



Fire Management Board

Meeting Minutes – 17 May 2017

FMB Participants	<p>Executive Board: Bill Kaage (NPS), Chris Wilcox (FWS), Aaron Baldwin (BIA), Erin Horsburgh (OWF), Larry Sutton, Chair (USFS), Grant Beebe (BLM), Keith Raley (OAS), Lisa Elenz (USFS), Aitor Bidaburu (USFA). Not present: Mark Lichtenstein (USFS).</p> <p>Staff: Krysta Shultz (Executive Secretary), Paul Schlobohm (NWCG FMB Liaison)</p>
Other Participants	Steve Manthei (WFIT Program Manager), Rhonda Toronto (Chair, Program Board), Kevin Conn (IFPM Chair), Mark Resman (LOB Team Member), Tom Zimmerman (Lead, Predictive Services Tasking), Richard DelHiero (USFS FAM-IT), Chris Markle (Data Repository Manager – detail), Thao Tran (OWF Budget), Jeff Arnberger for Grant Beebe (BLM)

Meeting handouts are available upon request via email at blm_fa_fmb_executive_secretary@blm.gov

Item	Topic	Presenter	Action Taken
1	Welcome, Agenda Review, Action Item Update	Paul Schlobohm	N/A
2	Response to Wildland Fire Predictive Services Program Review – Phase One (Tasking Memo 15-002)	Tom Zimmerman	Board members given a brief overview of the draft final report for the completion of the Predictive Services – Phase One Tasking. The Fire Management Board will conduct an Executive Session to determine next steps.
3	Standardized Position Descriptions	Bill Kaage	Board members given an update on the HR issues requiring DOI and its bureaus attention which have been categorized into three desired outcomes: 1) 301/401 job series clarification; 2) updates to DOI Standard PD's; and 3) updates to website.
4	WFIT Program Management Office (PMO) Update: a) Budget Process – Roles and Expectations	Steve Manthei	Board members briefed on materials that will be presented to the WFIT Executive Board at their June meeting. These include: Investment and budget submission, understanding the portfolio, and tools for working together.
5	Program Board Update	Rhonda Toronto	Board members given an update on Program Board activities and changes made to their action item list.
6	TIPP Project Update	Erin Horsburgh	The TIPP effort is ongoing with an executive presentation planned on 5/18/17 in Washington DC.