

Incident Business Committee Meeting April 15, 2014

Present:

Ron Schilz, Chair
Tim Blake, Branch Coordinator
Billie Farrell, FWS
Gini Broyles, BIA
Sarah Fisher, FS
Christine Peters, NPS
Dave Burley, BLM
Jeff Arnberger, Ops
Jill Lipsey, NASF
Janell Ray, NASF
Sandra Braseth, BLM
Tandy Bolling, Executive Secretary

OF-294 Redesign

Ron has a group put together to review the OF-294 and will work on getting started reviewing the form.

IBA Currency & Maintenance

IBC agreed to the following IBA position changes. Jeff will complete the OWDC change form and send to IBC for review before forwarding to OWDC.

- IBA1 and IBA2 will be combined into one position, a new mnemonic will be determined.
- I-400 will no longer be a required course for the position.
- Currency period will remain at 5 years. IBC will discuss more in-depth options of facilitating annual refreshers or updates.
- There will be no changes to the current task book, other than changing the mnemonic and titles.
- FSC will no longer maintain currency for IBA and vice versa.

New Positions in the next PMS 310-1

FALA, FALB, FALC will be adopted into PMS 310-1 in October 2014, and the mnemonics will probably change to Faller 1 (FALC), Faller 2 (FALB), Faller 3 (FALA). The positions will have the arduous work capacity test requirement and S-212.

These changes will affect the 2015 AD Pay Plan. Current PDs will need to be reviewed by SMEs to see if they are still accurate, if not new PDs will need to be rewritten by early October. Sarah will draft a letter from IBC to RMC requesting review of current PDs and providing new PDs if appropriate.

There may be a possibility of needing Type 3 Command and General Staff positions classified and added to the AD Pay Plan.

April 28th is the due date for budget requests to NWCG Executive Board. Billie will work on the budget request and send to Ron. Approximately 10 positions are needed to be reclassified for CY15 AD Pay Plan, previous classifications cost \$700 per PD.

NWCG Terminology Review

IBC did not have comments on the terminology review. Tim will follow up with Ron to provide a response.

Night Differential

Ron received a letter from National Federation of Federal Employees, requesting revision of the night differential statement in the Interagency Incident Business Management Handbook stating the handbook does not comply with federal law and regulations.

Decision – IBC does not have the latitude to change the policy. However, all agencies have already sent the information and requested an official determination form the respective HRs.

Annual Maintenance Plan for S-481

Janell is working on completing the request on the annual maintenance plan for S-481, finishing the revision of the course this year will be sufficient response to the request. She is also working with Deanna Shaffer to make sure the task group changes are incorporated.

Incident Records Committee Update

Janell will be setting up a community on wildfirelessons.net to share documents and the committee is currently holding monthly conference calls. Gini will work with Tammy to post new roster contact information for incident records to the website to replace IBC member list.

Review Action Item Log

Reviewed action item log:

- DOI Travel Paid on OF-288 - Business case has been finalized, waiting for signatures. GSA waiver is being written.
- Advanced Cost Training – Dave completed draft charter and intent, will send to Ron for signature.
- S-260 & 261 Review – Ron will follow up with Dana on an update
- Single Casual Hire Information – Form was finalized and approved. Ron and Tim will work with Cindy Wolf to have it published.

Round Robin

Gini

- Dealing with an issue related to the misuse of the AD Pay Plan.

Tim

- NWCG will have their monthly board meeting to discuss mid-year budget review. April 28th is the due date for FY15 budget requests.
- Working on a response back to the Rocky Mountain area, requesting to have NWCG update the 10 Standard Fire Orders and 18 Watch Out Situations.
- Working on Yarnell taskings.
- After conversation with Dan O'Brien, Tim requested he write a proposal to have IBC look into ways to pay/hire licensed psychology care professionals for CISM teams.

Christine

- Nothing to report

Billie

- Working on mud slide cleanup.

Ron

- FS is currently in discussion with the Department of Agriculture about their decision not to let the FS use purchase cards to purchase fuel for fires.

Dave

- Taking a 120 day detail and will have Sandra Braseth and Ann Marie Carlson filling in for him on the IBC. He will continue to work on the DOI travel paid on an OF-288 issue.
- 2014 Orange Book is finalized and will be posted on the BLM intranet, he will send PDF version to the group.

Sandra Braseth

- Nothing

Jill

- Nothing to report

Janell

- Received a few questions at the team meetings about meal breaks and what constitutes a meal break. Referred to current IIBM language
- GSA will be taking Colorado Cooperator's orders through the end of the year. Will need to figure out ordering with the DLA.

Jeff

- Nothing to report

Sarah

- Working on a draft charter and intent for a tasking group through IBC to work on the rental car issue. Will be discussing on next call.
- Working on the State Route 508 incident.
- Marylea Lockard's position at ASC will be advertised.
- R6 Incident Business Coordinator position is being advertised.