



# Fire Management Board

## Meeting Minutes – 17 August 2016

<b>FMB Participants</b>	<p><b>Executive Board:</b> Dan Buckley for Bill Kaage (NPS), Dick Bahr (USFS), Larry Sutton, Chair (USFS), Meagan Conry for Jolie Pollet (BLM), Chris Wilcox (FWS), Bob Roberts for Aaron Baldwin (BIA), Keith Railey (OAS). Not Present: Aitor Bidaburu (USFA), Mark Lichtenstein (USFS), Rod Bloms (OWF).</p> <p><b>Staff:</b> Krysta Shultz (Executive Secretary), Sean Cross for Paul Schlobohm (NWCG FMB Liaison)</p>
<b>Other Participants</b>	Richard Del Hierro (USFS), Mark Resman (USFS), Chris Markle (OWF), Erik Torres (NPS), Rhonda Toronto (BLM), Tom Zimmerman (Predictive Services Contractor), Lisa Elenz (USFS).

Meeting handouts are available upon request via email at [blm\\_fa\\_fmb\\_executive\\_secretary@blm.gov](mailto:blm_fa_fmb_executive_secretary@blm.gov)

Item	Topic	Presenter	Action Taken
1	Welcome, Agenda Review	Sean Cross	N/A
2	Predictive Services Tasking	Tom Zimmerman	<p>Board members briefed on the August 17, 2016 Wildland Fire Predictive Services Program Review to be led by Tom Zimmerman (USFS contractor). The Briefing Paper provides review objectives and tasking statements different from the <i>FMB Tasking Memo 15-002</i>. <i>TM-15-002</i> will be closed out and the briefing paper issued as a new FMB Tasking Memorandum.</p> <p>Potential redundancy with forthcoming tasking to NWCG Fire Environment Committee (FENC) based on <i>FMB Memo 16-005 Capability Requirements for Fire Weather Data</i> exists. Request was to assess, define, and develop prioritized recommendations for interagency wildland fire IT capability requirements for fire environment data.</p> <p>To ensure coordination Paul Schlobohm will facilitate meeting between Tom Zimmerman, FENC chair Robyn Heffernan, and other stakeholders. Will report back to FMB and NWCG EB.</p>
3	Incident Management Capabilities and Team Configuration	Larry Sutton	Larry Sutton to FMB briefing paper, <i>Incident Management Capability and Team Configuration</i> , will be presented to the

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			Oversight Group at their 20 October 2016 meeting with request to study and report back to the FMB.
4	Use of Products on the Qualified Products List on Federal Lands Update	Larry Sutton	Dave Haston will draft an FMB memorandum that outlines procedures and specifications for chemical products on the Qualified Products List (QPL) that are allowed on federal lands during wildland fire suppression.  Memorandum will be brought back to FMB for review and edit by their September 21 <sup>st</sup> meeting.
5	WFIT Staffing Update: a) FY 2017 line item expectations b) Discussion: Assignment of Business Leads	Steve Manthei	Board briefed on WFIT Staffing. Current focus includes: Efforts to reduce duplicative hiring, increasing transparency, and maintaining consistency among agencies.
a	WFIT Enterprise-wide Budget Process: Problem identification and Work Group Assignment	Steve Manthei Larry Sutton	USFS and DOI to identify budget leads to engage in the process of combining USDA and DOI milestones which dictate WFIT decision activities. Steve Manthei to take the lead.
7	WFIT SOP Update a) Progress and revision b) Discussion: Assignment of Business Leads	Mark Resman	Update on WFIT SOP included: 1) Reconfiguration of the document to separate signature page(s); 2) Align with existing group Charters; 3) Stress test the process; 4) Review with leadership to refine template.
8	OCIO Meeting	Steve Manthei	Summer OCIO / Incident Management Field Trip will be held August 22-25, 2016.
9	Lightning Round	All	N/A

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