Close Contact Reporting

1) Are employees actively encouraged to report they have been in close-contact (within 6ft for 15 mins) with a probable or confirmed COVID-19 case both in or outside of the work environment before reporting to duty?
   ☐ Yes
   ☐ No
   ☐ Unsure
   ☐ Other:

   Additional information:

2) Who do close-contacts report their contact with a probable or confirmed case? How does this information get communicated to the COVID-19 coordinator and logged appropriately?

3) Does the ICP/fire management have a policy on work restrictions for employees who have been in close-contact with a confirmed or probable case?
   ☐ Yes
   ☐ No
   ☐ Unsure
   ☐ Other:
   • What are the work restrictions for close-contacts?
   • When can close-contacts return to work (at all or without restrictions)?
   • What is required to return to work?
   • Will the worker be paid when work restrictions are implemented and who does the worker contact to obtain information about this?
   • Is medical treatment/testing covered by the employer if recommended and who does the worker contact to obtain information about this?

4) Are employees actively encouraged to report test results if they have recently been tested for COVID-19 outside of the work environment?
   ☐ Yes
   ☐ No
   ☐ Unsure
   ☐ Other:
   Who do they report their results to?