

NATIONAL INTERAGENCY FIRE CENTER

3833 South Development Avenue
Boise, Idaho 83705



9216 NFES (FA240)
June 14, 2004

National Fire Equipment System Cache Memorandum No. 04-2



To: NFES National Incident Support Caches

From: Paul Naman, NFES Representative

Subject: Department of Labor forms: CA-1, CA-2, CA-3, CA-7/20, CA-16, CA-17 and
Forest Service form: FS 6100-16



The NWCG Fire Equipment Working Team and Incident Business Practices Working Team have agreed to allow the National Fire Equipment System (NFES) Geographic Area Caches to discontinue the stocking of the CA forms and the FS 6100-16. The NFES Caches will discontinue stocking at the end of 2004.



The forms that will be eliminated from the NFES at the end of 2004 are:

NFES 0403 CA-1 Employee's Notice of Injury and Claim for Continuation of Pay/Compensation

NFES 0404 CA-2 Employee's Notice of Occupational Disease

NFES 1862 CA-3 Report of Termination of Disability and/or Payment

NFES 1620 CA-7/20 Claim Compensation/Account Traumatic Injury and Attending Physician's Report

NFES 0405 CA-16 Authorization for Examination and/or Treatment

NFES 1863 CA-17 Duty Status Report

NFES 1958 FS-6100-16 Agency Provided Medical Care Authorization/Medical Report



This decision will affect two kits: NFES 0390 Finance Section Kit and NFES 0910 Logistics Section Kit. Beginning in 2005, neither kit will contain CA forms or the FS 6100-16.



All Department of Labor CA forms, except the CA-16, are available electronically at www.fedforms.gov. "Hard copies" may be ordered through the U.S. Government On-line Bookstore at www.gpo.gov.



The CA-16, Authorization for Examination and Treatment, is an authorization form so the Department of Labor has not provided it electronically. The form may be ordered through the U. S. Government On-line Bookstore at www.gpo.gov.

The Forest Service FS 6100-16, Agency Provided Medical Care Authorization/Medical Report, will be available at www.nwcg.gov/teams/ibpwtnew/ibpwtnew.htm.

This decision should benefit the field user to obtain the most recent edition of these forms and to have ready access to these forms. The NFES Caches will benefit by eliminating the need to stock and ship forms that are readily available electronically, and by eliminating the need to update the two affected kits because of form revisions.

The Incident Business Practices Working Team will provide direction to incident business personnel via the NWCG web site: www.nwcg.gov/teams/ibpwtnew/ibpwtnew.htm. This web site will have a link to www.fedforms.gov.

Questions regarding this decision may be directed to Cindy Wolf (cindy_wolf@nifc.blm.gov or 208-387-5119), Great Basin Cache Publications, Tory Henderson (thenderson@fs.fed.us or 208-387-5348), Chair, Fire Equipment Working Team, or Hallie Locklear (hallie_locklear@nifc.blm.gov or 208-387-5166), Chair, Incident Business Practices Working Team.

/s/ Paul E. Naman

cc:

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