



# NWCG Executive Board

## Meeting Minutes – 19 November 2014

<b>NWCG Participants</b>	<p><b>Executive Board:</b> Aitor Bidaburu (USFA), Dan Smith (Chair, NWCG), John Glenn (Vice-Chair, BLM), Frank Guzman (USFS), Chris Wilcox for John Segar (FWS), Scott Bradshaw for Lyle Carlile (BIA), Mark Koontz (NPS), Rod Bloms (DOI OWF Liaison), Tim Sexton (RD&amp;A), Will May (IAFC),</p> <p><b>Program Management Unit:</b> Sean Cross (NWCG Program Manager), Elaine Waterbury (Planning and Management Branch Coordinator), Deb Fleming (Training Branch Manager), Krysta Shultz (Executive Secretary), Paul Schlobohm (NWCG FMB Liaison), Tim Blake (Preparedness Branch Coordinator).</p>
<b>Other Participants</b>	Brenda Rice (Chair, Wildland Fire Investigation Subcommittee), Chris Boehm (Law Enforcement, USFS; FI-210 Task Team), Curtis Oman (Law Enforcement, BLM; FI-210 Task Team Lead), Dalan Romero (Lead, T2/T2IA Task Team), Jason Steinmetz (Chair, NRF-NIMS Committee), Kevin Conn (OWDC Representative), Mark Jones (Chair, OWDC).

Meeting handouts are available upon request via email at [blm\\_fa\\_nwcg\\_executive\\_secretary@blm.gov](mailto:blm_fa_nwcg_executive_secretary@blm.gov)

Item	Topic	Presenter	Action Taken
1	Welcome, Agenda Review, Action Item Review	Paul Schlobohm	N/A
2	<b>Request:</b> Approval of tasking the NWCG Operations and Workforce Development Committee (OWDC) to develop a framework for Wildland Fire specific endorsements for certain position qualifications and establish business rules to support them.	Jason Steinmetz and Mark Jones	<p>Approved.</p> <p>Draft tasking due to NWCG by 05 December 2014.</p> <p>Communicate via memorandum purpose and intent of Wildland Fire endorsements to the Fire Management Board (FMB) and Fire Executive Council (FEC) by 17 December 2014. (Tim Blake).</p>
3	<b>Request:</b> Approval for NWCG Operations and Workforce Development Committee (OWDC) to vet draft version of the 2015 PMS 310-1.	Kevin Conn	<p>Approved.</p> <p>Operations and Workforce Development Committee (OWDC) to prepare a memorandum for EB Chair signature to vet draft version of the PMS 310-1 to the field by 10 December 2014. (Tim Blake)</p>

**FINAL**

Item	Topic	Presenter	Action Taken
4	<b>Request:</b> Approval to extend the NWCG Products Manager contract with existing PMU vacant FTE salary funds.	Elaine Waterbury	Approved.
5	<b>Status Report:</b> FI-210 Task Team: Introduction of Curtis Oman, Chris Boehm, and Brenda Rice. Review and discussion of work plan.	Curtis Oman	N/A
6	<b>Status Report:</b> Review and discuss the role and contributions of the National Interagency Aviation Committee (NIAC) and subcommittees within the scope of the interagency wildland fire arena.	Dan Smith	The Executive Board validated the role and value that the National Interagency Aviation Committee (NIAC) provides to and in support of the NWCG mission.
7	<b>Status Report:</b> Operations and Workforce Development Committee (OWDC) to provide an update on tasking memorandum #TM-2013-001: Type 2 and Type 2IA Handcrew Use Analysis.	Dalan Romero	Dalan Romero to provide recommendations from the T2/T2IA Utilization Study to Operations and Workforce Development Committee (OWDC) by 10 December 2014.  Subsequent memorandum to closeout TM-2013-001 will be delivered to the Executive Board by 17 December 2014. (Tim Blake).
8	<b>Status Report:</b> NWCG FY2014 End of Year Budget Review & Accomplishments	Elaine Waterbury	N/A
9	<b>Status Report:</b> Lightning Round Updates (optional)	All	The Draft Master Cooperative Wildland Fire Management and Stafford Act Response Agreement Template will be released for distribution by 21 November 2014.