

System Management Coordination (SMC)

Meeting Notes

June 28, 2004

Participants:

- Al Borup – NWCG-PMO
- Mike Barrowcliff – FS
- George Conley – IQCS
- Greg Jenson – BLM

Goal:

Communicate and coordinate on implementation issues related to Interagency Fire Systems.

IRM-Working Team Discussion:

- John Noneman and Mike Barrowcliff gave a briefing on the SMC to the NWCG IRM-Working Team at their June 9th meeting.
- The creation and progress of the group was discussed with the IRMWT. It was explained that the primary focus of the group was originally for the tactical-level coordination of implementation issues associated with IQCS and FPA; however, it also shared some of its discussions regarding the strategic implications of having such a group to fill a void in the current organizational structure between projects and existing system-management organizations.
- The working-team discussed the potential scope, vision, role, and membership associated with the SMC (or some group like it). The relationship of the SMC to the ongoing Wildland Fire Architecture effort was also discussed.
- The IRMWT recommended that the SMC develop a draft-charter formalizing the group as a Task-Group under the IRMWT.
- The IRMWT also recommended that the SMC should consider expanding the current membership to include Research and other system management representatives.

Action Item:

A half-day meeting to reach consensus on the group's scope, vision, and role will be held July 19th, 22nd or 23rd. The SMC will work towards developing a task-group charter for review at the upcoming IRMWT meeting, September 28-30.

Licensing:

- A planned discussion on I-Heat and Configuration Management Software licensing that ROSS is utilizing was postponed due to scheduling conflict(s). The information will be shared at an upcoming meeting.
- The group discussed John Noneman's E-Mail message regarding a discussion about how to leverage software licensing between the projects and system management organizations to maximize those investments.
- The group agreed that the SMC could play a role in helping facilitate a Wildland Fire Enterprise-approach to software licensing. Whether as part of the ongoing Enterprise Architecture effort, or in conjunction with it – those types of efficiencies would be a desired goal of a formalized SMC-organization.

Fire Program Analysis (FPA):

- Team meeting in Portland this week.
- Working on NITC-agreement and other check-list item(s) for upcoming deployment.
- Working with FS-Contractor (Titan) on security certification. Follow-on contractor will conduct System Test and Evaluation (STE) for final accreditation.
- Even though a hosting decision was not made until May, the project is in good shape documentation-wise for C&A purpose(s).
- FS has assigned a new employee (Keri Vest) to serve as a liaison between the FPA-project, FS System-Management, and NITC. She is attending the Portland session.

Incident Qualifications & Certification System (IQCS):

- Final data migration from legacy systems scheduled for July 7-8.
- Project close-out of the Development Phase scheduled for July 14th. Implementation phase will continue with reduced staffing until January, when it will be completely transitioned to BLM Systems Management.
- Completed STE last week - expect to receive accreditation by July 14th.
- FS detailer completing 5109.17 update.
- IQCS Project Team and BLM Systems Management meeting weekly on transition issues.
- New IQCS O&M positions are undergoing classification. May be delayed as other (higher) priority positions are processed.
- IQCS system performance issues have been greatly improved due to application tuning by the contractor. Some network contention remains.
- ROSS/IQCS temporary interface in-place – not desirable long-term solution. Would like to look at utilizing Enterprise Application Integration tools and methodology for entire wildland fire architecture to maximize data utilization between applications.

Fire Occurrence Reporting System (FORS):

- George will be Project Manager for FORS.
- Kick-off for business requirements phase will begin July 20-21.
- Project will take about 6-months – 3-months dedicated for Subject-Matter Experts (SMEs).
- Project plans to discuss results at January NWCG-meeting.

Configuration Management (CM) Guidelines:

- Al mentioned that the PMO is seeking feedback by August 1st on the draft CM-Guidelines that he sent-out last week.
- The feedback should consider possible roles by the SMC and/or other Enterprise Architecture organization(s). SMC could provide a forum to coordinate CM-changes amongst the projects and system management organizations.
- The CM procedures should be scalable to accommodate multiple size/scope/complexity projects.

Next Meeting(s):

- Monday July 12th, July 26th, Aug 9th, Aug 23rd, Sept 13th @ 1430-1600 MDT
- Location: FS-Conference Room, 2nd Floor, Old Admin Bldg.
- Remote Access: 208-387-5998 (NIFC-Bridge)