

LOGISTICS TASK GROUP

Spring Conference Call

June 4, 2007 1330 MDT

Participants:

Paul Hannemann
Laurel Simos
Tony Doty
Rich Rusk

Excused:

Mike Smith (Liaison – field review)
Sally Browning (team assignment)
John Lillehaug (time conflict)
Jim Starling (in travel status)

Others:

Matt Cnudde, rep. National Cache Managers

The following were items of discussion:

1) Review and update of Logistics Charter: the content of the charter is still valid, following a new formatting process by NWCG; it was recommended that the webmaster conduct a global find/replace of Committee to Task Group.

ACTION ITEM: Rusk to contact Tory Henderson via email and request that the charter be changed to reflect the NWCG format, and that the webmaster edit the Logistics Charter to reflect the global find/replace of Committee to Task Group.

2) Continued availability of current members of the Task Group: Those on the conference call thought they still have support, as long as the meetings can be either conference calls or in conjunction with the National Logistics Workshop (NLW).

With the NLW occurring every second year (next in 2008), it is recommended that the Task Group meet face-to-face at the NLW and continue with conference calls in odd numbered years, to keep the costs down, (i.e. travel, per diem, loss production while in travel status, etc.) and provide less impact on local budgets.

ACTION ITEM: Task Group members on the call supported keeping the costs down, which will allow them to remain on the Task Group; Rusk to establish a fall 2007 conference call; and Rusk to establish a meeting time/location for the Task Group, to meet (the afternoon of March 16, 2008 (Sunday) or the morning of March 17, 2008 (Monday), in advance of the NLW, set up at the Silver Legacy the week of March 17-21, 2008.

The spring FEWT meeting has been established as April 14 – 18, 2008, at a location to be determined. Rusk to attend and give update to FEWT.

3) Project Proposal # 17: Name/Title: Highly portable, lightweight, sturdy, wind resistant, cache supplied, Information Bulletin Boards for Public Display or Important Incident Information.

Discussion: The Task Group had good discussion and possible recommendations. There is no time frame for feedback to the FEWT, so the Task Group decided the following:

ACTION ITEM: Rusk to forward Project Proposal # 17, to Mike Lohrey (AC/IC Chair) and request feedback from IMT's PIO's relative to Proposal # 17; what do other PIO's do currently? PIO's to provide recommendations such as; size, type of material, hard or soft back, how to stabilize, will the bulletin board be used only for initial information distribution or during the length of the assignment, or will it be replaced by a "wood bulletin board" ; estimated costs of materials; Rusk will request information from PIO's by July 1, 2007.

Rusk will consolidate "feedback" and make recommendation to FEWT by August 1, 2007.

Doty will forward the request for information to myfirecommunity.net, for input as well.

The Task Group discussion/considerations included the following:

- Magnetic white board or cork board, approximately 3'X5'.
- Hinged magnetic white board or cork board, allowing the board to be folded for storage and portability.
- Vinyl/mesh backing (banner style), approximately 3'X5' with Velcro backing; transparent sleeves to accept 8.5"X11" paper or card stock; the sleeves to have Velcro backing; the sleeves to house initial incident briefing information, and as the information changes the old information sheet can be replaced with the updated information.
- Vinyl/mesh is light weight and can be rolled up for easy storage.
- Aluminum style frame work; with a way to stabilize, either u-bolt style anchors, or angle-iron, similar to portable sprinkler system w/holes in the angle iron to receive a bolt again to anchor to the angle iron.
- Small hand tools might be included; hammer, wrench.
- Size to be determined based on feedback from PIO's.
- Costs involved for development? New cache item if approved?

4) The Task Group was updated on the 2008 NLW by Rusk, Doty and Hannemann, who were on the planning cadre conference call. The planning cadre has established regular conference calls. The workshop will be the week of March 17 – 21, 2008, at the Silver Legacy Hotel/Resort, in Reno, Nevada.

