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NWCG Staff: Annie Benoit (Training Program Manager), O'Hara (Coordinator), Robin Brooks (Publications Manager), Kim Ernstrom (Systems Improvement Program Manager), Omaira Falcon (Webmaster), Darci Drinkwater (Executive Secretary)

Committee Chairs/Reps: Angie Lane (CEPC), Kaili McCray (EMC), Marlene Eno-Hendren (IPSC), Bill Yohn (ETC), Robyn Heffernan (FENC), Mike VanHemelryck (FMC), Dave Burley (IBC), Melissa Forder (IFPC), John Buehler (NIAC), Steve Griffin (NIMSIC), Wesley Keller (RMC), Erin O'Conner (WUIMC), Peter Dutchick (TDC)

Topic & Notes

Systems Improvement Update:

- Created PowerPoint for external NWCG communication of Systems Improvement. Presented to NWCG Executive Board (EB). Requesting feedback on presentation.
 - Purpose: Initial tasking 2015 – Assessment NWCG Training System and provide recommendations for improving system effectiveness and efficiency.
 - Improvement of NWCG systems components is an ongoing effort intended to support the core mission – enabling interoperable wildland fire operations among federal, state, local, tribal, and territorial partners.
 - Website, Publications, Committees, Position Management, Training Materials including Position Task Books (PTBs).
 - Goals of the Incident Performance and Training Modernization (IPTM):
 - Develop an integrated performance-based training system that is easier to update and maintain.
 - Base position training and qualifications off incident position standards to better enable consistency amongst evaluators and skillsets developed amongst trainees.
 - Ensure incident position-specific training is necessary and relevant, reducing current redundancies, as appropriate.
 - Move as much training to on-incident training as appropriate.
 - Modernize training materials and operational tools.
 - Traditional model of training and qualification: Course, PTB, training assignments, evaluation, and qualification.
 - New model of training and qualification (adaptive management cycle): Review Incident Position Package Incident Position Standards (IPDs), Position Standards, PTBs, essential training and support products), trainee assignment using position packages, receive on-site incident training with evaluator, evaluation, and qualification.
 - Crew Boss example: Traditional 24 hours classroom. Modernization: Scenario-base blended instruction with emphasis on-incident performance-based learning. 13.25 classroom hours.
 - Current tasks:
 - Communication: Internal work group. Developing standard messaging and presentations. Generating list of delivery methods.
 - Subject Matter Experts (SMEs) engagement: Coordinating with Committee – defining roles and timelines. Investigating SME recruitment/incentive options. Estimate need of 30 SMEs in year one and ramping up in out years.

Additional information beyond these meeting notes (i.e., handouts, presentations, maps, etc.) will require a FOIA request to ensure proper privacy regulations are followed. Please request via FOIA Online website at <https://www.doi.gov/foia/make-a-request>.



Topic & Notes

- Contracting: BLM National Operations Center (NOC) Contracting Officer assigned. Initial meeting and introduction to the project is complete. Developing Statement of Work. Request for Proposals (RFP) process for prospective vendors. Spring timeframes for contract award are feasible.
- Current contracting effort:
 - Crew Boss: Reviewing draft material. Test course planned for the Wildland Firefighter Apprenticeship Program (WFAP) January 2023.
 - Base Faller (FAL3): Still on hold pending SME validation and Forest Service training material update.
 - Intermediate Faller (FAL2) and Advanced Faller (FAL1): Funded and starting FAL1 in October 2022. FAL2 will come once Faller 1 is underway.
 - Medical Unit Leader (MEDL): Initiating effort mid-October 2022.
 - Prescribed Fire Burn Boss Type 2 (RXB2): Conducting test courses in October and December 2022. Final package out in February/March 2023.
- Remaining 75 positions:
 - Multi-year phased contract funded through BIL.
 - Proposed ten positions for year one of the contract.
 - Criteria: Foundational, mix of complexity, identified priority or high profile, and committee engagement or readiness of SMEs.
- Need to focus on mentor/evaluator role in the field.
 - Standards and Next Generation PTB, which requires a rating will hold trainees and evaluators accountable.
 - Developing ways to improve the messaging about what it takes to be a good trainee and evaluator/mentor.

Committee Updates:

- **Communication, Education, and Prevention Committee (CEPC):**
 - In-person meeting October 18th.
 - Fire Restrictions Task Team working on restrictions website.
 - Developing maintenance plan for training.
- **Data Management Committee (DMC)**
 - Currently holding the Data Summit.
- **Emergency Medical Committee (EMC)**
 - Finalizing Minimum First Aid Standards. Will complete at next EMC meeting.
 - Continuing to work on Devils Creek tasking from NWCG Executive Board (EB) to update burn protocols. Need to connect with Interagency Standards for Fire and Fire Aviation Operations Group (ISOG) chair.
 - Task group with Firescope developing national standards for Rapid Extraction Modules (REMs).
 - Beginning work on Medical Unit Leader (MEDL) position.
- **Equipment Technology Committee (ETC)**



