



SHWT Meeting Gettysburg, PA  
October 7-9, 2002

**ATTENDANCE MEMBERS:**

Paul Broyles	NPS, NIFC
John Gould	BIA, NIFC
Gene Madden	FL State
Chuck Whitlock	USFS MTDC
Stan Palmer	BLM, NIFC
Michelle Ryerson-Grett	BLM, NIFC
Ed Hollenshead	USFS, NIFC
Al King	NPS, NIFC
Rod Blom	FWS, NIFC
Bob Ashworth	Nevada DOF
Sheila Williams	NPS, NIFC

**ACTION LOG**

Crew Cohesion is completed it has been handed off to Larry Sutton  
S-270 Reviewed by Gould  
S-404 Reviewed by Madden and Palmer

**AGENDA REVIEW**

**OLD BUSINESS:**

**Administrator's Guide For Critical Incident Review – Ashworth**

It has been reviewed and sent to Broyles, it will be sent to Janelle for completion. Glossary changes are to be made before we send it off for printing.

**SAFENET Marketing Plan - Gould**

No new problems have occurred over the summer. Our biggest obstacle is the credibility issue. Some in the fire community do not see it as necessary. Incorporating SAFENET into training videos is one step of marketing. We need to attend various meetings to explain the program that we understand the downside of SAFENET and point out what the upside is. We should see if we could get on the agenda for the NASF National Fire Managers Meeting in San Antonio. We need to have talking points on this subject to ensure that we get the message out whenever we run into the topic.

**ACTION:** Gould, Madden, Ashworth see if we can get on the agenda for NASF National Fire Managers Meeting. Paul and John will approach Don Artley to participate in the program to bring in NASF. Michelle and John to create talking points for the group. John to work with Doug Coyle for Wildland Firefighter Magazine article submittal.

#### **EMT Certification – Madden**

We understand that FIRESCOPE gave directly to NWCG parent group for adoption of the Fireline EMT position. We will review and address the proposal when it comes to S&HWT from the parent group.

#### **Firefighter Bandana and Poster – Ryerson-Grett**

We need to change the files for the bandana and posters to some format that browsers can support. They were initially created on a Macintosh. One option may be to provide cd's.

**ACTION:** Ryerson-Grett will submit a cd for posters in PMS. Give copies of the files for bandana to agency reps. Place links on web page on where to get these items

#### **Hard Hat Tech Tip – Whitlock**

The issue of Bullard full brim hats has been resolved. We need to ensure that employees realize that the fiberglass Bullard does not meet the standard.

**ACTION:** Whitlock to ensure Tech Tip is disseminated by Jan.

#### **Wildland Fire: Safety of the Fireline CD – Broyles**

The Wildland Safety CD is completed; we have the PMS number but have not seen the product yet. We should be seeing it shortly. We will split the initial copies of the CD among the agencies as previously agreed.

**ACTION:** When we receive the CDs we will issue a safety bulletin in time for the refresher-training season.

#### **Firefighter Nutrition – Whitlock**

The MTDC Tech Tip on firefighter nutrition is published and distributed.

#### **Firefighter Fatality Historical Data – Palmer**

**ACTION:** Palmer and Blom to do a PMS publication request to update current PMS hardcopy with an updated electronic copy.

#### **Driving Regulations – Palmer (Handout)**

A lengthy discussion ensued about national driving limitations for NWCG approval. For NWCG will only set an emergency driving standard.

**ACTION:** Hollenshead, Palmer, Ryerson-Grett, Ashworth will draft the recommended NWCG driving policy, tomorrow.

## **NEW BUSINESS:**

### **Standard of Care – Hollenshead**

We need guidelines to assist medical unit leaders to set the medical standards for care on fire incidents. A checklist is in the Medical Unit Leader course, which addresses this concern.

**ACTION:** *Madden and Hollenshead will draft a memo for IOSWT recommending that Medical Unit Leaders must have the Medical Unit Course with rationale to 310-1, before next meeting.*

### **Arduous Duty – Hollenshead**

Moderate level was developed for all those positions that are not actually digging line. When should have some input on the physical fitness level that IOSWT places on positions in 310-1. It is the belief the level of physical fitness is not being implemented according to the intent of the research work by Dr. Brian Sharkey.

