



Fire Management Board

Fire Management Board

Meeting Minutes – 29 April 2015

FMB Participants	<p>Executive Board: Aaron Baldwin (BIA), Aitor Bidaburu (USFA), Bill Kaage, Chair (NPS), Dick Bahr (OWF), Erin Horsburgh (OAS), Howard Hedrick (BLM), John Segar (FWS). Not present: Frank Guzman (USFS), Mark Lichtenstein (USFS), Steve Gage (USFS).</p> <p>Program Management Unit: Krysta Shultz (Executive Secretary), Paul Schlobohm (NWCG FMB Liaison)</p>
Other Participants	Ed Delgado (Program Manager, Predictive Services), Chris Markle (IRWIN Project Manager), Jon Rollens (NIAC), Susie Stingley (NICC Center Manager).

Meeting handouts are available upon request via email at blm_fa_fmb_executive_secretary@blm.gov

Item	Topic	Presenter	Action Taken
1	Welcome and Agenda Review	Bill Kaage	N/A
2	Status Report: Update on IT Advisory Board (ITAB)	John Segar	<p>Board was briefed on the Line of Business (LOB) Review and IRWIN project in terms of progress, data requests and implementation.</p> <p>FMB to communicate via memorandum to field personnel the mechanism and process for the exchange of technical information and budget procedures needed to gain funding for IT related projects. Due: 29 May 2015. Lead: John Segar and Bill Kaage.</p> <p>FMB to task via memorandum an interagency/interdisciplinary group of Subject Matter Experts (SMEs) to identify gaps and enhance coordination to mitigate information discrepancies regarding the IT Funding Process for IRWIN data requests. Due: 29 May 2015. Lead: John Segar, Chris Markle, Paul Schlobohm.</p>
3	Status Report: NIAC Aviation Strategy	Jon Rollens	Board was briefed on the progress, primary areas of research and emerging technologies associated with the Aviation Strategy. Office of Wildland Fire (OWF) to assign a group of individuals who will be dedicated to

FINAL

Item	Topic	Presenter	Action Taken
			<p>assisting NIAC with data collection and assessment.</p> <p>Review FMB Memo 14-005: <i>Interagency Plan for a Wildland Fire Aviation Strategy</i> to clarify due dates and associated timelines. Further, identify tools and methods needed to manage the process from a change perspective and ensure ease of understanding at the field management level. Due: 29 May 2015. Lead: Bill Kaage, Paul Schlobohm, Jon Rollins</p>
4	Status Report: Interagency Aviation Training Subcommittee – Clarify for resolution at a higher level	Bill Kaage	Draft an issue paper that outlines the issues associated with the Interagency Aviation Training Subcommittee and provides recommendations for a way forward. Due: 20 May 2015. Lead: Paul Schlobohm, Jon Rollins, Erin Horsburgh, Sean Cross.
5	Status Report: Evolving Incident Management (EIM) expectations as laid out during the Federal Fire Policy Council (FFPC) Meeting	Bill Kaage	Review the recommended actions of the Incident Management Succession Planning project to coordinate efforts, validate the scope and identify applicable methods for project completion. Finalize by providing a briefing paper to the FMB for a way forward. Due: 17 June 2015. Lead: Bill Kaage, Aitor Bidaburu, Dan Smith, Sean Cross, Paul Schlobohm, Susie Stingley, Evans Kuo.
6	Status Report: Update on the application of Human Factors	Dick Bahr	Reframed as Human Performance and Organizational Learning, task group is assessing information and gathering an understanding of human performance operations currently being used among all government agencies to prepare for a way forward in planning and coordinating activity accordingly. Assign Dick Bahr to brief FMB monthly for the foreseeable future so that members are aware of the efforts, and support those efforts underway.
7	Status Report: Predictive Services: Issues for FMB Action	Paul Schlobohm	FMB to task via memorandum a group of predictive services stakeholders to facilitate an analysis of the needs of the program (past/present/future), provide leaders intent, engage in proposing a governance structure for oversight, and provide timelines for completion. Due: 17 June 2015. Lead: Bill Kaage, Howard Hedrick, Paul Schlobohm.
8	Status Report: BAER Group – How would FMB/BAER relate	Lou Ballard	Brief update on the status of NBAER and IBAER Charters in

FINAL

Item	Topic	Presenter	Action Taken
	to one another		an effort to generate discussion about the governance of each group.
9	Status Report: May Meeting Preview	Paul Schlobohm	N/A

FINAL