

# Incident Business Committee Meeting September 10, 2014

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## **Present:**

Tim Blake, Branch Coordinator  
Sarah Fisher, FS  
Dave Burley, BLM  
Christine Peters, NPS  
Gini Broyles, BIA  
Janell Ray, NASF  
Dan O'Brien, GACC  
Tandy Bolling, Executive Secretary

## **Updates**

- Night Differential – The interpretation of night differential will not be changed in the IIBMH unless FS HR and DOI HR agree to a different interpretation.
- Briefing Paper on Combined Payment Center – No updates
- OF-288 & Single Resource Casual Hire Form – Christine will remove the highlights from the OF-288 and send the OF-288 and Single Resource Casual Hire form to Tim. Tim will get the final forms to Cindy Wolf.
- Rental Car Tasking – Ron sent the tasking to the group and had them start September 2<sup>nd</sup>. They will have their first report back to IBC by November 26<sup>th</sup>.

## **Fall Meeting Date/Location**

The fall IBC meeting date and location has been changed to December 2 – 4 in Portland, OR.

## **2015 AD Pay Plan**

Committee members will request comments from the field for any changes to the AD Pay Plan with a due date of October 15<sup>th</sup>. Committee members will also vet through their agency any positions that need to be added to the pay plan.

Three faller positions have been added to the 310-1 will need to be classified and added to the AD Pay Plan. PD's have been written for these positions. FEMO and FOBS positions will be reviewed for correct classification. IBC has been approved for \$4,000 for classification of positions to the AD pay Plan.

IBC has agreed to use Mary Ann for classifying the positions for the 2015 AD Pay Plan and will also have her develop long term criteria or matrix for future classifications. During the spring meeting IBC will discuss long term solutions for classifying AD positions and possibly use the process during the 2016 AD Pay Plan.

## **Incident Records Subcommittee Update**

Documents are posted and subcommittee is planning on a conference call in October.

## **Review Action Item Log**

- Dave meeting with OWDF and Rod Bloms to discuss an alternative strategy to getting the DOI travel paid on the OF-288 pushed through. Gini will check with BIA management on the status of the white paper they submitted to DC.
- Due to limited resources, ICPI S-262 will take precedence over S-260 to be completed.
- S-481 is completed and at the printer
- The Advanced Cost Training Unit will try to schedule a call in October.

## **Round Robin**

### **Christine**

Nothing to report

### **Janell**

Will be sending out the state cooperative agreement again for comments on state billing schedules and required documentation.

### **Dan**

Nothing to report

### **Dave**

Will be having annual fall incident business lead meeting in Boise November 18-20<sup>th</sup> and would like IBC to attend the 18<sup>th</sup> to provide their agency updates.

### **Gini**

Lisa Street is BIA representative for the IIBMh rewrite team.

### **Tim**

PMS 310-1 is being sent to the NWCG Executive Board for approval and will be available in October.

All chairs meeting will be in February. The PMU has been working hard on the NWCG website to rollout during this time.

The IHOG will be starting their revision process this year.

## **Sarah**

In the process of interviewing for the Branch Chief of Incident Finance position.

The annual regional incident business coordinator meeting will be held in Albuquerque, NM the end of January.

Will be participating in the R6 incident business AAR.

The following regional incident business positions have been filled:

- Region 6 – Brenda Johnson
- Region 9 – Randee Olson
- Region 2 – Carol Robinson

**Next conference call is October 8<sup>th</sup> at 1300**