

Incident Emergency Medical Task Group Conference Call Notes

December 10, 2008

Core Member Participants: Larry Sutton

Chair: Jan Peterson

Executive Secretary: Jon Thomas

Technical Representative: Twani Newton, Michelle Moore, Jim Powel

Guest: none

Absent: Dia Gainor, Dean Ross, Mike Brown, Mary Jo Lommen, Fergus Laughridge, Tony Beitia, Gene Madden

This meeting held via web based “Go To Meeting” & conference call

AGENDA ITEMS: see Attachment

OLD ACTION ITEMS:

Action Item	Assigned to	Due Date	Action Taken
Add a physician as a member to the IEMTG charter. Will talk to SHWT	Jan		In progress
Wording for new physician section in the charter. Forward to Jan	Fergus		On hold for other Charter suggested changes
Maintain list of potential technical representative & subject matter experts & their skills. Forward lists to Jon	Jan	on going	Group to forward suggestion to Jan
Web site update/upgrade	Jan	on going	In progress
Program of work (budget) for SHWT	Jan		In progress
Integrate old EMSG records with IEMTG group	Mary Jo & Jon	3/31/08	Jan looking at Records
Status report from sub-committees	All	7/9/08	In progress

NEW ITEMS:

Jan - Looked at web site and its updates. Looking for general information and suggested updates for the site to keep it current.

Jan - Talked about next months meeting in Boise and who will be able to attend. Jan has a conference room lined up in her building again. Most out of town people are staying at the motel across the street. We are planning on first working on the scope of practice first and move to the standard of care and other related items.

Jan - Will address the IRGG if we have time. Will also set the following few months of conference call dates. We will also look at the need for more face to face meetings in 2009.

NEW ACTION ITEMS:

Action Item	Assigned to	Due Date	Action Taken
Medical Unit Survey	Jan & Twani	8/20	Updated draft
Current funding status for 08/09 meetings	Jan	Update 9/3	Working on
Memo of official contacts through Fire Directors	Gene/Jan		Working on
Draft of Scope of Practice	Dia/Twani	Dev. 18 - BOI meeting	Working on

Next conference call dates:
January 7, 2009, at 0900 MDT
January 21, 2009, at 0900 MDT
February 4, 2009, at 0900 MDT
February 18, 2009, at 0900 MDT

Attachments: #1 Conference call agenda for December 10, 2008

Attachment #1

Incident Emergency Medical Task Group Conference Call Agenda 12/10/08

- <http://www.nwcg.gov/teams/shwt/iemtg/index.html#>
- Future Training
- 2009 Meetings
- Scope of Practice Cross Walk Matrix
- Face to Face Meeting ~ Boise 12/16-18/08
- Who is attending?
- Work on the SOP
- Standard of Work
- IRGG Re-write
- Decide the date for the next conference call