MEETING MINUTES

DATE: May 30, 2022

ATTENDEES:

Name, Committee Role, In Attendance (Y/N)

<table>
<thead>
<tr>
<th>Name</th>
<th>Committee Role</th>
<th>In Attendance (Y/N)</th>
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</thead>
<tbody>
<tr>
<td>Shawn Walters</td>
<td>Chair, NASSU, NASA, NAFA Lead, RT-378</td>
<td>Y</td>
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<tr>
<td>Aaron Burrough</td>
<td>Cal Fire rep, NASA, CASA, RT-378</td>
<td>N</td>
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<tr>
<td>Hon Schlapner</td>
<td>R1. NASA, RT-378</td>
<td>N</td>
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<td>Dennis Fogel</td>
<td>R2. NASA, RT-378</td>
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<tr>
<td>Luke Abell</td>
<td>Co-chair R3. NASSU, NASA, NAFA Lead, RT-378, NWCG meeting minutes</td>
<td>Y</td>
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<tr>
<td>Lucas Rhea</td>
<td>R4. (BLM) NASA, NAFA, RT-378</td>
<td>N</td>
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<tr>
<td>Matt Lynde</td>
<td>R5. NASA, CASA, RT-378, Night HLCO</td>
<td>Y</td>
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<tr>
<td>Patrick McCabe</td>
<td>R6. NASA, RT-378</td>
<td>N</td>
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<tr>
<td>Mike Bot</td>
<td>R8. NASA, RT-378</td>
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<tr>
<td>Brian Brazzeal</td>
<td>NASTA</td>
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<td>Josh Mathiesen</td>
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<td>Shaylor Sorenson</td>
<td>NASTA</td>
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<tr>
<td>Mathew Muller</td>
<td>R5 HLCO staffer</td>
<td>Y</td>
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<td>David Phillips</td>
<td>R5 rep</td>
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<tr>
<td>Johnathon Marvin</td>
<td>ATGS Committee Chair</td>
<td>Y</td>
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<tr>
<td>Sam Markson</td>
<td>NTDP</td>
<td>Y</td>
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COMMENTS

Sam Markson:
- Works for National Technology and Development Program and is assisting the HLCO program with Trainee E/FE training evaluations, admin/note taking, and other ad hoc requests

Luke Abell:
- Staffing 7KT in Santa Fe
- Bring trainees Cory, Tim Beck, and others

Matt Mueller:
- 7XL is being staffed in Lancaster and available by June 1st as R5 HLCO
- Onboard with working with Trainees and had Tim Beck last year

Matt Lynde:
- Coming out to 7KT on June 6th and is good with bringing out trainees
- Want to fill out the calendar with trainees
- Wants to have qualified ATGS’s from the FW51 dual certified

Johnathon Marvin:
- Needs a check ride
• Taking over as ATGS working group chair as Dan as the co-Chair

AGENDA ITEMS

Topic: Working Group positions

Presenter: Shawn Walter

Discussion/Considerations: Utilize NAASPM as Chair. Move Aaron Burrough to CalFire Representative. Maintain FS as Chair/Co Chair (Luke Abell as Co-Chair)

• Cal Fire vacate the co-chair and become just a rep
• Discuss nominating a new co-chair
• BLM still does not have a rep yet, as the old rep got an ATGS job
• Nominating Luke Abell as the co-chair for the Working Group
  o Want to start some successional planning
  o Need to close the loop with other

Decision: vote. Aaron Burrough is no longer the Co-chair by a vote on the Teams call at 1302 MT. Luke identified as the Co-Chair by the Teams group 1304 MT

Topic: NASSU pms505 change tracker

Presenter: Luke Abell

Discussion/Considerations: Need to monthly review change tracker to represent HLCO working group

• Share recent discussions within all of the groups, so when rep is on one of the calls can vote yes/no on the change track
• Tracking #12 Waiving 14 CFR 91, 137
  o discussion
• Send out the excel document with the most current version of the change tracker so participants can read up, think up questions, and vote
• Tracking #11
  o Tabled until next month
  o Looking at the checklist for a transition briefing
• Tracking #10
  o Add call signs to the verbiage for all assets on EU
  o Give the full tail number at the end of the check-in
• Discuss changing the date of the monthly call offline between Shawn and Luke

Decision: Digest and regroup on Tracking #12 and want the change tracker ahead of meetings for participants to review and think. Send all applicable change trackers to the group and be prepared to have an answer in the next week or two.

Topic: HLCO staffing 2022

Presenter: Luke Abell

- Moving into the future and aligning with the other groups designate evaluators and final evaluators with the documentation
- Do a PMS 505 change request to E and FEs and get a letter
  - Not in policy for other regions
  - Work together to compile a database list of Es and FEs and identify who in the region meets the criteria so we are not scrambling when it becomes policy
  - Have it worked out in the academies with an up-to-date working list
  - Want a unified message with intent and work with our reps
  - Luke and Shawn will work with regions without representation
  - Han is all about the HLCO movement (R2 and R6 don’t have representation)
  - Start working and align with other Aerial Supervision programs

Decision: Do a PMS 505 change request and develop the working list of qualified Es and FEs by region

DATE, TIME, AND LOCATION OF NEXT MEETING

Date: June 27, 2022
Time: 1300 MST
Location: Teams

BIN ITEMS:

- E/FE pms505n change request
- HLCO IQCS experience qualifying TFLD quals (BP?)
- HMGB cross over to HLCO