



Operations and Training Committee

Meeting Notes – February 10, 2016 Conference Call

Item	Topic	Presenter	Action Taken
1	Welcome and Action Log Review/Update	Arnberger/ Staats	<ul style="list-style-type: none"> Roll call. Reviewed and updated action log.
2	FMO/Agency Administrator Fire Program Training Update (Monthly)	Shultz/Ellsworth	<ul style="list-style-type: none"> Survey sent out to FMO's and Agency Administrators. Closes this Friday 1/12/16. Objective is to validate performance standards in administration of fire programs to accomplish items 1 and 2 in the tasking. Recommendation and draft product (items 3 and 4 of the tasking) will be completed by October 2016.
3	Glossary	Shultz	<ul style="list-style-type: none"> Discuss glossary term request (please see previous email from Shultz) regarding the terms; Monitor, Confine, Point Zone Protection and Full Suppression. OTC decided that they "own" these terms and the proposed definitions are valid and ready to move forward to NWCG (Elaine) and then on to DSTS.
4	OTC Charter Recommendation	Chair	<ul style="list-style-type: none"> Discussion on adding the following language to the OTC Charter; "Provide oversight of the NWCG curriculum by assigning maintenance responsibility, approving development/revision priorities, and certifying training courses." This was previously on the Training Committee Charter but did not get added to OTC charter during transition. <u>OTC Decision: Add "Provide oversight of the NWCG curriculum by assigning maintenance responsibility, approving development/revision priorities, and certifying training courses." to the OTC charter.</u>
5	Training Maintenance Update	Ellsworth	<ul style="list-style-type: none"> Group met and developed ideas on where to go with tasking team. Deb is going to draft documents for the task group to get started. Goal is to answer where the NWCG curriculum oversight/maintenance and stewardship lies.
6	S-420 Memo	Ellsworth	<ul style="list-style-type: none"> Reviewed all edits in the S-420 memo and sent it out to OTC. Action plan is to write memo or tasking to redevelop S-420 criteria. Action Item: <i>Ellsworth will make additional edits to S-420 memo and send it out to OTC within the next week for review and finalization. (Ellsworth, dd 2/17/16)</i> After OTC review and finalization Tim Blake will take forward to the Exec Board for approval.
7	D-110 Update	Fleming	<ul style="list-style-type: none"> The field combined D-110 and ROSS courses and changed objectives but left the title the same. After Ellsworth and Deb spoke with them, the field is going to revise it back to the

Item	Topic	Presenter	Action Taken
			original objectives and discuss need to put in RFC for OTC to review and potentially change how the course is revised and delivered.
8	RFC HLCO/ATGS PTB	Gibbs	<ul style="list-style-type: none"> • Current HLCO/ATGS position task book is the last link in modernization in the training for aerial supervision. An approved aerial supervision guide went through the NIAC approval process and it was approved and moved on to NWCG for 508 compliance. There is now a disconnect between the task book and how the curriculum for 378 and enhanced 378 is presented. • Proposal is to replace the 2009 task book with this update (See Mark Jones' email from January 27th). • <u>OTC Decision: Accept the RFC to replace the 2009 HLCO/ATGS PTB with the updated one.</u> • Gil Dustin will work with Deb to begin reformatting.
9	T3 Team Standards	Kuo	<ul style="list-style-type: none"> • Discussion regarding appearance of two different standards for Type 3 general staff positions; 310-1 and Redbook Chapter 11. Refer to briefing paper sent by Kelin on 2/10/16. • There are 3 alternatives proposed and discussion about who makes the decision on this change. OTC or Redbook committee? • Add T3 Position Standards discussion to the March OTC meeting agenda.
10	Removal of G-130 (Issue Paper 131)	Fleming	<ul style="list-style-type: none"> • Action Item 2016-1 from previous conference call. • Discussion indicated that there is no further use for G-130. • Deb will move forward and get appropriate signatures.
11	Removal of Spanish versions of S-130 and S-190	Fleming	<ul style="list-style-type: none"> • Following up to document that courses are being removed by October. • Deb will work with Mark Jones on final closeout.
12	Round Table Closeout		<ul style="list-style-type: none"> • Kelin – last meeting as Logistics, being replaced by Jesse Bender starting in March meeting. • Ellsworth – All chairs meeting, fuels is re-doing the prescribed burn boss PTB, may be something coming for committee review in the future. • Evans Kuo – FS will be looking into recognition of prior learning this winter. • Paul Hanneman– RPL program expanding and other states are looking at it. An MOU regarding red carding at a metro fire department level. • Tim Blake – Please brief NWCG reps on the 420 tasking. Next week NWCG is going to have the board approve the Incident Business handbook and IHOG. Working on getting aviation standards synchronized across federal and state agencies. Week of remembrance for 6 minutes of safety.

Next Conference Call
Date: Wednesday April 13th, 2016

Time: 0900 MST

Next Face to Face OTC Meeting

Date: March 15-16, 2016 (17th if needed)

Location: 1387 S Vinnell Way, Boise, ID. (State Office)

Building/Room: Ponderosa and Sagebrush Rooms, west side of building, 1st floor

Host: BIA

Meetings:

Meeting payment schedule will rotate through all federal agencies as follows:

- NPS
- State
- USFS
- BIA – (March, 2016)
- BLM – (May, 2016)
- FWS

OTC Members	Y/N	Liaisons	Y/N
Mark Jones (Chair), BLM	N	Deb Fleming, NWCG Training Program	Y
Kelin Staats (Logistics), NPS	Y	Brad Gibbs, NIAC	Y
Jeff Arnberger, BLM	Y	Marley Marshall, IQCS	N
Mike Ellsworth, (Vice-Chair) BLM	Y	Rob Lehmann, IQS	Y
William Martin, USFA	N	Renee Beams, GATRs (Kim Bing)	Y
Bill Van Bruggen, USFS	Y	Britt Rosso, LLC	N
Evans Kuo, USFS	Y	Jason Steinmetz, DOI, OEM	N
Shane Olpin, USFS	N	Curtis Heaton (John), NAFRI	N
Kevin Conn, FWS	N	Tim Blake, NWCG Preparedness Branch Cord.	Y
Russ Babiak, FWS	N		
Jacqueline Martin, BIA	N		
Garth Fisher, BIA	Y		
Jim Shultz, NPS	Y		
Paul Fieldhouse, NASF	Y		
Buck Kline, NASF	Y		
Paul Hannemann, NASF	Y		
Craig Daugherty, IAFC	Y		