

WFEWT Conference Call
May 24, 2004

In Attendance:

Vi Hillman, BLM
Rick Gibson, Oregon
Bernie Andersen, Kentucky
Dennis Dupuis, BIA
Robin Hanford, TNC
Roberta D'Amico, NPS
Karen Miranda-Gleason, FWS
Maureen Brooks, Maryland

Status of the FH contract

The amendment to the existing agreement with FH is completed. Robin will send Maureen the amendment and she will send it on to NFPA and make the request to Janet Anderson Tyler to transfer the funding to NFPA in their grant amendment.

The National Fire Messages have been distributed and are working their way through the email. Feedback has been good and it appears that the messages have gone far in a short time. Robin will follow up with Lew and Karen to find out how they have sent the messages

NFPET

The contractor has finished the job aid, task books, position descriptions and qualifications. These are being sent to Maureen who will send the Job Aid to the PMS working team and the other items will be forwarded to the TWT for final approval. Rick and Maureen will contact each other on Friday to confirm the delivery of the items.

Budget for FY 05

We have a total of \$238,500 for FY2005. We need to prioritize how we will spend our money for our projects in 2005. The team decided it would be better to have this discussion in October after we discuss the revisions needed of the Prevention Guides and develop other budget issues.

Prevention training

Vi Hillman briefed Deb Epps about our training proposal. Deb advised that it would be better to present the white paper at the December TWT meeting. We will get on the agenda for December and send the white paper ahead of time. Maureen will request time on the TWT agenda. Vi will complete draft of white paper and send out for team comment.

Charter Revision

Rick will revise and send back out for comment.

Distributing information on behalf of team

Roberta suggested that we send information out on behalf of the team and as individuals in order keep the team and the interagency concept in people's minds. Suggested that we discuss this further in October and possibly develop some guidelines/guidance for this.

Action Matrix Update

Team members are supposed to fill in our completed tasks and send back to Robin before each meeting and conference call. Robin reviewed the utilization of the matrix and reminded member to look in both the lead and others columns for team assignments.

Notation to team members: please be sure to date documents that are sent to the team.

Distribution of Wildland Fire in the US – Maureen sent the distribution lists to the Fire Cache to mail out the brochures and the announcement.

Strategic Plan – Robin will update the strategic plan with Wilma's comments and mail it out to the team.

Video script – No update

October meeting agenda items:

Budget priorities for FY05

Budget plan preparations for FY 06

NFPET update

Fire Messaging project update

Distributing information on behalf of team

Prevention Guides work session

Maureen to send in the old charter to parent group.

Logistics for October meeting – Roberta will coordinate with Rick on inviting CDF public affairs to the meeting.

Next conference call: Monday, September 13, 2004, at 11:00 am MTZ