The planning cadre has had one initial conference call, with the next call set up for June 8, 2007. Dick Reynolds and Martin Maricle are the co-chairs. In the first call, the planning cadre decided on a different format, one that centers more toward training than information sharing. EaTis vs. VIPER updates, and implementation results; Finance/Administration personnel will be invited, both as presenters as well as

participants, in order to inform/educate them on the updated information. Cache Managers and CTSP's will also be invited again.

5) The Task Group "informally" discussed the development of a "standard stair" or modification that fits all refrigeration trailers, or equivalent storage facilities.

ACTION ITEM: Laurel Simos suggested a "Project Proposal" to send to FEWT (Laurel has discussed this with Tory Henderson) to provide a recommendation for a safe standard stair. Upon receipt of such "project proposal" the Task Group will request input from the ground and provide a recommendation to FEWT.

One option identified would require the vendor to provide a safe stair system that matches their equipment; EERA's might have to be modified. Rusk emailed this information to Terry Eller on 6/5; Terry is compiling refrigeration spec's for one of the VIPER committees asking if the option is feasible.

On 6/7; Rusk received a copy of the proposed refrigeration spec's which includes in the specifications that the vendor supply the following:

"Refrigerated trailers will need to come with OSHA Approved steps constructed out of a lightweight metal material such as aluminum. The steps shall include a platform at the top that allows for the safe opening of the trailer doors to access the interior of the trailer and remove supplies."

These recommendation's will be discussed in meetings @ NFIC 6/11-15, 2007.

These are recommendations at this time, so Rusk suggests "no action" until this committee completes it's process, some time after 6/15/2007.

6) The Task Group will participate and support the NLW planning cadre, and offer to provide SME's for a subject "Recruitment vs. Retirement": who will replace us as we retire? The SME's will provide a presentation on how to implement a strategy for training and recruiting personnel.

ACTION ITEM: ALL Task Group members will formulate a combined group of SME's from wildland agencies and/or cooperators, including the United States Fire Administration (USFA) to discuss the utilization/cross walk of non-federal/non-state employees to provide capacity for recruitment.

7) The Task Group needs to support the NLW planning cadre to identify where the 2010 NLW will be held. Each Task Group member will choose or be assigned a location to complete a cost comparison in order to identify and recommend a potential 2010 location.

ACTION ITEM: ALL Task Group members need to identify a way to survey the 2008 NLW participants to provide information in selecting a 2010 location: Survey to be included in the 2008 Registration; to identify distance traveled, costs involved, etc.

8) Other Issues or Discussion:

Matt Cnудde wanted to update the Logistics Task Group on the following items:

- **Shift Food:** Instead of the traditional three meal format, a pilot project to evaluate the use of regular consumption of foods during the operational period (based on research done @ MTDC) that significantly enhances production, performance and health of the fire fighter, will be conducted. This is in the Northern Region only and only Big Sky Mobile Food Service will be participating in the pilot project.

- **I-SUITE Supply Module:** The latest version is available on <http://isuite.nwcg.gov>,

Feedback is requested by the I-Suite developers on what's good, what's bad, what's needed. This maybe a good tool to use for tracking sensitive items, like radio's and other supply items on the incident that we have lost over time.

Please contact either;

Donna Tate, (530) 478-6865, @ Donna L Tate/R5/USDAFS, or dltate@fs.fed.us,

And/or

Gina Bald, (801) 531-5325, or @ Gina Bald/R4/USDAFS or gbald@fs.fed.us,

- **Radio's:** This is a cost and replacement consideration; over time, radio's have been lost/damaged/stolen or even replaced, (with bad serial numbers), and it appears that some individuals are attempting to replace "older" models with cache kit radios. Need to improve the tracking system on incidents (t-Cards or whatever) to ensure the individual who signs out a cache radio is responsible and accountable for the property, and for the radios' return to the cache kit.
- **Smoke Signals:** Laurel Simos, BIA representative requested that Rusk, (as Chair) provide her with a two paragraph write up of what the function is of the Logistics Task Group. Simos will then take the "write up" and submit it to the BIA Smoke Signals newsletter for dissemination.