



AIRTANKER BASE MANAGER (SEMG TOOLBOX)

**NIFC SEAT/FIRE BOSS
FORMS AND INFO**

**OFFICE OF AVIATION
SERVICES**

BLM SEAT/FIRE BOSS CONTACTS/CONTRACTS

ANGIE FORBES (BLM NATIONAL SEAT COORDINATOR) 208-387-5419(O) aforbes@blm.gov

KRISTINA CURTIS (BLM NATIONAL SEAT PROGRAM MANAGER-COR) 208-387-5441(O) kcurtis@blm.gov

- **OAS INSPECTORS**

WESTERN REGION DIRECTORY

EASTERN REGION DIRECTORY

- **SEAT/FIRE BOSS INSPECTIONS:** IF A SEAT/FIRE BOSS HASN'T BEEN INSPECTED, YOU WILL NEED TO INSPECT THE AIRCRAFT AND SUPPORT TRUCK/TRAILER USING THE HYPERLINKED FORM BELOW TO KEEP IN YOUR FILES.

SEAT/FIRE BOSS PRE-USE INSPECTION

FIRE BOSS INSPECTION

- **SEAT TIME EXPLAINED**

- TIME STARTS WHEN THE PLANE ROLLS OUT OF THE PIT LOADED.
- TIME ENDS WHEN THE AIRCRAFT ROLLS TO A STOP AND SHUTS DOWN.
- NO FLIGHT TIME FOR MOVEMENTS UNLESS THERE'S A RESOURCE ORDER.

SEAT COST CODING FORMATS

SEAT FLIGHT TIME FAQs

- **SEAT/FIREBOSS DAILY OPS FORMS:** EMAIL DAILY OPS TO SEAT COORDINATOR blm_fc_seat@blm.gov
EXCEL FORMS ARE FOUND AT THE NIFC SEAT/FIRE BOSS FORMS AND INFO BUTTON ABOVE.
A "FLIGHT" AIRCRAFT DAILY USE SUMMARY, or ATB AIR OPS WORKSHEET CAN ALSO BE SENT IN PLACE OF THE DAILY OPS FORM AS LONG AS IT CONTAINS ALL THE PERTINENT INFORMATION AS THE DAILY OPS FORM (Pilot, Vendor, Rates, Location, FT/AV/ET/EP, etc.).

- **AMD 23 SEAT PAYMENT FORM**

- PILOTS TYPICALLY FILL OUT THEIR OWN AMD-23 FORM
- ATBM/SEMG FILLS OUT OR REVIEWS THE AREAS HIGHLIGHTED ON THE AMD-23, THEN SIGNS IT AS A GOVERNMENT REPRESENTATIVE.
- MISSION CODES, BILLIE CODES AND PAY ITEM CODES

AIRS RESOURCES PAGE

- **SEAT CONTRACTOR EVALUATION FORM (AMD-126A/CPARs)**

- IT IS ENCOURAGED THAT EVERY SEMG/ATBM FILL OUT A FORM FOR THE VENDORS AT THE END OF THEIR TOUR AND EMAIL TO THE SECO. THIS HELPS CONTRACTING DURING THE AWARD PROCESS AND ENSURES WE GET THE BEST VALUE AND PERFORMANCE.
- BLANK FORMS CAN BE FOUND AT THE NIFC SEAT/FIRE BOSS FORMS AND INFO BUTTON ABOVE.