

Ms. Kimberly A. Holden
Deputy Associate Director
Recruitment and Hiring
U.S. Office of Personnel Management
1900 E Street, NW, Room 6551
Washington, DC 20415

Dear Ms. Holden:

In June 2002 the Office of Personnel Management provided approval to the Department of the Interior (DOI) and the United States Department of Agriculture (USDA) of a Supplemental Qualification Standard for the GS-0401, Fire Management Specialist position. The standard was created as result of joint efforts between the two departments and subject matter experts in the fire program. In the years since implementation, some needed changes were identified.

- Updated naming conventions (i.e. General Schedule Qualification Standards)
- Adjusted format to make document to flow easier
- Added GS-5 grade level specialized experience
- Added definitions for Specialized Experience Requirements, Superior Academic Achievement, and Graduate Education in Lieu of an Advanced Degree
- Added table format for additional specialized experience, and education requirements

Again in joint efforts between DOI and USDA, the supplemental standard has been revised and is being submitted for your review and approval.

USDA will be submitting a similar letter to you with the same supplemental standard requesting your approval.

For additional information please contact Akia West-Butler, Human Resources Specialist, Talent Management Division, at 202-208-6754, or akia_west-butler@ios.doi.gov.

Sincerely,

Raymond Limon
Director, Office of Human Resources

Enclosures

cc: A. West-Butler, OHR

R. Jeanquart, USDA