

Incident Emergency Medical Task Group Conference Call Notes

November 19, 2008

Core Member Participants: Fergus Laughridge, Larry Sutton, Gene Madden, Tony Beitia

Chair: Jan Peterson

Executive Secretary: Jon Thomas

Technical Representative: Twani Newton, Michelle Moore, Jim Powel, Wayne Denny

Guest: none

Absent: Dia Gainor, Dean Ross, Mike Brown, Mary Jo Lommen

This meeting held via web based “Go To Meeting” & conference call

AGENDA ITEMS: see Attachment

OLD ACTION ITEMS:

Action Item	Assigned to	Due Date	Action Taken
Add a physician as a member to the IEMTG charter. Will talk to SHWT	Jan		In progress
Wording for new physician section in the charter. Forward to Jan	Fergus		On hold for other Charter suggested changes
Maintain list of potential technical representative & subject matter experts & their skills. Forward lists to Jon	Jan	on going	Group to forward suggestion to Jan
Web site update/upgrade	Jan	on going	In progress
Program of work (budget) for SHWT	Jan		In progress
Integrate old EMSG records with IEMTG group	Mary Jo & Jon	3/31/08	Jan looking at Records
Status report from sub-committees	All	7/9/08	In progress

NEW ITEMS:

Jan – Introduced Tony Beitia from the BIA as the representative for SHWT, replacing Bob Ashworth.

Jan - Talked about IRPG and medical section rewrite. Michelle Moore has offered to due a first draft and then present out to the group for input.

- Jan - Talked about scope of practice cross comparisons and time to have a face to face meeting to finales paper. Let's plan on a meeting in BOI the week of December 15.
- Jan - Has put together a PowerPoint slideshow to introduce people to the IEMTG. The group talked about upcoming meetings and conferences that we might want to target to give an introduction presentation too. Looking at using a closes forces concept as to who would be the presenter(s). Group to forward suggestion meeting & conferences to Jan.

NEW ACTION ITEMS:

Action Item	Assigned to	Due Date	Action Taken
Medical Unit Survey	Jan & Twani	8/20	Updated draft
Current funding status for 08/09 meetings	Jan	Update 9/3	Working on
Memo of official contacts through Fire Directors	Gene/Jan		Working on
Draft of Scope of Practice	Dia/Twani	Dev. 18 - BOI meeting	Working on

Next conference call dates:

- November 26, 2008, at 0900 MDT**
- December 10, 2008, at 0900 MDT**
- January 7, 2009, at 0900 MDT**
- January 21, 2009, at 0900 MDT**
- February 4, 2009, at 0900 MDT**
- February 18, 2009, at 0900 MDT**

Attachments: #1 Conference call agenda for November 19, 2008

Attachment #1

Incident Emergency Medical Task Group Conference Call Agenda 11/19/08

- New Liaison ~ Tony Beitia
- IRPG Rewrite
- Scope of Practice Cross Walk Matrix
- MEDL R1 Training
 - IEMTG Presentation
- The next conference call date is 12/3/08