



Fire Management Board

Meeting Minutes – 16 March 2016

FMB Participants	<p>Executive Board: Aitor Bidaburu (USFA), Erik Torres-Jacquez (NPS), Rod Bloms (OWF), Dick Bahr (USFS), Larry Sutton, Chair, (USFS), John Glenn for Howard Hedrick (BLM), Lou Ballard for Chris Wilcox (FWS), Aaron Baldwin (BIA). Not present: Erin Horsburgh (OAS), Kim Christensen (USFS), Mark Lichtenstein (USFS).</p> <p>Staff: Krysta Shultz (Executive Secretary), Paul Schlobohm (NWCG FMB Liaison)</p>
Other Participants	Dave Haston, Chair, Equipment Technology Committee; Kim McCutchan, Branch Chief, NIICD Maintenance; Mark Koontz (Member, IFPM Group), Gary Stewart, Telcomm Specialist; Tony Petrelli (MTDC, Fire Shelter Project Leader).

Meeting handouts are available upon request via email at blm_fa_fmb_executive_secretary@blm.gov

Item	Topic	Presenter	Action Taken
1	Welcome Agenda Review	Paul Schlobohm	N/A
2	Equipment Technology Committee update on fire shelter development	Dave Haston	Presentation emphasized the ongoing effort to identify, test, and research fire resistant materials that align with the operational safety and standards of wildland firefighting. Project estimated completion by 2017.
3	Update on Radio Spectrum Management	Larry Sutton Kim McCutchan Gary Stewart	NIFC Communications Duty Officer (CDO) maintains the capability to communicate, coordinate and centrally manage support to incident response with frequencies, equipment and personnel. Zone consolidation has significant impact on frequency management. Early coordination is requested. Will be identifying radio protocol for formalization and communicate to the field for summer 2017.
4	Revision of USDA-DOI Master Agreement	Larry Sutton	Completion pending coordination between USFS grants and agreements and the Incident Business community. Lead: Dick Bahr.
5	Interagency Fire Program Management (IFPM) approvals: a) Aviation qualifications memorandum b) 401 supplemental standards for approval to send to FEC	Mark Koontz	Aviation qualifications have been added to 3 key IFPM positions. HR working behind the scenes on when the updated positions will go live; there will be blackout date of Oct 1-14, 2016 to update Assessment Questions (AQs) in the automated hiring systems.

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			Memorandum to FEC seeking concurrence for proposed update to supplemental qualification standards for GS-0401 Fire Management Specialist positions. With concurrence a joint letter (DOI/USDA) will be sent to OPM requesting a review and approval.
6	Update on Predictive Services Program Tasking	Aaron Baldwin	Review and assessment of the Predictive Services Program is ongoing. Dick Bahr offered graduate student support and will identify a candidate. Erik Torres-Jacquez recommended the TMAP approach to program assessment used by the NPS and will provide the template.
7	<p>Review and discuss FMB IMT Succession Action Items</p> <ul style="list-style-type: none"> a) Develop plan/strategy to increase non-traditional IMT Participation b) ISOG review Agency Admin requirements in Red Book c) Document backfill policies across agencies d) Explore & document compensation issues 	<ul style="list-style-type: none"> a) Erin, Kim, Dick b) Bill, Paul c) All members d) Howard, Bill, Jill 	<p>IMT Succession Oversight Group (OG) meets on March 17th. Most FMB work is ongoing, as described below. OG should meet quarterly to discuss the details of individual action items, clarify the prioritization of their execution, & communicate updates on completion.</p> <ul style="list-style-type: none"> a) Agreements with non-traditional partners exist. Challenge is integrating qualified partners into existing systems (IQS, IQCS) for assignment. Updates as progress occurs. b) Targeting 2017 release for any updates c) Has not been discussed, pending backfill policies from all agencies. d) Incentives reviewed are judged not effective with target (non-fire) employees. Recommend and agreed to drop. New action requested: evaluate the disincentives and what can be done to minimize them. These include cultural shifts and external pressures (i.e. sage grouse, oil and gas, etc.)
8	Determine how FMB will manage its role in support of WFIT: IT Advisory Board	Aaron Baldwin	Decision to keep the Fire Management Board and IT Advisory Board meetings separate. Meetings will be same day and arranged separately.