

Incident Emergency Medical Task Group Conference Call Notes

September 3, 2008

Core Member Participants: Fergus Laughridge, Mary Jo Lommen

Chair: Jan Peterson

Executive Secretary: Jon Thomas

Technical Representative: Twani Newton, Wayne Denny

Guest: none

Absent: Bob Ashworth, Larry Sutton, Mike Brown, Dia Gainor, Gene Madden, Dean Ross

This meeting held via web based “Go To Meeting” & conference call

AGENDA ITEMS: see attached

OLD ACTION ITEMS:

Action Item	Assigned to	Due Date	Action Taken
Add a physician as a member to the IEMTG charter. Will talk to SHWT	Jan		In progress
Wording for new physician section in the charter. Forward to Jan	Fergus		On hold for other Charter suggested changes
Maintain list of potential technical representative & subject matter experts & their skills. Forward lists to Jon	Jan	on going	Group to forward suggestion to Jan
Announcement letter to be published under SHWT banner about this new group and its function & sources. Forward to SHWT	Gene & Jan		COMPLETE
Communication plan & talking points. Forward to Jan	All		COMPLETE
Provide web site suggestions	Group	3/4/08	On Going
Web site update/upgrade	Jan		In progress
Prioritize objectives and forward to group	Jan & Jon	3/18/08	COMPLETE
Program of work (budget) for SHWT	Jan		In progress
Integrate old EMSG records with IEMTG group	Mary Jo & Jon	3/31/08	Jan looking at Records

NASF representation in IEMTG	Gene/Bob	Done	COMPLETE Rep Is Mike Brown
Tactical Plan write up	All	5/29	COMPLETE
NWCG Memo Minimum Standards of Incident Emergency Medical Standards Draft (AED)	Group		COMPLETE
Incident Medical Minimum Levels	Group		COMPLETE
Status report from sub-committees	All	7/9/08	In progress
BIA Rep on group or sub-com. Will be Michelle Moore	Jan	7/9/08	COMPLETE
Status report from sub-committees	All	7/9/08	In progress

NEW ITEMS:

- Twani - Jon added information on the Fire Medic Program to the spread sheet.
Twani will break out each set of guidelines in there own sheet. She has made contact with the two Paramedics Mike Brown suggested. She will contact them when she has all the data entered. Still need to get the IMS standing orders from R-1 & R-6.
- Jan - Brian Cresto & Michelle Moore are on board and ready to help Twani when she is ready.
- Jan - Web page update. Hot topics section updated and most all of our meeting notices ready to be posted. The training & education section needs to be populated with EMS & wildland fire information. It was noted that the NASEMSO web site has a good listing of upcoming training & conferences.
* Jan ask that all of us forward any training & education (conferences) information to her, as soon as we know of them, to have them posted on the web site.
- Jan - Brian Cresto will be the BOI Smokejumper rep to our group. Mary Jo will contact the MSO Jumpers and see if they will help. We are looking to have these reps to look at our work and get their suggestions.
- Jon - Talked with Rich Dolphin, Superintendent of the Smokey Bear Hotshot crew out of Ruidoso MN, and told him of our group and what we are doing. I forwarded him our web site and charter paperwork. Rich is the national rep for all 100+ Hotshot crews. He explained that each geographic area has a Hotshot rep and they meet once a year. Then the geographic area crews meet each year. I asked Rich if he could forward our information out through his crew net and ask for a few members that might be willing to help us. He said he would do this, but

reminded me that most crew are working a lot now and it might be a month or two before someone contacts me.

- Jan - The Fire Directors letter has not moved forward. Gene is traveling to another assignment.
- Jan - Asked Twani to find out if Jan was need to give a update about this group to the ID state EMS Physicians' commission conference coming up.
- Jan - Still waiting to talk with Michelle about having a face to face meeting before the end of the year.

NEW ACTION ITEMS:

Action Item	Assigned to	Due Date	Action Taken
Medical Unit Survey	Jan & Twani	8/20	Updated draft
Contact Hotshot Committee	Gene or Jan	Update 9/3	Working on
Current funding status for 08/09 meetings	Jan	Update 9/3	Working on
Memo of official contacts through Fire Directors	Gene/Jan	Update 9/3	Working on

Next conference call dates:
September 17, 2008 at 0900 MDT
October 1, 2008 at 0900 MDT
October 15, 2008 at 0900 MDT
October 29, 2008 at 0900 MDT

Attachments: #1 Conference call agenda for September 3, 2008

Attachment #1

**Incident Emergency Medical Task Group
Conference Call Agenda
9/3/08**

- ✚ Subcommittee Updates
 - Scope of Practice
- <http://www.nwcg.gov/teams/shwt/iemtg/index.html#>
- ✚ Smokejumper & Hotshot programs
- NPS Medical Control update
- ✚ Tecnu Update
- ✚ Fire Directors letter
- ✚ Idaho EMS Physician Commission
- ✚ Next call September 17, 2008 at 0900 MDT