

**Incident Emergency Medical Task Group
Conference Call Notes**

October 15, 2008

Core Member Participants: Gene Madden, Dean Ross, Mary Jo Lommen, Larry Sutton, Mike Brown, Fergus Laughridge

Chair: Jan Peterson

Executive Secretary: Jon Thomas

Technical Representative: Tawni Newton, Michelle Moore

Guest: none

Absent: Bob Ashworth, Dia Gainor, Wayne Denny

This meeting held via web based “Go To Meeting” & conference call

AGENDA ITEMS: see Attachment

OLD ACTION ITEMS:

Action Item	Assigned to	Due Date	Action Taken
Add a physician as a member to the IEMTG charter. Will talk to SHWT	Jan		In progress
Wording for new physician section in the charter. Forward to Jan	Fergus		On hold for other Charter suggested changes
Maintain list of potential technical representative & subject matter experts & their skills. Forward lists to Jon	Jan	on going	Group to forward suggestion to Jan
Web site update/upgrade	Jan	on going	In progress
Program of work (budget) for SHWT	Jan		In progress
Integrate old EMSG records with IEMTG group	Mary Jo & Jon	3/31/08	Jan looking at Records
Status report from sub-committees	All	7/9/08	In progress

NEW ITEMS:

Jan – Matt Cnudde will not be able to make this call as planned, so we will not be talking about the first aid kits & AED issues on this call. The cache systems have purchased a bulk amount of AEDs and are looking for some guidelines for them. Will try and have him for the next call.

Jan - She has been asked again to update the first aid section of the Incident Response Pocket Guide (IRPG) by Jim Cook. She asked Jon & Mary Jo to help her with this. She will forward the letter and sections to be worked on when she gets them.

Tawni - Has forwarded the updated scope of practice spread sheet to Michelle & Mary Jo for their inputs. She will also be working with Cody Cole with the NPS. Still planning on Nov. 12 due date.

Jan - Now has the contact information for Geoff Money & Dave Peter, the Cal Fire persons that are on Cal Fire's EMS working group. She will be contacting these personnel to get their information and see how we might incorporate there program with ours goals.

Dean - The NPS has programmed 24 hours for there Medical Control to look at our working documents as needed. The annual NPS EMS conference is April 2 & 3 in Dallas Texas. Our IEMTG folks are invited to attend.

Jan - She will be attending the up coming SHWT meeting in Reno and will be giving an update on our group's status. She is putting together a hand out for the SHWT folks and will forward a draft to us for input.

NEW ACTION ITEMS:

Action Item	Assigned to	Due Date	Action Taken
Medical Unit Survey	Jan & Twani	8/20	Updated draft
Current funding status for 08/09 meetings	Jan	Update 9/3	Working on
Memo of official contacts through Fire Directors	Gene/Jan		Working on
Draft of Scope of Practice	Dia/Twani	Nov. 12	Working on

Next conference call dates:

October 29, 2008 at 0900 MDT
November 19, 2008, at 0900 MDT
November 26, 2008, at 0900 MDT
December 10, 2008, at 0900 MDT
January 7, 2008, at 0900 MDT
January 21, 2008, at 0900 MDT

Attachments: #1 Conference call agenda for October 15, 2008

**Incident Emergency Medical Task Group
Conference Call Agenda
10/15/08**

- FWET ~ AED discussion
- IRPG Rewrite
- Scope of Practice Strategy
 - Cal Fire
- SHWT Reno Meeting
- <http://www.nwcg.gov/teams/shwt/iemtg/index.html#>
- NPS Medical Control update
- Next call October 29, 2008 at 0900 MDT?