

**NWCG / IRMWT / CTSP Task Group
2007 Annual Work Plan**

Task No.	Deliverable/Task	Lead	Status	Due	Comments
1.0	CTSP Task Group Web Site	Brian Lamb	In Progress	30-Nov-06	To communicate activities and exchange information nationally.
2.0	Develop and publish recommendations for incident hardware and software security practices	Steve Simon	Pending	Spring 2007	This task includes advice (recommendation) for the IBA Phase III project (ex ... Security, Records Mgmt., Rules of Behavior, User Acceptance, Policyetc.)
3.0	Develop and recommend a baseline for essential IT services and support for incident management teams.	Gina Bald; Flint Cheney	Pending	Winter 2007/2008	This includes identifying equipment requirements, computer applications, software, and technical skills required for essential IT services. The results of which will be used in Action Item #5 from IBA Phase III project. See footnote #1.
4.0	Develop a National CTSP Training curricula	Paul Dzialowy	In Progress	2-Apr-07	Draft reviewed by CTSP TG with comments forwarded to CTSP Training Lead. Materials to be packaged and hosted on CTSP web site.
4.1	Host Training in Albuquerque	Paul Dzialowy	In Progress	12-Feb-07	
4.2	Host Training in Prineville	Paul Dzialowy	In Progress	2-Apr-07	
4.3	Determine training progress tracking and certification policies	Brian Lamb	In Progress	31-May-07	
5.0	Discover, evaluate, and recommend emerging technologies for incident use.	All	Ongoing		
5.1	Research - Use of Terminal Server & Thin Clients for Incident Management	Peter Paul	In Progress	30-Nov-07	Testing will proceed through Summer 2007 with some different types of teams (Type1, Type 2, Fire Use, and BAER). Results to be published by 30-Nov-07. Fiscal resources have been identified to purchase some needed equipment.
5.2	Research High Speed Internet Access options/services - DSL, Cable, Satellite, Wireless, dial up		Closed		Current contracting practices are in place to provide as needed service. Teams that are capable have procured equipment to provide connectivity.
5.3	Voice and Internet Connectivity - Research Voice over IP (VoIP, IP Telephone, Internet telephone, Voice over Broadband)		On Hold		Routing of voice conversations through any IP-based network. Topic tabled until further work completed on item 5.1

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5.4	Internet Protocol Version 6 (IPv6) transition per OMB mandate for all federal agencies		On Hold		Agencies' infrastructure (network backbones) must be using IPv6 & agency networks must interface with this infrastructure by June 2008. Current equipment supports IPv6, plus its unclear that fire camps will be required to implement IPv6.
6.0	Plan and promote 2007 CTSP Conference	Brian Lamb	Canceled	1-Feb-07	2007 CTSP Conference canceled.
6.1	Plan and promote 2008 CTSP Conference	Dottie Miller, John Stys	On Going		2008 conference being targeted on East Coast with better content due to delivered products.
7.0	Develop and publish Information Technology Standard Operating Procedures for Incidents		In Progress	1-May-07	SOP Guide still in the future, but CTSP TG will begin publishing Best Practices White Papers to CTSP Web site for 2007 season.
8.0	Colloborate with the National Wildland Fire Enterprise Architecture (NWFEA) Project and Core Blueprint Team to ensure Incident services and support are identified and supported.		Ongoing		Provide and validate information to the project to accurately portray the use and expectations of IT that is deployed to an Incident
9.0	CTSP Unit Leader Position		Hold		The concept of a unit leader position reflects the integral importance that IT personnel, tools and infrastructure play in an IMT deployment.
	Submit teleconference agenda items & handouts.	All		Week prior to meeting	
	Distribute teleconference meeting agenda & related documentation.	Chair (Brian Lamb)		Monday before meeting	
	Distribute draft teleconference meeting minutes & action items	Vice-Chair (Steve Simon)		Week after meeting	

#1	Development and award of a national level performance based contract(s) which deliver computer system infrastructure and support to incident bases during the first operational period (defined as within the first 8-12 hours of the IMTs arrival) and for each operational period after the first that an incident is in place.
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