

National Wildland Fire and Aviation System Coordination Group (SCG)

Meeting Minutes

Boise, Idaho

19-Jan-2007

Attendees:

| Members: | Name | Agency | e-Mail | Telephone |
|-----------------|------------------|--|----------------------------|-----------------------|
| | Al Borup | <i>NWCG PMO</i> | Al_Borup@nifc.blm.gov | (208) 947-3743 office |
| | Andrea Olson | <i>FWS</i> | Andrea_Olson@fws.gov | (208) 387-5597 office |
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| | Bruce Jeske | <i>Landfire</i> | bjeske@fs.fed.us | (406) 829-6702 office |
| | Carolyn Chase | <i>US FS-Research</i> | cchase@fs.fed.us | (406) 329-4823 office |
| | Cindy Schafer | <i>IQCS</i> | Cindy_Schafer@nifc.blm.gov | (208) 947-3737 office |
| | Dan Keller | <i>FPA/Landfire</i> | dkeller@fs.fed.us | (303) 236-0635 office |
| X | David Potter | <i>BIA, Chair</i> | David_Potter@nifc.gov | (208) 387-5237 office |
| | Dorothy Albright | <i>IBA</i> | dpalbright@fs.fed.us | (541) 750-7403 office |
| X | Erik Torres | <i>NPS</i> | Erik_Torres@nps.gov | (208) 387-5213 office |
| | John Gebhard | <i>BLM</i> | John_Gebhard@nifc.blm.gov | (208) 387-5164 office |
| | John Noneman | <i>FireCode</i> | John_Noneman@blm.gov | (208) 947-3775 office |
| | Jon Skeels | <i>ROSS</i> | jskeels@fs.fed.us | (303) 236-0630 office |
| | Keith Smith | <i>NASF</i> | Keith_Smith@blm.gov | (208) 947-3735 office |
| X | Mike Barrowcliff | <i>US FS - Vice-Chair</i> | mbarrowcliff@fs.fed.us | (208) 387-5280 office |
| | Rick Mills | <i>DOI Aviation</i> | Rick_Mills@oas.gov | (208) 433-5050 office |
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| Others: | | | | |
| X | Bill Rush | <i>USDA FS (Barrowcliff Alternate)</i> | brush@fs.fed.us | (208) 387-5294 office |
| | Gladys Crabtree | <i>NPS - (Torres Alternate)</i> | Gladys_Crabtree@nps.gov | (208) 387-5214 office |
| X | Greg Jensen | <i>BLM - (Gebhard Alternate)</i> | Greg_Jensen@nifc.blm.gov | (208) 387-5438 office |
| | Nancy DeLong | <i>ROSS - (Skeels Alternate)</i> | Nancy_DeLong@nps.gov | (208) 947-3710 office |

Current Action Item Review and Update:

- SCG has elected David Potter (BIA) to be SCG Chairperson for the next year. The IRMWT has approved the selection. David will remain the IRMWT's liaison to the SCG.
- Current Action Item #21 - Develop SLA for NITC Enterprise Service Bus (ESB):
 - Mike Barrowcliff stated USFS has internal issues regarding the ESB between fire and finance; these issues will delay creating an SLA.
- Current Action Item #24 - Proposal for Interagency Help Desk:
 - The BLM is going through an A76 process and cannot proceed on the topic until the A76 process has been completed. USFS may go through another round of A76 next summer which will further delay this action item.

Round Robin:

Erik Torres (NPS):

- NPS's CIO is leaving; a Deputy CIO will be acting. A Deputy CIO may also be leaving. The result is a bit of upheaval in NPS's Office of the Chief Information Officer (OCIO) and there may be delays in getting decisions from NPS's OCIO.
- NPS now has a Change and Configuration Management Board (CCMB) overseeing PCs across NPS's organization. Erik is on the board. The CCMB has delegated authority and support for the highest levels of NPS.

