

FINAL

MEETING MINUTES INCIDENT OPERATION STANDARDS WORKING TEAM May 23-25, 2006 Boise, ID

Attending:

Vince Mazzier, BLM, Co-Chair
Andy Bellcourt, BIA
Rich Schwab (for Paul Broyles), NPS
Mike Dougherty, USFA/Homeland Security Liaison
Mike Dudley, USFS
Jim Kelton, USFWS
Brian Shiplett, Western States
Beth Spencer, Executive Secretary
Blair Young, Qualls Liaison

Absent:

Bob Leaverton, Chair
Ralph Alworth, FIRESCOPE
Jim Karels, Southeastern States

NIMO Implementation Update (Dougherty):

Positions are currently being advertised for two overhead teams. The positions are virtual positions with the requirement of being a 6 hour drive or a 2 hour non-stop flight from either Boise or Atlanta. It is still to be determined how these teams will integrate into the current team rotation and what their roles will be when not on an incident assignment.

NWCG Meeting Update (Leaverton via Conference Line):

NWCG Meeting was attended by Bob and Vince. NWCG discussed their vision for the future and defined their mission statement to provide guidelines for wildland land fire, including standards and guidelines, qualifications and communications.

The IOS WT was assigned lead WT on the following three strategies:

1. Develop guidelines for implementation of NWCG standards within 2 years. Will need to interface with other WT for standards.
2. Develop state and local partnerships to effectively manage qualifications and guidelines.
3. Develop a list of how to use the certification process for individuals and supervisors. This is mostly done and in 310-1 already.

The IOS WT is a participating team on the following strategies:

- Identification and utilization of non-wildland fire personnel. Lead: Incident Business Practices WT.
- Develop interagency standards for utilizing NWCG pretzel for products. Lead: Allen Deitz and the PMS group.

The Training WT discussion the competencies concept, the benefit is the reduction of redundancies in the current PTB's. Target date is one year, with a plan to use a contractor for the initial changes. The IOS WT supports this concept.

Follow Up: Future work items.

Northeastern States Rep to IOS WT:

No word from Don Artley on a representative to replace Tom Bourn for the NE States.

Follow Up: Brian will check into and will contact the NE States to get item on their next meeting agenda.

Position Task Book Reviews:

The following PTB were given a final review and approved with minor changes. Andy will make final changes and submit to Deb Epps.

Single Resource Boss
 Prevention Team Leader (PETL)
 Prevention Team Member (PETM)
 FFT1/ICT5
 ICT4
 ICT3
 STPS
 INVF

The following PTB's were given final review and approved either with no changes or minor changes. Vince will make final changes and submit to PMS with a courtesy copy to Deb Epps.

EDSD
 EDSP
 SOFR
 GISS
 IOF1/IOF2
 RXB1/RXB2
 HELM

The following PTB's have not yet been approved:

PIOF: The IOS WT still needs to review the complete PTB. Andy will contact Deb to get a PTB for review.

STL/TFL: PTB still needs to be finalized and sent to Deb. Target date is next week.

310-1 Transition Memo (Mazzier):

The IOS WT reviewed and approved the transition memo. Vince will check on the RXII implementation.

Follow Up: Vince will submit to NWCG for letterhead and signature and post to the website.

FIRB Fitness Rationale:

The IOS WT received questions regarding the fitness level change from Arduous to Moderate. The written rationale was provided by John Segar, Fire Use WT, states the FIRB position will be used primarily on prescribed fires and sets a minimum requirement but does not preclude an agency requiring a higher level. The IOS WT accepted the rationale and the fitness for FIRB in the 310-1 will remain Moderate.

Moratorium on 310-1 New Positions:

Discussion that a written memo needs to be generated regarding the above topic.

Follow Up: Mike Dudley will write a draft memo for discussion at next conference call. *June Conference Call agenda item.*

310-1 Hardcopy and Website Publication (Mazzier):

The new 310-1 is currently posted on the website and will be published soon in hardcopy.

Follow Up: Vince will find out when hardcopy will be available.

310-1 Flowchart Poster (Bellcourt):

There is interest in the field for the continued publication of this poster. The IOS WT would prefer to provide it electronically as a downloadable file that could be printed on a plotter to ensure the current version is used.

Follow Up: Vince will check with Deana Parrish to develop an electronic version of flowchart able to be printed from website.

