

Incident Emergency Medical Task Group Conference Call Notes

August 20, 2008

Core Member Participants: Dean Ross, Mary Jo Lommen (for the last part)

Chair: Jan Peterson

Executive Secretary: Jon Thomas

Technical Representative: Twani Newton, Wayne Denny

Guest: none

Absent: Bob Ashworth, Larry Sutton, Fergus Laughridge, Mike Brown, Dia Gainor, Gene Madden,

This meeting was held via conference call and through the web based program “Go To Meeting”.

AGENDA ITEMS: see attached

OLD ACTION ITEMS:

Action Item	Assigned to	Due Date	Action Taken
Add a physician as a member to the IEMTG charter- will talk to SHWT	Jan		In progress
Wording for new physician section in the charter- forward to Jan	Fergus		On hold for other Charter suggested changes
Maintain list of potential technical representatives/ subject matter experts & their skills-forward lists to Jan	Jan	on going	Group to forward suggestion to Jan
Announcement letter to be published under SHWT banner about this new group and its function & sources- forward to SHWT	Gene & Jan		COMPLETE
Communication plan & talking points- forward to Jan	All		COMPLETE
Provide web site suggestions	Group	3/4/08	On Going
Web site update/upgrade	Jan		In progress
Prioritize objectives and forward to group	Jan & Jon	3/18/08	COMPLETE
Program of work (budget) for SHWT	Jan		In progress
Integrate old EMSG records with IEMTG group	Mary Jo & Jon	3/31/08	Jan looking at Records

NASF representation in IEMTG	Gene/Bob	Done	COMPLETE Rep Is Mike Brown
Tactical plan write up	All	5/29	COMPLETE
NWCG Memo Minimum Standards of Incident Emergency Medical Standards Draft (AED)	Group		COMPLETE
Incident Medical Minimum Levels	Group		COMPLETE
Status report from sub-committees	All	7/9/08	In progress
BIA Rep on group or sub-com. will be Michelle Moore	Jan	7/9/08	COMPLETE
Status report from sub-committees	All	7/9/08	In progress

NEW ITEMS:

Jon

- The group discussed the status of the subcommittees. Twani plans on spending more time on the scope of practice next month because she has been busy with yearly renewal applications for EMTs and departments. The first phase is to complete a comparison of the national registry scope of practice to the NPS program, the Incident Medical Specialist, the Fire Medic Program, and perhaps a few other programs.

Dean

- Dean clarified the projected time commitment needed by a physician to review the scope of practice. Currently, he is in the middle of reviewing the NPS's contract with its physician and offered to budget 16-24 hours of their physician's time to review the IEMTG's documents. The group agreed to have the physician review the document. The group still plans on asking Dr. Upchurch for his input as well.

Group

During the summer months many members are busy with fires and dealing with other incidents. Therefore, the group will continue to have regular conferences calls and adjust accordingly.

Jan

- Reported that Michelle Moore, with the BIA, is willing to help with the group. This will fill the BIA representative position for the IEMTG.

Dean

- Dean plans to contact Cody Cole with the NPS to see if he would be willing to work with this group. Cody is the Chairman of the NPS's Steering Committee for EMS and is a MEDL and an ALS provider.

Jan

- Jan contacted Brian Cresto who is with the BLM Smokejumpers. He is interested in helping the group as well, and has a sound background in remote and wilderness medicine.

Jon

- Jon plans on contacting Rich Dolphin, the national representative for the Hotshot crews who works with the Smoking Bear Hotshots.

Jan

- Jan is having a difficult time adding and updating information to the website. She will continue to work on getting the updates posted as soon as possible.

Dean

The NPS is in the process of writing additional guidance for their aviation resources, medical units and MEDLs. Aviation resources are classified as either helicopters or fixed winged. Aviation resources can be used for regular air ambulances and incident services. The group should review the option of adding aviation safety to the MEDL training course, along with line EMTs. Dean will share the new guidelines with the group as they become available.

Jan

- Jan plans to form a sub-committee to address the aviation elements.

Dean

- Shared with the group his discussion with Dan Lubman at the DHS. Dean and Dan plan on meeting soon. Dan is looking at potentially adopting or adapting current programs and guidelines that are already in place. Dan is looking forward to the meeting and learning what the IEMTG is working on and reviewing what EMS programs the group already has in place throughout the Federal agencies. As soon as a date is set with the DHS, Dean will pass on the information so the group members may attend.

Jan

- The BLM will experience a "black out" mode for the first quarter of next fiscal year. Funding is planned to be at a flat line from last year and the agency is facing budget cuts across the board. At this time, only mission critical funding will be available. Jan has called and will notify the group when she knows more information on the groups funding status.

Dean

The National Disaster Medical System's (NDMS) annual meeting will be held in Dallas Texas on April 4-7, 2009. The NPS is also having its annual EMS conference during the same time and at the same location. The NPS's EMS providers, medical directors, and the national EMS coordinators generally attend these meetings. The NPS conference is free for federal employees. The NPS decided to hold its conference at the same time as the national meeting in order to benefit from the topics being covered and the expositions being put on by the

NDMS. If anyone would like to attend, please contact Dean and he can help you with your registration. The agenda for the NDMS meeting will be available sometime in December which Dean will forward to the group.

Jan

- Gene has been on assignment, so they have not had a chance to work on the Fire Directors letter. Jan hopes to have an update for the next conference call.

NEW ACTION ITEMS:

Action Item	Assigned to	Due Date	Action Taken
Medical Unit Survey	Jan & Twani	8/20	Updated draft
Contact Hotshot Committee	Gene or Jan	Update 9/3	Working on
Current funding status for 08/09 meetings	Jan	Update 9/3	Working on
Memo of official contacts through Fire Directors	Gene/Jan	Update 9/3	Working on

Next conference call dates:

September 3, 2008, at 0900 MDT
September 17, 2008, at 0900 MDT
October 2, 2008, at 0900 MDT
October 15, 2008, at 0900 MDT
October 29, 2008, at 0900 MDT

Attachments: #1 Conference call agenda for August 20, 2008

Incident Emergency Medical Task Group Conference Call Agenda 8/20/08

- + Subcommittee Updates
 - o Scope of Practice
 - o Others

- + Follow up with Smokejumper & Hotshot programs

- + BIA rep

- + Aviation/MEDLs

- + DHS/IEMTG

- + NPS Disaster Medicine Conference

- + Fire Directors letter

- + Status on physicians

- + Year end meeting date

- + Next call September 3 at 0900 MDT