Mike Barrowcliff (USFS):

- A post implementation review of ROSS is in progress; it will include representation from Interagency GACCs, Fire Directors, and other "management-level" people. Any interested parties should contact Nancy DeLong (her e-mail address and telephone number are provided above).
- The USFS's OCIO has reorganized; Mike is unsure what impact the reorganization may have on the End to End IT Investment Proposal.
- USFS is working on an O&M plan for Landfire and is also working on a separate mission statement for future changes (Landfire II?) to be driven by the user community.
- USFS is planning on having their Applications Development section go through an A76 process in June 2007 (Mike's office is considered part of the Applications Development section).

Greg Jensen (BLM):

- The BLM is still going through an A76 process for its help desk.
- Blair Young is leaving his position as IQCS's Business Steward. Greg said he expected the position to be filled at some future time.
- A new position at BLM/NIFC in the Radio section may cause a new vacancy in BLM's IT structure at NIFC as individuals shift positions (SCG Chair has "sanitized" this topic to drop possible names and job titles).
- Bureau of Reclamation may join BLM, BIA, and NPS on the WFMI system to store fire occurrence data. It is not expected to impact existing O&M operations.
- Remote Automated Weather Stations (RAWS) current stores station maintenance metadata in ASCADS. The BLM is planning on migrating to CMMS to store the metadata.

David Potter (BIA):

- None

2007 SCG Vice-Chair Nomination:

- Given the Chair and vice-chair positions are up for re-election annually, it is time to select a new vice-chair. Mike Barrowcliff (existing vice-chair) was offered the opportunity to continue in his role for another year. He declined. Mike then nominated

Erik Torres. No other nominations were offered. Erik indicated he was willing to accept the task. A vote was held among attendees; Erik was unanimously elected to the post.

Interagency COOP (Rick Mills):

- Mr. Mills was absent from the meeting, but he contacted David Potter and asked for a list of participants and wished to start working on this task.
- The attending members discussed the topic and felt the existing list of participants was appropriate: Rick Mills (leader), Gladys Crabtree (co-leader), Louie Leezer, and Bill Rush. Additionally, Greg Jensen will approach Natalie Wiklund about her joining the sub-group.
- The discussion also considered the desired product of the sub-group. It was agreed it was not so much a formal COOP as a document exploring an initial response by the interagency fire and aviation community if network connectivity were to be disrupted.

SCG Meeting Location and Time (David Potter):

- A suggestion was raised to move the SCG meeting to the FWS/BIA conference room in the Jack Wilson Building. The room is slightly larger and perhaps the new location would improve attendance. On the other hand, the existing room has served us well, has only rarely been a tight fit, and is available. David Potter will check into the availability of the FWS/BIA conference room. Until decided otherwise, the meeting will continue to be held in the USFS conference room in the Admin Building.
- The SCG meets on the 2nd Friday of each pay period. The interval and day of the week were selected to allow FWS member attendance. A question was raised as to if this was still an appropriate time. Attending members felt the interval, day of week, and time were acceptable so long as the list of future dates was published in advance. Therefore, no changes were made and the tentative future dates are: 16-Feb-2007, 16-Mar-2007, 13-Apr-2007, 11-May-2007, 8-Jun-2007, 6-Jul-2007, 3-Aug-2007, 31-Aug-2007, 28-Sep-2007, 26-Oct-2007, 30-Nov-2007 (delayed one week because of Thanksgiving Day holiday), 21-Dec-2007, and 18-Jan-2008.

NIFC Power Disconnect on 25-Jan-2007 (David Potter):

- The power in the basement of the Jack Wilson Building will be disconnected for a brief period of time late on the 25th of January 2007. Base Maintenance will switch the computer room over to UPS and generator during the outage. All SCG members said they were aware of the possible interruption and are prepared for it.

WildBOD meeting in Reno on January 24 & 25, 2007 (Bill Rush):

- Bill Rush, Jon Skeels, and John Noneman will be attending the WildBOD meeting next week in Reno to discuss WildCAD and USFS's decision to adopt it as a standard. BLM already has it as a standard and many interagency offices are using it. It may become an NWCG standard at some future time.

Posting of SCG Information on NWCG's web site (David Potter):

- David Potter will work with Al Borup, Penny Barrowcliff, and Tammy Denney to get these minutes and an updated SCG Roster posted on SCG's web page.