**ACTION:** *Broyles to draft memo to IOSWT to get on the agenda. Whitlock, Ryerson-Grett, Gould, and Madden meet with Sharkey and IOSWT on level recommendation for positions. 25<sup>th</sup> or 26<sup>th</sup> February in Monterey at the IOSWT/TWT meeting.*

### **Work Capacity Video – Whitlock**

MTDC is in the process of updating the video by next May. We need to look at the administrator's guide (handout) and edit what we think needs to change. Once we have the edits we can start to shoot in January.

**ACTION:** *Edits to Whitlock by the end of next week.*

### **Annual Safety Refresher Training – Broyles**

The IOSWT sent a memo last week to the NWCG parent group, identifying annual refresher training requirements language in the 310-1 and referenced the refresher training website.

### **Dick Mangan Proposal – Broyles (handout)**

S&HWT received a proposal from Dick Mangan to review incident medical log etc. from certain 2002 fires and evaluate for trends, similar to what he is doing under a University of Washington grant.

**ACTION:** *Paul will request a copy of Mangan's final report from 2000 for purview by S&HWT.*

### **Initial Attack/Extended Attack Definitions – Broyles**

The old definition in the NWCG Glossary needs to be revised eliminating the reference to "2 Hours" since that is being literally interpreted.

**ACTION:** *Ryerson-Grett will do definition submittals for the new glossary. John will draft definition through Paul and give to BIA rep of IOS for submittal.*

### **Glossary Terms – Ryerson-Grett**

Michelle identified current terms that fell under the purview of SHWT.

**ACTION:** All of us to look at the whole glossary that needs to be updated by the next meeting. Bring proposed changes to the next meeting adds and deletes.

### **Employee Suggestions – Whitlock**

Whitlock brought several employee suggestions for equipment to be reviewed. It was determined that they should go to the Fire Equipment Working Team.

### **10 Standard Firefighting Orders – Broyles**

The proposal to return to the original pre-1987 Standard Firefighting Orders was concurred with by the Training Working Team, Incident Operations Standard Working Team and the Safety & Health Working Team. The NWCG parent group approved the proposal at their May 2002 meeting.

### **Wildland Firefighter Magazine – Madden**

The S&HWT discussed two proposals from Doug Coyle, publisher of “Wildland Firefighter” magazine. We are unable to take advantage of the offer to print key safety messages on their calendar, due to budget limitations at this time. We would like to have certain safety articles published in the magazine.

**ACTION:** Broyles will contact Coyle to see what his expectation for Wildland Firefighter magazine and SHWT are.

### **Individual Team Member Responsibilities – Broyles**

The S&HWT reviewed individual team member responsibilities.

### **Contractor Issues – Ryerson-Grett**

A lengthy discussion ensued on EERA and contractor safety issues.

**ACTION:** Ryerson-Grett to draft follow up recommendations to IBPWT. Ryerson-Grett and Broyles to meet with IBPWT chair Tory Majors before IBPWT meeting in November.

### **Speak English – Hollenshead**

Is there a standard on English proficiency? We have received several SAFNETS identifying lack of English-speaking capability as a significant safety issue. The standard should be for leadership to be bilingual. How do we define proficiency? The Incident Business Management Handbook addresses the bilingual issue, however the contracts do not.

**ACTION:** Hollenshead and King to draft memo for proposed new standard on bilingual responsibility to deliver to the parent group.

Broyles passed along information George Jackson MTDC, on 50,000 new shelters; practice shelters and new training videos will be available in the cache system June 2003. It will take 3-5 years to meet all the identified needs (approximately 225,000 existing shelters in caches and the field). The S&HWT concurs with FEWT to keep remaining stocks of existing shelters for 3-5 years on the shelf.

**Future Conference Call:** No calls during the months of June, July, or August per fire season. Next calls will be on 12/12, 2/13, 3/27, and 4/17. All calls will be at 1:00 MT, on 208-387-5998.

**Future Meeting Dates:** the week of 1/13/03 travel on Monday, meet 14<sup>th</sup> 15<sup>th</sup> and afternoon of 16<sup>th</sup> in Tucson. The following meeting will be the week of 5/12 in Nashville (BIA Host), 10/6/03 proposed for the Northeast or Alaska.

