### FMB Meeting Notes

**FMB Members:** Aitor Bidaburu (USFA), Beth Lund (USFS), Kevin Conn for Chris Wilcox (FWS), Bill Kaage for Dan Buckley (NPS), Erin Horsburgh (OWF), Grant Beebe (BLM), Kim Christensen (USFS), Lisa Elenz (USFS), Susie Bates (OAS). Not Present: Joel Kerley (BIA).

**Staff:** Krysta Shultz (Executive Secretary), Deb Fleming (NWCG Coordinator).

**Guests:** Dan O’Brien (Chair, Predictive Services Oversight Group).

Meeting handouts are available upon request via email at blm_fa_fmb_executive_secretary@blm.gov

<table>
<thead>
<tr>
<th>Topic &amp; Notes</th>
<th>Decision</th>
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<tr>
<td><strong>Coordination of memorandum issuance between Fire Management Board (FMB), National Wildfire Coordinating Group (NWCG), and National Multi-Agency Coordinating Group (NMAC)</strong></td>
<td>N/A</td>
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| - NWCG has developed Communications Guidance that is intended to help the NWCG Executive Board, staff, committees, and subgroups make communications decisions and ensure consistent and standardized NWCG communications practices. The guidance may also enable coordinated management of memorandum issuance between NWCG, FMB, and NMAC.  
- The guidance will be posted on the NWCG website. Feedback is encouraged and will be used to improve the guidance. | |
| **Incident Workforce Development Group (IWDG) Update** | N/A |
| - IWDG role: facilitator vs. rule-maker. Organize existing efforts and provide national help, not prescriptive actions, for IMT succession. IWDG should be strategic, visible, and open but also action-oriented. Be a clearinghouse and support system for good ideas.  
- Focusing on data collection to rebuild the 2014 Summary of IMT Rosters report. Looking at additional products and groups to figure out how to leverage the opportunities that already exist. | |
| **Other-than-English NWCG Publications** | Topic added to the November FMB agenda. |
| - FMB members will gather data on the number of Spanish speaking crews within their agencies and how NWCG publications for those crews are being translated and used. FMB will use this information to provide direction to NWCG on this issue.  
- NWCG will evaluate alternatives for Spanish language publications in anticipation of FMB guidance and discussion. | |
| **Coordination and Timeline of M-581 Fire Program Management Communication/Memorandum** | Kevin Conn will report back to FMB on dates/times that the IFPM group discusses.  
Topic added to November meeting. |
| - FMB released the memorandum on Friday Oct 12th stating the decision to make M-581 a condition of employment.  
- Working with HR to coordinate with all the federal agencies, get appropriate messaging in job announcements, and set timelines for implementation dates. Once this is complete, will draft communication to the field.  
- Interagency Fire Program Management (IFPM) group will discuss an implementation timeline at their next meeting. | |
### Interagency Fire Program Management Tasking Membership
- FMB members will provide the names of task team members to Grant Beebe by October 24th.
- Within the tasking, change the dates to bullets 3, 4, and 5 under task team completions to be TBD.
- Will issue the tasking memorandum once task team members have been identified.

| Decision | N/A |

### Predictive Services Oversight Group Membership
- FMB members will provide names of task team members to Grant Beebe by October 24th. Will issue the tasking memorandum once all members have been identified.

| Decision | N/A |

*Joint topics with NWCG. See NWCG Notes for attendees.*