other & Unassigned tabs and validate instructors of key courses by Nov mtg (Woody will identify key courses). Also

identify any instructors missing from the database. Will check progress at Nov. mtg. Hope to have all validated by Jan 1, 2017.

IATS needs methodology to give credit for NWCG trainers and an equivalency chart for IAT training abilities. Continue the discussion in November.

- M2 Outline/Objectives discussion- Revisit topic at November IATS meeting. Need to ensure M2 and M3 course description are added to IAT Guide. Kirk to follow up with Cathy and report back.
- KY RT & Workshop Brief – Registration occurring on IAT. Students will print & bring their own workbooks and handouts.
- ACE San Diego – Desire to have top of the field instructors for event. Suggested having field recognitions and a planned social event with Bureau representatives in attendance?
- FY2016 Bureau IAT Training Completion Report requests: Please send an email to Anissa Derrick requesting the report.

IATS Chair Update:

Compared NWCG Master Roster, IATS Intent Document, etc for mission statement. Decision: will use bullets from NWCG Master Roster as the Mission Statement across all documents (IAT Guide, IAT Website and NWCG Mater Roster).

Action Item Log Update:

- **Item 16-7A** closed due to no response from NIAC to add a States representative to IATS.
- **Item 16-11A** Content of OAS-111 Interagency Aviation Training Course Evaluation Form approved. OAS to determine methodology for distribution/collection. Transition to an electronic form.
- **Item 16-5C** Instructor Notifications; 6C Student select training plan; 7C Inactive members; OAS-Woody to get with Louise.
- **16-9A** Instructor Database Updates needed; Woody to send request for feedback on IAT Instructor DB current, missing other; Progress check at November IATS Meeting
- **16-10A** - Need to create a Course Evaluation Form for Instructors to provide feedback on the course content & materials. Assigned: tbd
- Updated **16-8A** to include – Group needs to validate Instructor database & identify missing instructors. Assigned: All IATS members
- New Action Item – **16-15B** Include A-115 & A220 in revision schedule. Prioritize at Fall IATS mtg.
- New IAT Database Item **16-13C** – Allow input (pdf upload?) of documentation for NWCG instructors into IAT profile.
- New Action Item - Qualifications for Instructors/Helicopter Managers to be determined; NWCG/IQCS and IATS/OAS. Fall IATS mtg item.

USFS Agenda Items:

- IAT Annual Summary Report for FY 16. Amy Kazmier to provide before Nov. Mtg.
- Water Ditching Summit – Notes forthcoming w/Keith's return. Anticipate a second summit to finalize any tabled issues but don't anticipate any subsequent meetings.