Topic & Notes

- Holding in-person meeting in October.
- Released Equipment Advisories.
- Maintaining work and coordination with National Technology and Development Program (NTDP) on PPE.
- **Fire Environment Committee (FENC)**
 - NFDRS is the priority.
 - Request from Fire Danger Subcommittee (FDSC) for the 7-day fire weather forecast.
 - Coordinating with Wildland Fire Information and Technology (WFIT) on FENC project.
 - Haines Index is not scientifically validated, and we will be moving forward with removal.
 - Nick Nauslar will be the new chair.
- **Fuel Management Committee (FMC)**
 - Working on species guide.
 - Working on Burn Boss standards and training. Standards document is near completion, Fire Use Subcommittee (FUSC) is reviewing.
 - Reviewing presented alternative pathways to Burn Boss with proposal for RXB 3/4/5 without Wildland fire background.
 - Reviewing Forest Service Prescribed Burn Review while looking at over all commonalities of escaped prescribed burns.
 - Mark Jackson (BIA) new chair.
- **Incident and Position Standards Committee (IPSC)**
 - Continued work on taskings from 2022 through 2024 Implementation of Complex Incident Management, TM-22-001.
 - Coordinating work with status check in with Incident Management Remote Roundtable (IMRR).
 - Incident Planning Subcommittee (IPS) developing eDoc Box training.
 - Incident Operations Subcommittee (IOSC) transferred stewardship of Chainsaw standards to Hazard Tree and Tree Felling Subcommittee (HTTFS).
 - Incident Command Subcommittee (ICSC) aligning IPDs with Redbook.
 - Request for change: Resource Advisor transferred to *NWCG Standards for Wildland Fire Position Qualifications*, PMS 310-1. Air Tactical Group Supervisor (ATGS) maintain currency as Incident Commander Type 3 (IC3).
 - Complex Incident Management (CIM) After Action Review (AAR) on October 17th in Boise. Agenda will cover training and qualifications, *NWCG Wildland Fire Risk and Complexity Assessment (RCA)*, PMS 236, team configuration, mobilization, and communications.
 - Fall meeting October 25th-26th in Boise.
- **Incident Business Committee (IBC)**
 - Contract for cost breakdown and comps/claims videos awarded.
 - Issued Memorandum 22-04, Unmanned Aircraft System (UAS) Incident Replacement Guidance.
- **Interagency Fire Planning Committee (IFPC)**
 - Working on Potential Operational Delineations (PODs) data standards.

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- Resource Advisor Subcommittee (READSC) working on recommended training for positions.
- Request for change submitted to IPSC regarding hazard pay for Resource Advisor (READs).
- Incoming chair Justin Beck.
- **National Incident Management System Integration Committee (NIMSIC)**
 - Continuing work on Endorsements communication plan.
 - Aligning glossary terms with FEMA.
- **National Interagency Aviation Committee (NIAC)**
 - CAL FIRE representative on NIAC.
 - Working on Wildfire Commission Taskings.
 - Cleaning up discrepancies in S-271, Helicopter Crewmember and A-219, Helicopter Transport of External Loads.
 - Conversations with National Association of State Foresters (NASF) regarding S-373, Unmanned Aircraft Systems (UAS) Incident Operations.
- **Risk Management Committee (RMC)**
 - Continued work on glossary terms.
 - Updating *Agency Administrator's Guide to Critical Incident Management*, PMS 926, this winter.
 - Working on improvements to SAFENET and working through WFIT process. Possibility of incorporating illness report in SAFENET.
 - Days off Task Group developing briefing paper.
 - Looking into creating an entry level Safety position.
 - Fall meeting in-person November 8th-10th.
 - 6 Minutes for Safety Subcommittee (6MFS) Revamping roster and 6MFS calendar.
 - Mental Health Subcommittee (MHSC) working on Devil's Creek Tasking, discovered parallel efforts. Good response from Suicide Prevention Week. Continued work on Retirement Module.
 - HTTFS issued Safety Warning regarding hazard trees.
 - National Technology and Development Program (NTDP) working Work Capacity Testing Guide.
- **Training Delivery Committee (TDC)**
 - Took stewardship for *NWCG Standards for Course Delivery*, PMS 901, and revamping.
 - Stood up Educational Technology Subcommittee (ETSC). Tasks geared toward Wildfire Learning Portal (WFLP) process.
- **Wildland Urban Interface Mitigation Committee (WUIMC)**
 - Finalizing WUI mitigation standards and guide.
 - Continued work on glossary terms.

Committee Meeting Minutes:

- Just a reminder that meeting minutes are very important to have up to date as a record.
- Thank you to those committees who have been keeping up with meeting minutes.

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Topic & Notes

Annual Meeting Update:

- February 8th-9th in Boise at the Idaho State office.
- Three themes for the agenda: Complex Incident Management (CIM), Systems Improvement, and Firefighter Health.

Wildfire Commission:

- In-person meeting held in Salt Lake City in September.
 - Brainstorming and team building.
 - Shane McDonald is representing NWCG.
- Work Groups:
 - Appropriations
 - Aviation
 - Cohesive Strategy
 - Communities
 - Landscapes
 - Post-fire
 - Public Health and Infrastructure
 - Response Coordination
 - Science, Data, and Technology
 - Workforce
- Anticipating the need for committee and subcommittee involvement.
- Meeting once a month.