



Fire Management Board

## Fire Management Board Meeting Minutes – 16 July 2014

<b>FMB Participants</b>	Aitor Bidaburu (USFA), Bill Kaage, Chair (NPS), Dick Bahr (OWF), Erin Horsburgh (OAS), Howard Hedrick (BLM), John Segar (FWS), Lyle Carlile (BIA), Ron Bertsch (USFS), Steve Gage (USFS).
<b>NWCG Participants</b>	<p><b>Executive Board:</b> Dan Smith, Chair (NASF), John Glenn, Vice-Chair (BLM), Aitor Bidaburu (USFA), John Segar (FWS), Lyle Carlile (BIA), Mark Koontz (NPS), Tim Sexton (USFS), Jim Erickson (ITC), Will May (IAFC), Rod Bloms (DOI OWF Liaison)</p> <p><b>Program Management Unit:</b> Sean Cross (Program Manager), Deb Fleming (Training Branch Manager), Elaine Waterbury (Planning &amp; Management Branch Coordinator), Paul Schlobohm (NWCG FMB Liaison), Tim Blake (Preparedness Branch Coordinator).</p>
<b>Other Participants</b>	Evans Kuo (EIM Project Lead), Heath Hockenberry (National Fire Weather Program Leader), Jennifer Jones (USFS Public Affairs), Jill McCurdy (USFS Branch Chief, Fire Training for Frank Guzman).

Meeting handouts are available upon request via email at [blm\\_fa\\_fmb\\_executive\\_secretary@blm.gov](mailto:blm_fa_fmb_executive_secretary@blm.gov)

Item	Topic	Presenter	Discussion/Action
1	Welcome, Agenda Review and Meeting Minutes Approval	Bill Kaage	<p><b>Discussion:</b> A brief welcome and overview of the agenda.</p> <p><b>Action:</b> FMB approved the contents of the June 2014 Meeting Minutes as written.</p>
2	Status of planned memo from FMB to existing federal centric entities (IFPM, BAER, etc.) to formalize FMB oversight.	John Segar	<p><b>Discussion:</b> Reviewed initial draft from John Segar.</p> <p><b>Action:</b> This action is also applicable to item #8. FMB and NWCG members will review two draft memos 1. FMB direction to federal entities – Segar; 2. FMB/NWCG joint direction to NWCG committees – Carlile and provide feedback to PMU. PMU will consolidate feedback and provide final drafts for review by FMB and NWCG boards. Initial feedback due 25 July 2014.</p>
3	Review draft FEC tasking - Human Factors & Performance	Dick Bahr	<p><b>Discussion:</b> FMB reviewed a draft of a proposed tasking from FEC regarding Human Factors and Performance in wildland fire operations. FMB will develop response when formal tasking is issued.</p> <p><b>Action:</b> N/A</p>
4	Review draft FEC tasking - Wildland Fire Aviation Strategy	Bill Kaage	<p><b>Discussion:</b> FMB reviewed a draft of a proposed tasking from FEC regarding development of 10 year interagency aviation strategy. FMB will develop response when</p>

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			formal tasking is issued. <b>Action:</b> N/A
5	Information Technology Advisory Board - Meeting summary and emerging Issues	Bill Kaage	<p><b>Discussion:</b> WFIT plans to develop a 5-year investment strategy that will involve the following: 1) Identification of business requirements, particularly for data, 2) Current-to-future system architecture to guide developing solutions, and 3) Commitments of staffing among the agencies.</p> <p><b>Action:</b> FMB will identify inter-disciplinary teams to define business requirements for five lines of business over the next 12-18 months.</p>
6	Fire Management Board logo selection	Bill Kaage	<p><b>Discussion:</b> Options for a logo have been prepared.</p> <p><b>Action:</b> Options will be emailed to FMB. Comments to Paul Schlobohm or Bill Kaage due by 25 July 2014.</p>
7	Discuss changes to reimbursement rates in <i>Interagency Agreement for Meteorological and Other Technical Services between the US-DOI, USDA, and NWS</i> .	Heath Hockenberry	<p><b>Discussion:</b> The National Weather Service (NWS) informed FMB of changes to National Oceanic and Atmospheric Administration (NOAA) handbook which require the NWS to charge for some overhead rates it has previously waived.</p> <p><b>Action:</b> Heath Hockenberry will work with Dani Bohn and Ron Smith to modify the <i>Interagency Agreement for Meteorological and Other Technical Services between the US-DOI, USDA, and NWS</i> to incorporate required changes. Due 17 Sep 2014 for review and approval by parties to the agreement.</p>
8	Status of planned joint memo from FMB and NWCG chairs to NWCG Committees providing direction regarding inherently federal vs. intergovernmental work.	Lyle Carlile	<p><b>Discussion:</b> Reviewed initial draft from Lyle Carlile.</p> <p><b>Action:</b> This action is also applicable to item #2. FMB and NWCG members will review two draft memos (1. FMB direction to federal entities – Segar; 2. FMB/NWCG joint direction to NWCG committees – Carlile) and provide feedback to PMU. PMU will consolidate feedback and provide final drafts for review by FMB and NWCG boards. Initial feedback due 25 July 2014.</p>
9	NWCG requesting FMB to establish and communicate process and timelines to approve/deny NWCG IT project funding requests, including communicating to agency budget leads the approved projects, funding amounts and hosting agencies.	Elaine Waterbury	<p><b>Discussion:</b> Reviewed funding requests from Elaine Waterbury.</p> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• FMB approved funding the seven NWCG O&amp;M requests for FY15 using the conventional NWCG split (60% USFS/40% DOI). The one new FY15 NWCG IT project request will follow FMB guidance for new investments funding requests, once this guidance is completed and issued (see below bullet).</li> <li>• John Segar will work with the IT Advisory Board (ITAB) to establish FMB guidance for new project and O&amp;M funding requests, which will include guidance for agency budget leads. Due 18 July 2014.</li> </ul>

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10	Evolving Incident Management (EIM) <ul style="list-style-type: none"> <li>• Joint FMB/NWCG memo to EIM project lead for additional EIM analysis based on FEC to FMB memo dated 30 May 2014.</li> <li>• Report Out - USFS EIM Re-Engagement</li> </ul>	Evans Kuo	<p><b>Discussion:</b> Reviewed draft FMB/NWCG to EIM memo for further EIM related analysis. Discussed meeting in which EIM project leadership addressed questions from USFS National Line Officers Team (NLOT), fire directors, and Fire and Aviation Management (FAM) staff.</p> <hr/> <p><b>Action:</b> NWCG PMU, with assistance from NWCG Executive Board and EIM Project Lead, to compile NWCG information associated with EIM agency purview tasks that require federal agency engagement in order to be completed. Deliver to FMB, due 29 September 2014.</p>

Green Shading = FMB Only      Blue Shading = FMB/NWCG Combined