

AD Classification Task Group  
Status as of 05/14/03

-Received classification background materials from Gary Wilson (FS-WO) on 5/13. Copies will be sent to all task group members this week.

-Group conference call on 5/13

-Discussion: increase classification of AD levels from 1-5 to 1-9. Currently the AD-5 level has too broad of a pay band, rates range from \$16-\$45/hour. Establishing (or negotiating) rates for positions that fall within this category becomes a judgment call with little to no guidance. Taking the current AD-5 level and breaking it into more categories (5, 6, 7, 8, 9) will provide officials with a more workable tool when establishing/negotiating rates. These levels will contain benchmark language.

ACTION: Group will work on benchmark language for the additional levels; finalize on 5/20/03.

-Once the benchmark language has been established, will begin classification process.

During the classification process we will use a variety of tools available. This includes task books, the 310-1, 5109.17, previous classification efforts, subject matter experts, classification specialists, DOL occupational wage site, and more. The conference call on 5/20 will be used to determine our approach.

It was determined that the group would try to accomplish the classification effort among themselves and subject matter experts, and not overload classification specialists. We will use classification specialists to review our work and provide help on those positions that we cannot determine with the tools available. We may request assistance from others as needed.

All activities will be fully documented. We are requesting that all documentation from this effort be maintained by the IBPWT at NIFC. This documentation should be ready available for any future efforts of this nature, and inquiries that might arise.

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Task Group Leader  
05/14/03