

FACT SHEET

Who is Who – Contacts

GSA Fire Program Coordinator – Ray Balli, (817) 978-8637, email:
ramon.balli@gsa.gov

Fire Program Website: www.gsa.gov/fireprogram

Requisition Status/Stock Availability – Contact Customer Assistance Branch in Ft. Worth, 1-800-525-8027, **Option 3**

Submission of Routine Orders

Monday through Friday: 7:30 – 4:15 PM (CST) – GSA Customer Assistance Branch, Ft. Worth, TX, 1-800-525-8027, Option 3 or fax to (817) 978-2605. Submission can also be made on weekends/after hours but they will not be processed until the next duty day.

Submission of Emergency Orders (24/7)

Same as for routine orders during normal duty hours (Monday through Friday)
See above.

After hours, weekends and holidays: GSA Western Distribution Center, French Camp, CA, (209) 547-8693, fax (209) 547-8746

Note: If no answer at French Camp after hours, weekends and holidays, call their answering service at (209) 929-6959 and advice operator of your situation. Provide operator your name and telephone number. This information will be relayed to depot stand-by personnel who will return your call and take care of the situation. Instructions for submitting emergency/replenishment orders are also outlined in the GSA Wildland Fire Equipment Catalog.

Reporting Discrepancies/Quality Issues – Contact the GSA National Customer Service Center, 1-800-488-3111, email: rodsm.ncsc@gsa.gov

Billing Problems/Inquiries – Contact the GSA National Finance Center as follows:

U.S. Forest Service & Cooperators (Activity Address Codes 12XXXX) – Nancy Perrin, (816) 926-7519, email: nancy.perrin@gsa.gov

Department of Interior (Activity Address Codes 14XXXX) – Cynthia Attaway, (816) 926-5144, email: cynthia.attaway@gsa.gov

Alternate for both 12XXXX and 14XXXX – Jo Laski, (816) 926-7049 Email: jo.laski@gsa.gov

Website: KC-Accts-Receiveable.Finance@gsa.gov

Website: FSS.Web.Bill@gsa.gov (see info page in the GSA Wildland Fire Equipment Catalog.

Inventory Managers – Maria White, (817) 978-3163, email: maria.white@gsa.gov
Jack Brothers, (817) 978-0711, email: jack.brothers@gsa.gov

Specifications/Item Purchase Descriptions/Technical Issues –
Bill Hicks, (817) 978-4428, email: William.Hicks@gsa.gov

Contracting/Procurement –
Gay Kirkpatrick, (817) 978-3672, email: Gay.Kirkpatrick@gsa.gov

GSA Wildland Fire Equipment Catalog

For copies, changes to distribution quantity or change of address, contact the GSA Centralized Mailing List Service (CMLS) at (817) 334-5215 or email: cmls@gsa.gov The catalog is also available on the GSA Fire Program website, www.gsa.gov/fireprogram. Click on **Library** (left hand side of page) and that will give you access to the fire catalog.

U.S. Forest Service Specifications

Go to the GSA Fire Program website, www.gsa.gov/fireprogram and click on Library (left hand side of the page). That will take you to the list of specifications.

GSA Order, ADM 4800.2E, Eligibility To Use GSA Sources

Go to the GSA Fire Program website, www.gsa.gov/fireprogram and on the **Search** block located at top right hand side of page, enter **ADM4800.2E** and then click. On the next frame click on item #2 and that will bring up the GSA Order. For non-federal firefighting organizations, make sure you scroll down to **paragraph 7d(4)** which is the authority by which non-federal firefighting organizations can become eligible to buy from GSA. Still, sponsorship must be granted by the State Forester and approved by the U.S. Forest Service.