



Safety and Health Working Team

January 14 –15, 2003
Tucson, Arizona

ATTENDANCE:

Paul Broyles	NPS, NIFC
John Gould	BIA, NIFC
Gene Madden	FL STATE
Stan Palmer	BLM, NIFC
Ed Forrester	WI STATE
Al King	NPS, NIFC
Ed Hollenshead	USFS, NIFC
Rod Bloms	FWS, NIFC
Chuck Whitlock	USFS, MTDC
Pat Haddad	NPS, AZ

GUEST:

Paula Nasiatka, NPS, Lessons Learned Program Manager

OLD BUSINESS

Action Log Review – All

The SHWT reviewed and updated the Action Log. This will be posted on the website once changes/corrections are made.

SAFENET Marketing Plan - John Gould

There was not an opportunity to present an overview of the SAFENET program at the next NASF meeting. We will need to reschedule. The BLM Safety Refresher video will include a SAFENET introduction.

Driving Policy – Ed Hollenshead

The SHWT reviewed and discussed the reply from IBMWT regarding the proposals SHWT submitted. The Team feels strongly that the original proposals are sound but have suggested that there be more clarification.

ACTION: Ed Hollenshead and Chuck Whitlock will review proposal and comments made by IBMWT and add counter-measures to strengthen our view.

Work Capacity Test (WCT) – Chuck Whitlock

The Administrator's Guide for the WCT is in near final form. Dr. Brian Sharkey and Chuck are reviewing all comments to the Guide and will incorporate in the draft.

NEW BUSINESS

Lessons Learned Update – Paula Nasiatka

Handout #1 – briefing sheet. Lessons Learned is an innovative approach or work practice that is captured and shared to promote repeat application. It may also be adverse work practice or experience that is captured or shared to avoid recurrence. For more information: www.wildlandfirelessons.net or contact Paula Nasiatka at 520-670-6414 x 121. The Team commended Paula for her work on the program. It is recognized that sharing information and input should not only come from the Federal agencies, but from the States as well. The Team discussed the possibilities of a steering committee to be formed, from the NWCG working teams, to continue/expand the vision of the program and for the program to be recognized and utilized nationally.

***ACTION:** SHWT will submit to NWCG a position paper sharing our discussion and ideas regarding base level funding, forming a steering committee (with state and other representations), a charter for LL and to seek input from the Parent Group. John Gould, Ed Hollenshead, Leads.*

EMS Task Group – Gene Madden

Gene gave an update from the Nov. meeting in Reno Nevada. About 28 people attended from state and federal agencies, 4 state EMS offices were represented. The group, with representation from the National Association of State EMS Directors (NASEMSD), has proposed to become a sub-committee (task group), under the SHWT/NWCG, to address EMS concerns, particularly cross-jurisdictional certification on emergency incidents.

***ACTION:** The SHWT agree that a task group be formed to address EMT credentialing between NWCG and the States, and to develop the standard of care needed when working on an incident. SHWT appointed Gene Madden to chair the task group. A proposed charter was developed and the SHWT will approve the final charter by the spring meeting.*

520/620 Safety Perspective Audit – John Gould

The SHWT reviewed a suggestion to have a member from FFAST, and/or a Safety Officer attend the 520/620 course at NARTC to review the course from a safety perspective. This proposal is consistent with the responsibility SHWT has accepted to review safety issues with other NWCG courses.

***ACTION:** Rod and Al will draft a memo to NARTC requesting an opportunity to review 520/620 from a comprehensive safety perspective. For 2005 cycle*

Safety Training Tickler List – ALL

In response to the request from Deb Epps, NWCG Development Unit Leader, the SHWT began discussion and brainstormed a checklist that can be incorporated into NWCG training courses.

ACTION: Stan and Rod will draft a memo to Deb Epps with the safety core tickler list. A copy of Al Lang's handbook will be attached.

Serious Accident Investigation (SAI) Team Training Courses – Stan Palmer

Information was shared about SAI Team Leader and Chief investigator courses. The course dates are March 18, 2003 for SAI Team Leader and April 28, 2003 for SAI Chief Investigator training.

2002 Safety Gram DRAFT – Stan Palmer

The Team reviewed the fatality and accident summary for 2002. The group discussed adding more criteria such as type of activity (driving, fireline, aircraft, other).

ACTION: John and Stan will review the categories and make changes as suggested by the Team. Stan will finalize for signature and transmittal to NWCG by the end of January.

Medical Log/Standardization – Chuck Whitlock

The Northern Rockies Region *Field First Aid Station, Daily Summary Form* was discussed by the Team. The Team felt it is more appropriate for the EMS task group to review/revise/recommend this form and will handoff to them.

Review SHWT Charter – Paul Broyles

The team reviewed the Team Charter which was last updated in 1992.

ACTION: Paul will incorporate the Team's comments into the current Charter. The Team will review the Charter, and send to NWCG through the NWCG Liaison for review and approval at the NWCG May meeting..

Future Conference Calls:

2/13/03, 3/27/03, 4/17/03

All calls will be at 1300 MST

Future Meeting:

May 20-22, 2003

Nashville, TN