

Date form started \_\_\_ / \_\_\_ / \_\_\_  
Fire Name: \_\_\_\_\_

Person responsible for form: \_\_\_\_\_  
Incident Management Team: \_\_\_\_\_

## Close Contact Reporting

- 1) Are employees actively encouraged to report they have been in close-contact (within 6ft for 15 mins) with a probable or confirmed COVID-19 case both in or outside of the work environment before reporting to duty?

- Yes  
 No  
 Unsure  
 Other:

### Additional information:

- 2) Who do close-contacts report their contact with a probable or confirmed case? How does this information get communicated to the COVID-19 coordinator and logged appropriately?

- 3) Does the ICP/fire management have a policy on work restrictions for employees who have been in close-contact with a confirmed or probable case?

- Yes  
 No  
 Unsure  
 Other:

- What are the work restrictions for close-contacts?
- When can close-contacts return to work (at all or without restrictions)?
- What is required to return to work?
- Will the worker be paid when work restrictions are implemented and who does the worker contact to obtain information about this?
- Is medical treatment/testing covered by the employer if recommended and who does the worker contact to obtain information about this?

- 4) Are employees actively encouraged to report test results if they have recently been tested for COVID-19 outside of the work environment?

- Yes  
 No  
 Unsure  
 Other:

Who do they report their results to?