

AD THSP Position Description: Fixed Wing Parking Tender (FWPT)

INTRODUCTION

The FWPT is part of the Air Operations Organization under the Air Operations Branch Director. At times the FWPT operates through an Airtanker Base, Fixed Wing Base, Air Center or Dispatch Center.

MAJOR DUTIES

- a) Reports to the Ramp Manager, who provides daily or more frequent briefing.
- b) Directs all movement within assigned area of all aircraft, vehicles, and personnel.
- c) Verifies airtanker-loading restrictions for each aircraft in consultation with the captain.
- d) Supervised the retardant loading crew in loading retardant into airtankers. If the base is approved for retardant hot-loading, is trained in hot-loading and ensures mixing crew follows appropriate procedures.
- e) Knows and is proficient in the use of both hand signals and radio communications procedures in order to direct airtankers to their loading and parking areas safely. Maintains constant visual or audio communications with pilot(s). Has final responsibility for clearing the aircraft for taxi.
- f) Observes and ensures the safety of both retardant loading and fueling operations. Keeps pit(s) clear of all non-essential personnel and vehicles. Directs retardant loading crew in maintaining the cleanliness of the ramp. Ensures that personnel stay clear of propellers and propellers are not damaged by foreign objects (FOD) on the ramp. Ensures proper PPE use by ramp personnel and flight crews.
- g) Knows and ensures compliance with base emergency safety procedures and the use of required PPE, chock blocks, fire extinguishers, etc. Reports all hazards and incidents/accidents to the Ramp Manager; ensures that corrective action is taken.
- h) Relays pilot needs (retardant, fuel, meals, rest, etc.) to appropriate personnel

KNOWLEDGE REQUIRED BY THE POSITION

The Fixed Wing Parking Tender must have knowledge of aircraft types and capabilities, emergency procedures, communications procedures,

SUPERVISORY CONTROLS

The position falls under the supervision of a Ramp Manager at a Fixed Wing airbase.

GUIDELINES

Guidelines for the position are primarily found in the Interagency Airtanker Base Operations Guide and the Fire Line Handbook.

COMPLEXITY

The fixed wing parking tender interprets and implements instructions. Skill requirements are minimal and are acquired through specific job training or experience. Work is performed independently.

SCOPE AND EFFECT

The work of the FWPT is performed locally.

PERSONAL CONTACTS

The Fixed Wing Parking Tenders contacts are primarily with contractors, fuel vendors, agency pilots and transiting personnel.

PURPOSE OF CONTACTS

Contacts are made to facilitate the parking, securing and servicing of aircraft

PHYSICAL DEMANDS

Light

WORK ENVIRONMENT

Work is performed on an airport or airfield improved or unimproved outdoors in typically hot weather.

Contact Information (name, address, phone# and email of individual requesting new position): Contact can be made through Kathy Shelton, R-6 IAC
503-808-2466 klshelton@fs.fed.us

Approvals/Concurrences

Signature/Title/Date _____