

# National Wildfire Coordinating Group



## Wildland Fire Education Working Team

### NWCG Wildland Fire Education Working Team

**Facilitator:** Maureen     **Notes:** Roberta

**February 15, 2007 1100 hrs MT (Adjust to your local time zone)**

**Time estimate: 90 minutes, maximum**

**Expected participants:** *Bernie Andersen, Maureen Brooks, Roberta D'Amico, Rick Gibson, Robin Hanford, Catherine J. Hibbard, Pat McDowell, John Owens, Germaine White, Rudy Williams.*

Topic	Notes (Indicate DECISION / ACTION items in notes.)
<b>Follow-up items</b>	<b>Refer to January 2007 Meeting Notes and Record Action Items</b>
<i>Communicator's Guide, Fire Management, Prevention, &amp; Mitigation.</i> (Bernie/Maureen/Group)	<ul style="list-style-type: none"> <li>• On-going, waiting for revised CD. Bernie will work with Amy, FH.</li> <li>• Publication process ongoing. Working with Maureen to complete GPO form for the printing. Maureen to advise Iris / Symbols Cache on status.</li> <li>• Announcement in progress. Bernie using Robin's info, will send draft to Roberta.</li> <li>• Distribution – send to Maureen ASAP the number you need. Distribution will be managed by agency / state reps.</li> </ul>
National Fire Prevention and Education Teams.	<ul style="list-style-type: none"> <li>• Maureen and Rick are continuing with the action items addressed in the January meeting. The coordinator's meeting starts on March 6.</li> </ul>
NWCG Organization – per Maureen's discussions with Mike W.	<ul style="list-style-type: none"> <li>• Briefing paper not available yet.</li> <li>• WFEWT is the "host" for the parent group meeting in May.</li> </ul>
Ten Year Strategy	<ul style="list-style-type: none"> <li>• Team members can still send Robin info about other groups to add to the list for information sharing.</li> </ul>
Fire Ecology Conference	<ul style="list-style-type: none"> <li>• Robin and John to send Maureen draft Thank You Letter.</li> <li>• Maureen sent out letter to student.</li> <li>• Maureen will be able to produce a final cost document by next month. (The last travel voucher should be completed soon.)</li> </ul>
Training Update...	<ul style="list-style-type: none"> <li>• Maureen touched base with Don Johnson, awaiting response.</li> <li>• P-301 Contracting in process</li> <li>• P-310 and 101 should be available at the cache at the end of the month. Rick will do an</li> </ul>

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	announcement for 101 and Maureen will to an announcement for 310.
Symbols – Response to Iris, re: review of products	<ul style="list-style-type: none"> <li>• Re: Review of products for WFEWT message. Group concurs that Maureen will work with Iris on appropriate places to include messages and Pam will serve as the contact for the WUI messages.</li> </ul>
Fire Management Today, Catherine	<ul style="list-style-type: none"> <li>• Group reviewed chart that Catherine distributed via e-mail. Contact Catherine to discuss by March 15, 2007.</li> </ul>
May 2007 Meeting	<ul style="list-style-type: none"> <li>• Germaine has identified a location and has shared this information to Maureen. Maureen is working on the contract for the meeting. Germaine has made some initial contacts with individuals in the area who may present to the team on their educational activities.</li> <li>• Maureen, Germaine and Roberta to discuss a draft agenda concept to provide to team. (Conference call to follow.)</li> </ul>
Fall meeting?	<ul style="list-style-type: none"> <li>• Maureen to touch base with Alan, re: group meeting possibilities.</li> </ul>
Round Robin	<ul style="list-style-type: none"> <li>• Information sharing</li> </ul>
Glossary	<ul style="list-style-type: none"> <li>• Pat continues to work on the glossary project.</li> <li>• Pat will complete forms and share with the team and advise team member about a due date.</li> </ul>
FWS messages	<ul style="list-style-type: none"> <li>• Catherine shared that FWS is working on a “Fire Message” catalogue and this may serve as a tool for others.</li> </ul>
National Enquirer	<ul style="list-style-type: none"> <li>• Maureen and John currently working on a product which will be release in the fall '07.</li> </ul>
The “Destin” Meeting	<ul style="list-style-type: none"> <li>• Note session: “From Start to Finish”</li> </ul>
NEXT phone conference: (Phone call closed at 12:20 MT)	<ul style="list-style-type: none"> <li>• March 15, 2007, 1200 hrs MT</li> <li>• <b>Time estimate: 90 minutes, maximum</b></li> </ul>

File name: Feb15-2007-PhoneCall.doc