



Safety and Health Working Team

Boise, ID
May 17-19, 2005

ATTENDANCE

Gene Madden	FL DOF	Paul Broyles	NPS, NIFC
Michelle Ryerson	BLM, NIFC	Bob Ashworth	NV DOF
John Gould	BIA, NIFC	Ed Hollenshead	USFS, NIFC
Rod Bloms	USFWS, NIFC	Ed Forrester	WI DOF
Stan Palmer	BLM, NIFC	Karin Nichols	BLM, NIFC
Tim Lynch	USFS, MTDC		

GUESTS:

EMSG Members: Jeff Scussel (USFS), Jeff Hatch (USFS), Dia Gainor (NASEMSD), Sherrie Collins (NPS), Bobby Golden (USFS) and Mary Jo Lommen (USFS)

Tawni Newton (State of ID EMS)

Mike DeGrosky, Guidance Group, Inc.

Dave Christensen, Lessons Learned Center

Review Action Log (All) - The team reviewed and updated the Action Log. These updates will be posted to the website once the changes/corrections are made.

EMSG Topics (Madden)

- Chairmanship – with the transition of Gene Madden into the chair of the SHWT, it has been decided to elect a new chair for the EMSG. With the support of the SHWT, and her agency, Kim Christensen will begin functioning as the new chair of the EMSG. Gene will continue to be the EMSG liaison to the SHWT as well as the State representative on the EMSG.
- Gene and other EMSG members gave the SHWT an update on the following accomplishments to date:
 - a. Website
 - b. Developed MEDL Procedures
NWCG Approval
 - c. Partnership with the State EMS Directors/National Association of EMS Physicians
 - d. Published Articles – Wildland Firefighter Magazine
 - e. Vitamins/Supplements
- EMSG Action Items/Priorities(H/O#1)
 - Action Item:* Write a memo to IOSWT asking them to hold a slot for a Fireline EMT to be included in the fall printing of the 310-1. (Madden)
 - Action Item:* provide an update to NWCG of the activities, goals and accomplishments of the EMSG (Madden)
- Data Collection (H/O#2)

Incident Accident Reporting; I-Suites proposal (Ryerson, Gould)

Michelle will take the lead on this project, and Sherrie Collins will join this task group as the EMSG representative. The group will continue communication with the I-Suite developers and will develop a proposal package for submitting to the NWCG.

SOF proposal (Hollenshead)

The SHWT agreed to drop the SOFR proposal since the draft revision of the 310-1, which includes the Safety Officer, Line (SOF3), captures the majority of the issues identified in the proposal.

Annual Refresher Training (Broyles)

Paul gave an update to the SHWT on the status of the task group that was assigned this project by the NWCG.

Safety Gram statistics - Standard Operating Procedure (Palmer)

Stan gave the team a brief summary of his operating procedures for Safety Gram statistics.

Action Item: Provide the team with an in-depth SOP document. (Palmer)

10 year summary trends. (Palmer)

Using the Historical Wildland Firefighter Fatalities database (1910-current) and the approved template, Stan has worked with External Affairs at NIFC to extract data to compile a ten-year summary. The categories used to sort by are: Year, State, Category, Organization, or Activity.

Action Item: Work with MTDC to complete a ten-year trend analysis. Provide the SHWT three sets of ten-year trend summaries at the September meeting. (Palmer, Lynch)

Liaison Reports (All) - Liaison reports were given from:

NWCG – Michelle Ryerson gave an update from the NWCG regarding the non-English speaking fire personnel memo (2/28/05). Although the NWCG parent group supports the concept, they are not ready to task the SHWT with any actions at this time. Additionally the Safety Gram Criteria was approved.

IOSWT – Ed Hollenshead

FFAST – John Gould

IAWF & TWT– Paul Broyles for Al King

PMS – Rod Bloms

MTDC – Tim Lynch

Wildland Fire Interagency Investigation Review Repository (Dave Christensen)

Dave presented to the SHWT the prototype of the Centralized Wildland Fire Interagency Investigation Review Repository Project. The SHWT acknowledged the substantial work involved on this project and encouraged continued development of this database. Before the website is released for use, agency fire directors will need to be consulted about usage protocol.

Strategic Planning Session (All) NOTE: Members Rod Bloms and substitute member Paul Broyles were unable to attend the second day of this session.

The SHWT held a two-day strategic planning session facilitated by Mike DeGrosky.

Action item: Rod Bloms and John Gould will redraft the purpose statement for team review by June 1st. All comments will be sent to Karin for compiling by June 10th and discussed on the June 14th conference call. The final will be approved at the September meeting.

Action Item: Bob Ashworth will redraft the vision statement by June 1st for team review. All comments will be sent to Karin for compiling by June 10th and discussed on the June 14th conference call. The final will be approved at the September meeting

Action Item: Ed Hollenshead and Ed Forrester will redraft the goal statements by May 26th. All comments will be sent to Karin for compiling by June 10th and discussed on the June 14th conference call. The final will be approved at the September meeting.

Future Meeting Dates and Locations (All)

FS – (9/20-22/05 – Albuquerque, NM)

BIA – (1/24-26/06-Las Vegas, NV)

NV State – (5/9-11/06 – Seattle, WA)

FWS - (9/26-28/06 - TBD)

BLM – (Winter '07)

FS – (Spring '07)

FL State– (Fall '07)

WI State – (Winter '08)

Conference Calls:

June 14th - 1300

Oct 27th - 1300

September, 2005 Meeting Agenda Items:

- Crank Fire Burnover ('87) video review. (All)
- Wildland Fire Interagency Investigation Review Repository (All)
- Agency Administrator Guide update (Hollenshead)
- Discuss HRO concepts and concepts from *Managing the Unexpected* (Lynch)
- Team building options
- Prioritizing systems
- 10 year trend analysis