

**Wildland Fire Education Working Team  
Conference Call  
December 15, 1999**

**Minutes**

**Members present**

Ed Kirtley, NFPA  
Cathy Rezabeck, USFWS  
Rem Hawes, BLM  
Connie Rudd, NPS  
Maureen Brooks, MD Forest Service

**Electronic bibliography**

The team will need to provide instructions for the contractor on exactly how we want the site to look and work. This will be an agenda item at the February meeting. Also, Cathy is concerned that there will be some overlap with other team's information on the rest of the site. She will consult the webmaster, Dottie, for guidance. Maureen will assist if needed.

**Brochure**

Rem reported that the comments and changes have been incorporated. BLM in Boise is working with the contractor to do some (3) initial layouts. We will have visual layouts this week. From these we will select one, then the artist will prepare the draft for final review in January. We will work out the printing arrangements in January. Connie and Maureen will assist Rem on review of brochure.

**Distribution System**

Discussed the email sent to the Center of Excellence regarding setting up the distribution of team products. We have not received a response from the COE yet but do not anticipate a problem. We will need to set up our MOU with them. Also, we may contact the COE for printing of the brochure.

**National Education Strategy**

Rem will contact Mary Tisdale about this topic, the messages, and team involvement.

**Arson Grant Project**

Maureen has received a final report from Pennsylvania and is waiting for the final from New Jersey. She will forward these to Rick Gibson.

**Communicator's Guide**

No work has been done on this project yet. Maureen will talk with Bill Terry in early January.

**Human Dimensions Project**

Maureen will contact Bill Borrie at University of Montana to discuss putting the fire use messages as an agenda item on an upcoming workshop with researchers in the social sciences.

**Correspondence/Communication with NWCG**

The team responded to the request for our 3-5 year strategy to Jim Stumpf and to the request for a copy of our charter and comments about how our team interacts with other working teams to Dave Cleaves. A memo from Don Artley was reviewed. Maureen will contact Jim Stumpf regarding our request to NWCG to provide a list of problem/priority areas where education might prove useful. The group agreed to discuss this topic at their January meeting.

**February Meeting**

Tentative plans are for the February 15-17 meeting to be held in Columbia Gorge, Washington. Maureen will forward the logistics as soon as they are finalized. At this time, plan to fly into Portland, Oregon where we will meet and drive the 40 miles to Columbia Gorge.

12-15-99minutes