



NWCG Executive Board

Meeting Minutes – 15 March 2016

NWCG Participants	<p>Executive Board: Bob Roberts, vice-Chair (BIA), Dan Smith (NASF), John Glenn, Chair (BLM), Kevin Conn (FWS), Mark Koontz (NPS), Rod Bloms (DOI OWF Liaison), Will May (IAFC), Aitor Bidaburu (USFA), Jill McCurdy (USFS), Tim Sexton (RD&A), Jim Erickson (ITC).</p> <p>NWCG Staff: Krysta Shultz (Executive Secretary), Sean Cross (NWCG Program Manager), Tim Blake (Operations Branch Coordinator), Elaine Waterbury (Planning Branch Coordinator), Paul Schlobohm (NWCG FMB Liaison). Not present: Deb Fleming (Training Development Program Manager).</p>
Other Participants	Dave Haston (Chair, Equipment Technology Committee); Tony Petrelli (MTDC, Fire Shelter Project Leader); Jon Rollens (Chair, National Interagency Aviation Committee); Kathy Komatz (Chair, 6 Minutes for Safety Subcommittee)

Meeting handouts are available upon request via email at blm_fa_nwcg_executive_secretary@blm.gov

Item	Topic	Presenter	Action Taken
1	Welcome, Agenda Review, Active Tasking Review	Paul Schlobohm	N/A
2	Discussion on processes for issuing NWCG information and guidance, vetting between subgroups, and related staff coordination.	Sean Cross	Effort to modify and improve NWCG correspondence standards is ongoing.
3	Equipment Technology Committee update on fire shelter development	Dave Haston Tony Petrelli	Presentation emphasized the ongoing effort to identify, test, and research fire resistant materials that align with the operational safety and standards of wildland firefighting. Project estimated completion by 2017.
4	National Interagency Aviation Committee (NIAC) update on the Cooperator Aircraft Standards	Jon Rollens	Consensus among stakeholders was not reached with the proposal to use the <i>Min Spec Chart</i> requirement as a standard when operating on federal fires. Current standard will continue to be used for now. Additional guidance from the federal agencies and NASF will be released soon.
5	NIAC Update on the Aviation Strategy	Jon Rollens	NIAC is working closely with Forest Service's Aerial Firefighting Use and Effectiveness (AFUE) program to accomplish data collection using established protocols as part of its work to meet expectations of GAO and revise the Aviation Strategy. NIAC requested NWCG support for AFUE modules operating on incidents this season.
6	Risk Management Committee (RMC) proposal to establish a NWCG Wildland Firefighter Week	Tim Blake Kathy Komatz	Approved

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	of Remembrance		Executive Board to vet and provide comments to the memorandum by 20 April 2016.
7	Approval of the Aerial Supervision Guide	Tim Blake	Approved
8	Update on Progress of NWCG IMT Succession Action Items	Paul Schlobohm	IMT Succession Oversight Group (OG) meets March 17. Most NWCG work is on-going. One action item (agency mentoring) will be returned to the OG as agency purview. OG should meet quarterly to discuss the details of individual action items, clarify the prioritization of their execution, & communicate updates on completion.
9	NMAC brief to NWCG on IMT Succession Progress	John Glenn	NMAC has addressed some issues that overlap NWCG's mission. Staff will review for impact and coordination.
10	Collaboration with S-520 cadre and connection with S-420	Deb Fleming	Discussion postponed until the April 2016 meeting.
11	Lightning Round	All	N/A

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