

1	<p>Topic – Concerns – Helpdesk Study questionnaire Presenter – Mike Barrowcliff</p> <p><i>Discussion:</i> The task-group is concerned about distribution of the questionnaire to all centers providing user-support.</p> <ul style="list-style-type: none"> ▪ Al Borup sent a message to the SCG-membership to encourage participation. ▪ Rick Mills reported that some of his support personnel are not interested in participating in the study. <p><i>Action Items:</i> The group will try to encourage participation in the survey.</p>
2	<p>Topic – Change Management Guidelines Task-Group Presenters – Mike Barrowcliff</p> <p><i>Discussion:</i> The task-group has met several times – <i>large task!</i> Group is developing a paper describing the approach and strategy. Roles & Responsibilities and standard definitions will have to be agreed upon before completing task.</p> <p><i>Action Items:</i> Task Group will develop paper & share with main-group.</p>
3	<p>Topic – Interagency COOP forum Presenter – Rick Mills</p> <p><i>Discussion:</i> Proposed interagency task-group was postponed due to fire-activity. Rick will re-schedule meeting.</p> <p><i>Action Items:</i></p>

Round Robin:

John N: FPA phase-II charter released for review/comment. Short(er) format being proposed as new charter format for interagency projects.

Mike: Much use of Google-Earth in field – may play role in future architecture for projects under development, such as WFDSS (Wildland Fire Decision-Support System). An effort is underway to automate processing for FS 122-form (aviation-use). CAT (Cost-Action Team) meeting held last month – strategy is to leverage existing IT efforts and organizations to implement recommendations.

David: Need to re-schedule December SCG-meeting, as it conflicts with the upcoming Interagency Fire & Aviation IT-Workshop.

Rick M: Worked with FS-EUSC helpdesk while on fire-assignment to order 2-PCs. Had some issues getting the (correct) FS-image CD from them. Mentioned that AFF (Aviation Flight-Following) is using Google-Earth.

Future Meeting Dates (Fridays 0900-1200):

- October 14th
- November 4th
- December 9th
- January 6th