

# National Wildland Fire and Aviation System Coordination Group (SCG)

## Meeting Minutes

Boise, Idaho

7-Sep-2007

### ***Attendees:***

<b>Members:</b>	<b>Name</b>	<b>Agency</b>	<b>e-Mail</b>	<b>Telephone</b>
<b>X</b>	Al Borup	<i>NWCG PMO</i>	Al_Borup@nifc.blm.gov	(208) 947-3743 office
	Andrea Olson	<i>FWS</i>	Andrea_Olson@fws.gov	(208) 387-5597 office
<b>X</b>	Andy Gray	<i>ICBS-R</i>	agray@fs.fed.us	(303) 907-3781 cell
	Bruce Jeske	<i>Landfire</i>	bjeske@fs.fed.us	(406) 829-6702 office
	Carolyn Chase	<i>USFS-Research</i>	cchase@fs.fed.us	(406) 329-4823 office
	Cindy Schafer	<i>IQCS</i>	Cindy_Schafer@nifc.blm.gov	(208) 947-3737 office
	Dan Keller	<i>FPA/Landfire</i>	dkeller@fs.fed.us	(303) 236-0635 office
<b>X</b>	David Potter	<i>BIA, Chair</i>	David_Potter@nifc.gov	(208) 387-5237 office
	Dorothy Albright	<i>IBA</i>	dpalbright@fs.fed.us	(541) 750-7403 office
	Erik Torres	<i>NPS, Vice-chair</i>	Erik_Torres@nps.gov	(208) 387-5213 office
	John Gebhard	<i>BLM</i>	John_Gebhard@nifc.blm.gov	(208) 387-5164 office
	John Noneman	<i>BLM Sr IT Proj Mgr</i>	John_Noneman@blm.gov	(208) 947-3775 office
	Jon Skeels		jskeels@fs.fed.us	(303) 236-0630 office
	Keith Smith	<i>NASF</i>	Keith_Smith@blm.gov	(208) 947-3735 office
<b>X</b>	Mike Barrowcliff	<i>USDA FS - Vice-Chair</i>	mbarrowcliff@fs.fed.us	(208) 387-5280 office
<b>Others:</b>				
	Bill Rush	<i>USDA FS (Barrowcliff Alternate)</i>	brush@fs.fed.us	(208) 387-5294 office
	Gladys Crabtree	<i>NPS - (Torres Alternate)</i>	Gladys_Crabtree@nps.gov	(208) 387-5214 office
	Greg Jensen	<i>BLM - (Gebhard Alternate)</i>	Greg_Jensen@nifc.blm.gov	(208) 387-5438 office
	Rick Mills	<i>DOI Aviation</i>	Rick_Mills@nbc.gov	(208) 433-5050 office
	Frank Peters	<i>NWFEA Project Manager</i>	Franklin_Peters@nifc.blm.gov	(208) 947-3754 office

### ***ICBS Reengineering: (Andy Gray)***

- Beta testing is going well (30%-40% complete).
- Jon Skeels is leading the infrastructure portion.
- Certification and Accreditation (C&A) is in progress within the USFS.
- Expect 4-6 more weeks of Beta testing.
- Once cache testing in Boise is completed; the team plans to perform testing at the Las Vegas cache next.
- May go "live" with first cache as soon as November, the location has not been selected yet.

- ICBS-ROSS interface design is going well.
- Yantra still looks like a good product. *[Editor's note: Yantra Corporation has been purchased by Sterling Commerce; learn more at <http://sterlingcommerce.com/yantra>]*
- Bar coding will not be part of release 1.0 of the "Returns" portion of ICBS.

### ***NWFEA - Wildland Fire System Assessment Process: (Al Borup)***

- Note emphasis is on "assessment" and not "scoring"; this is not an exercise in scoring.
- Ready to start system assessment as of 7-Sep-2007.
- Criteria have been tailored for wildland fire environment.
- Very high level assessment; it should not be feared.
- Assessment is being done by Managing Partner of each system.
- Information due back to Al Borup by 19-Oct-2007.

### ***BIA - NIFC North 2: (David Potter)***

- BIA-NIFC is still working with BLM to have a new modular building built on the fire center. FWS, NPS, and NWS may join BIA in the building. Total occupancy expected to be 45-50 people.
- FY2007 funding did not work out; everything is on hold while hoping for FY2008 funding.
- There are new network issues to be resolved regarding BIA-NIFC's access to the Internet.
- Barbara Ruffner is the Project Manager for this effort.

### ***LANDFIRE O&M: (Mike Barrowcliff)***

- USFS is the Managing Partner for this project.
- Mike has indicated he feels the process of transitioning to O&M phase is going well and does not need involvement from the SCG at this time.

### ***CIO Sojourn: (Mike Barrowcliff)***

- Interagency radios have big coordination issues.

### ***SLA for Systems in O&M:***

- No Updates.

### ***I-COOP:***

- No Updates.

### ***System/Project Status Reporting: (Mike Barrowcliff)***

- Expect a new report in early October 2007.
- New format may group bullets by system/project and then by agency instead of by agency and then by system/project (this will mean more work for Mike Barrowcliff).

### ***Helpdesk Interoperability Study: (Mike Barrowcliff & John Gebhard)***

- No Updates.

### ***Template for Plan for Transitioning Projects to O&M: (David Potter)***

- No Updates.

### ***SCG Charter: (David Potter)***

- Our charter calls for an annual review of our charter by the membership.
- There seems to be a push from individuals outside of the SCG to add deliverables to the SCG's tasks; but the SCG does not have the resources to dedicate to tasks.
- According to our charter, a quorum is six or more voting members. We failed to have sufficient attendance for a quorum six of the last eight meetings.
- Recommend modifications to SCG Charter be proposed to IRMWT:
  - Remove AMD (Department of the Interior - Aviation Management) from charter.
  - Reduce quorum from six to four voting members.
  - Clarify SCG is a collaboration group and not a task-oriented group.
- Consider if the SCG would be more effective by:
  - reprioritizing our task list.
  - adding a few task-focused meetings where the SCG delivers individual products with a couple of half-day sessions of the whole group focused on a single task.
  - working with the IRMWT to manage expectations of the SCG and attempt to align those expectations with resources.

### ***Round Robin:***

Al Borup (PMO):

- Worked on a functional model (transforming the "3-tier wedding cake" into a functional model).
- He is also working on a data model and tying it to the functional model with the aid of business SMEs.
- Making progress on the Enterprise Architecture repository.
- Working on the fire application list; focusing on USFS applications at this time.

Mike Barrowcliff (USFS): Nothing.

David Potter (BIA): Nothing.

### ***Future SCG Meetings (David Potter):***

- Tentative dates for future SCG meetings are:
  - 28-Sep-2007
  - 26-Oct-2007
  - 30-Nov-2007 (delayed one week because of Thanksgiving Day holiday)
  - 21-Dec-2007
  - 18-Jan-2008