Technical Specialist Management:

New positions and position codes requests are received by the Position Naming Board. The interface between the Position Naming Board and ROSS, IQCS and the AD Hiring Plan (IBP WT) needs to be discussed in a position paper.

Follow Up: Beth will develop a position paper for the next conference call.
June conference call agenda item.

FFT2 to CRWB Issue (from Tim Murphy):

There is a concern that a FFT2 could get to the CRWB level without ever working on an incident. Issue tabled for now and there is currently not a problem.

Fire Equipment sub-committee Recommendations:

The IOS WT needs to stay in contact with this group. Jim Karels is the liaison to the sub-committee.

Follow Up: Mike Dougherty will recap this issue at the next conference call.
June conference call agenda item.

NFAEB Terminology Issues:

Request from NFAEB to drop the use of the term “Use of Wildland” and replace the term “Fire Use” with “Wildland Fire Use.” Change request needs to be routed through the Glossary Change Board.

Follow Up: Vince will contact Ralph to send request to Glossary Change Board.

Leadership Group Terminology Issues:

Request from Leadership Group to clarify the terms “transition” and “transfer of command.” Change request needs to be routed through the Glossary Change Board.

Follow Up: Vince will contact Ralph to send request to Glossary Change Board

ICS 209 Changes (Dougherty):

This form may have been modified by the Intelligence Group. Any changes need to be routed through the IOS WT as the keepers of the ICS forms.

Follow Up: Mike Dougherty will check and forward to the IOS WT if changes were made. *June conference call agenda item.*

ICS 204, ICS 205, ICS 220 Forms (Bellcourt):

Forms were modified to add designation of wide or narrow band. ICS 220 was approved. The block for the system number was deleted from the ICS 205 and the IOS WT needs to ensure this block is not still necessary.

Follow Up: Mike Dougherty verified with the communications group that the deletion of the system number was not a problem. All three forms approved by the IOS WT. Ralph needs to interface with the IRM forms group and the ISUITES group to ensure they have the newest version of the form.

Update on Crosswalk between NWCG and NFPA Standards (Dougherty):

NFPA 1001 and 1021 standards have been crosswalked to NWCG and gaps have been identified between the position standards for the FFT2, FFT1, and ENBG positions. It is to be determined how to bridge the gap with either an entire course or specific modules providing the NWCG standards. The development of kits providing all the reference materials for NWCG standards is the next step in the process.

Complexity Levels:

A question was raised regarding who sets the complexity levels for fire reporting.

Follow Up: Blair will check with the fire reporting system people to determine who is setting these levels.

June Conference Call Agenda Items:

- ✓ Glossary Issues (Alworth)
- ✓ Moratorium on 310-1 New Positions (Dougherty)
- ✓ Fire Equipment Sub-committee Recommendations (Dougherty)
- ✓ Technical Specialist Management Position Issues (Spencer)
- ✓ Interim proposal to address S-420 Issues (from TWT)
- ✓ ICS 209 Changes (Dougherty)
- ✓ Future meeting dates

October Gettysburg Meeting Agenda Items:

- ✓ IOS WT Strategic Plan
- ✓ Areas of Responsibilities Job Descriptions
- ✓ Core Competencies
- ✓ OSD Revision
- ✓ 410-1 Revision Schedule

Future Meeting Dates:

Oct 24-26, 2006. Gettysburg, PA. Logistics: ??

Meeting Sponsorship Schedule:

February 2003, Carmel CA – USFS

April 2003, Albuquerque NM – No charge

November 2003, Portland OR – USFWS

February 2004, St. Pete’s Beach FL – State of Florida

April 2004, Boise ID – BIA
October 2004, Tucson – No charge
November/December 2004, San Antonio TX – NPS
January 2005, Boise ID - BLM
March 2005, Boise ID – BLM
June 2005, Salt Lake City UT – USFS
Cancelled: September 2005, Boise ID – State of Idaho
November 2005, Denver CO – FWS
March 2006, Naples FL - State of Florida
May 2006, Boise, ID – BLM
October 2006, Gettysburg, PA - NPS

Conference Calls:

Conference calls are the second **Wed.** of each month at **1200 hours, Mountain Time.**
Dial in number is 505-842-3895.

Dates:

June 14, 2006

July 12, 2006

August 9, 2006

September 13, 2006

October 2006- No call, regular meeting.

November 8, 2006

December 13, 2006

Follow Up: Beth will send out reminders.