

Wildland Fire Education Working Team  
April 13, 2005  
Conference Call minutes

In attendance: Bernie Andersen, Dennis Dupuis, Robin Hanford, Karen Miranda Gleason, Sue Vap, Rick Gibson, Roberta D'Amico, Maureen Brooks, Kate Eiriksson, John Owens

Proposed agenda:

Maureen's announcement – 4/19/05 Maureen will be leaving state service in April and will be working for the USFS State and Private Forestry. At the May meeting we will address status of chair and NWCG team liaison, re: Sue's retirement.- Believes that the replacement for Sue will be the new liaison. She will be retiring July 1.

Check out new webpage! Note fire messaging materials are now posted! – The page looks great and thanks to Roberta and Allen Deitz for all the hard work. The team handbook is now on the web along with all the new messaging products.

Strategic Plan - comments compiled - brief overview, direction needed to finalize comments. Provide suggestions for a new task list format.

Comments are in two formats.

Take comments that have been received and incorporate into a revision. Suggest not having things in the plan that are constantly changing. These items should be housed in an annual operating /work plan.

Need to come up with a new task list/ spread sheet that will serve as the work plan. Important to keep it simple and track the information – Dennis and Kate will work on the new task list.

Maureen to send to Dennis and Roberta – Each member should go through the matrix an update then send to Dennis and Kate. Due by Friday.

Discuss notetaking issues - options and how to accomplish – important to have discussion, action items, due dates and responsibility. Track bin items on flipchart. Summarize each day. Biggest decision is how much discussion is the group comfortable with keeping.

Kate will serve as notetaker. Roberta will draft an outline of a chart.

Budget - There will be a meeting next week followed by a conference call but discussion will take place at parent group may meeting to finalize the budget. Sue will contact us as soon as she knows where we stand.

Discussion - need to work out the communication process between our team and the WUIWT. Important to make WUIWT aware that our goal is to coordinate messages. Invite Sam to the May meeting to discuss

Fire Environment working team - possible future joint meeting  
Fire Use Working Team – active interaction with Dick Barr and Ed Brunson.

Need to get some feedback from SSWG regarding membership on team. Maureen to send email to chairs. – request that they attend during the project update time on the agenda.

May meeting - final logistics and agenda items! (Roberta needs to finalize times for FPA and IFPM presentations if the group wants this.) Also meet with LaMar St. John

Agenda items

FPA

IFPM

LaMar St. John – process for approving training courses

Sam Scranton – WUI working team

SSWG

Update – Fire messaging task group

Update – NFPET

Strategic Plan update

Report on the review of the guides.

Team Chair discussion

Fire Environment Working Team

Layout of meeting will be as follows:

1 – project update

2 – guests

3 – strategic plan weds aft. / work plan - thursday

The next team meeting will be held May 10-12, 2005 in Boise. The meeting will be held in the Office of Aircraft Services conference room.