### FMB Meeting Notes

**FMB Members:** Shane McDonald for Chris Wilcox (FWS), Erin Horsburgh (OWF), Grant Beebe (BLM), Susie Bates (OAS), Beth Lund (USFS), Leon Ben (BIA), Lisa Elenz (USFS). Not present: Dan Buckley (NPS), Aitor Bidaburu (USFA).

**Staff:** Krysta Shultz (Executive Secretary), Paul Schlobohm (NWCG FMB Liaison).

**Guests:** Kristy Swartz (Lead, Federal Wildland Fire Policy Task Team), Kevin Conn (Chair, Interagency Fire Program Management Group), Jeff Arnberger (Member, Interagency Fire Program Management Group), Ken Schmid (Task Team Lead, IFPM Review), Josh Simmons (BIA).

Meeting handouts are available upon request via email at blm_fa_fmb_executive_secretary@blm.gov

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| **Update on Tasking No. 18-002, Federal Wildland Fire Policy Guidance**  
| **Coordination and Timeline of M-581 Fire Program Management Communication/Memorandum**  
- Effective date for the change of the IFPM standard will be 90-days from release date of the memorandum.  
- Coordinate with Human Resources to ensure language within the memo meets their needs prior to release. | N/A |
| **Clarification of Roles: Interagency Fire Program Management (IFPM Group) and Interagency Fire Program Management Review Task Team**  
- IFPM Group: Implementation and Maintenance of the position standards and guide that includes participants from human resources and fire management within each agency.  
- IFPM Task Team: Short term group brought together to ensure the IFPM Standard reflects current and projected needs of the federal wildland fire organization and workforce. | Both groups fulfill a need associated to the work of IFPM. Upon completion of the tasking, will assess the structure of each group. |
| **Aviation Strategy: AFUE Update** | Topic postponed to April |
| **WFIT: 2019 Work Plan and Update**  
- Six initiatives were selected as the next evolutionary steps in the WFIT strategic plan for building a mobile, data driven enterprise. These focus areas are: 1) Design and build the Data Cache; 2) Design/Execute field connectivity prototype; 3) Execute portfolio transition strategy; 4) Institute Business Subject Area management structure; 5) Refine enterprise process strategies; and 6) Enhance effective use of the Executive Board. | N/A |
| **National ITSS Hardware and Communications Standards**  
- USFS, BLM, FWS, BIA, and NPS do not have a contract vehicle that would provide the ITSS platform to be hosted nationally. Next steps will be to inquire capability with OWF and the NOC. Communication to be routed via email with follow-up on decision in April. | Topic added to April agenda. |
<p>| <strong>Program of Work for 2019</strong> | Topic added to April agenda. |</p>
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<td>- Members reviewed and validated the program of work areas from 2018 moving forward to 2019. Updates will be made and a draft version presented at the April meeting for confirmation.</td>
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